

MONTEREY PENINSULA REGIONAL PARK DISTRICT

Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

Kelly Sorenson - Marina, East Garrison/Fort Ord, north Seaside (**Ward 1**)

Shane Anderson – East Seaside (**Ward 2**)

Kevin Raskoff – Sand City, Del Rey Oaks, west Seaside, central Monterey (**Ward 3**)

Kathleen Lee - Pacific Grove, Pebble Beach west Monterey (**Ward 4**)

Monta Potter - Carmel, Carmel Valley, Big Sur, south Monterey (**Ward 5**)

Monterey Peninsula Regional Park District
Board Meeting

January 3, 2024
Wednesday, 6:30 p.m.

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:33.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Anderson, Lee, and Potter
ABSENT: Directors Raskoff and Sorenson
- 3) **Approval of Agenda** – Upon motion by Director Anderson, seconded by Director Potter, the agenda was approved with the modification to remove Item 7 to a future meeting.
- 4) **Public Comments** – None
- 5) **Presentations**
 - A. MPRPD Fiscal Year 2022-23 Draft Financial Statement Audit Report, Bob Callanan, CliftonLarsonAllen, LLP (*K. McCullough*)
 - Finance Manager Kelly McCullough introduced Bob Callanan of the District's auditing firm.
 - Mr. Callanan reviewed highlights of the District's 2022-23 financial statements and reported that the firm had formed an unmodified opinion of the statements and encountered no significant difficulties dealing with staff in the preparations.
 - Mr. Callanan reported that a few minor modifications to the notes, not affecting the bottom line, may be made to the final draft.
 - B. MPRPD Transportation Grant Six-Month Update and Findings (*S. Peña*)
 - Environmental Education Coordinator Savannah Peña reviewed the transportation grant activities and answered Board member questions.
- 6) **Consent Items** – Upon motion by Director Potter, seconded by Director Anderson, the entire consent calendar was unanimously approved.
 - A. Approval of December 6, 2023 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments (*K. McCullough*)

C. Approval of Electronic Signature Policy (*K. McCullough*)

7) **Discussion/Action Item** – **ITEM TABLED**

Election of Officers and Board Appointments (*S. Parker*)

8) **Division Reports** – All Division reports are informational only and may be written or oral.

A. Monthly Financial Report (*K. McCullough*)

B. Monthly Staff Report (*R. Payan*)

9) **Identification of Closed Session Items** – President Lee announced that the Board would be going into Closed Session to discuss the noted items and solicited public comments.

A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

B. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

C. Pursuant to Government Code Section 54957(b)(1), the Board of Directors will Provide a Performance Evaluation for the General Manager

10) **Public Comment on Closed Session** – None

11) **Adjourn to Closed Session** – Closed Session began at 7:07 and ended at 9:29.

12) **Report on Return from Closed Session** – Nothing to report.

13) **Adjournment** – The meeting was adjourned at 9:30.



Shuran Parker, Recording Secretary