

# Monterey Peninsula Regional Park District

## Check Detail Report

April 2019

Date	Num	Name	Memo	Amount
<b>Apr 19</b>				
04/10/2019	ACH	Anderson, Shane	March Board Compensation	-92.35
04/10/2019	ACH	Lee, Kathleen	March Board Compensation	-92.35
04/10/2019	ACH	Potter, Monta M.	March Board Compensation	-92.35
04/10/2019	ACH	Sorenson, Kelly J.	March Board Compensation	-92.35
04/10/2019	ACH	Cabrera-Larente, Elena M.	March Payroll	-1,770.17
04/10/2019	ACH	Camarillo, Frederick C.	March Payroll	-6,673.08
04/10/2019	ACH	de Paolo, Nicholas	March Payroll	-3,935.22
04/10/2019	ACH	McCullough, Kelly J.	March Payroll	-7,147.65
04/10/2019	ACH	Narvaez, Joseph P.	March Payroll	-4,181.50
04/10/2019	ACH	Nelson, Jacqueline D.	March Payroll	-5,993.04
04/10/2019	ACH	Niewenhuis, Jeffrey P	March Payroll	-4,344.82
04/10/2019	ACH	Palaniuk, John C.	March Payroll	-3,909.86
04/10/2019	ACH	Parker, Shuran J.	March Payroll	-7,852.87
04/10/2019	ACH	Payan, Rafael	March Payroll	-10,437.61
04/10/2019	ACH	Sanderson, Jacob D.	March Payroll	-4,803.78
04/10/2019	ACH	Trabucco, Raymond T.	March Payroll	-5,059.23
04/10/2019	ACH	Warcken, Deborah L.	March Payroll	-2,113.11
04/10/2019	ACH	Wyatt, Deborah J.	March Payroll	-3,566.06
04/08/2019	EFT	CalPers	Health Insurance	-24,555.05
04/05/2019	EFT	ADP, Inc.	Monthly Timekeeping Software	-49.13
04/10/2019	EFT	MPRPD Benefits Plan	Unreimbursed Medical	-874.99
04/10/2019	EFT	State Street Bank	Deferred Compensation	-10,421.72
04/15/2019	EFT	EDD	State Withholding	-5,253.33
04/15/2019	EFT	Public Employees' Retirement System	Retirement Contribution	-21,651.24
04/15/2019	EFT	United States Treasury {2}	Federal Withholding	-17,305.02
04/15/2019	EFT	CalPers	Replacement Benefit Contribution	-1,622.07
04/10/2019	16859	Delta Dental	Dental Insurance	-1,205.15
04/10/2019	16860	Aflac	Supplemental Insurance	-1,063.73
04/10/2019	16861	Mutual of Omaha	Life/Acc/STD/LTD Insurance	-1,110.47
04/10/2019	16862	Vision Service Plan - (CA)	Vision Insurance	-352.01
04/10/2019	16863	AB Painting	Interpretive Program	-441.00
04/10/2019	16864	Advanced Air, Inc.	PCRP Improvements	-3,551.37
04/10/2019	16865	Alhambra 33113556151585	Bottled Water	-44.63
04/10/2019	16866	American Supply Company	Janitorial Supplies	-140.49
04/10/2019	16867	Assured Aggregates Company, Inc.	Parking Areas / Access Roads	-1,101.35
04/10/2019	16868	AT&T	Utilities	-246.68
04/10/2019	16869	California American Water	VOID: Utilities	0.00
04/10/2019	16870	Carmel Marina Corporation	Dumpsters	-806.64
04/10/2019	16871	Central Coast Tree & Timber Service	Palo Corona Improvements	-15,300.00
04/10/2019	16872	Comcast	Utilities	-354.58
04/10/2019	16873	Dougherty Pump & Drilling, Inc.	Utilities	-455.00
04/10/2019	16874	Gardner, Luke David	Resource Management - PCRP	-9,829.05
04/10/2019	16875	Jacobs, David	VOID: Interpretive Program	0.00
04/10/2019	16876	Monterey Bay Solutions, LLC	Janitorial	-700.00

# Monterey Peninsula Regional Park District

## Check Detail Report

### April 2019

04/10/2019	16877	Monterey Bay Systems	Printing	-811.43
04/10/2019	16878	Monterey County Weekly	Advertising & Legal Notice	-1,020.50
04/10/2019	16879	Museum Foundation of Pacific Grove	Community/Neighborhood Grants	-2,526.53
04/10/2019	16880	Peninsula Welding & Medical Supply	Welding Supplies & Equipment	-2,854.66
04/10/2019	16881	Point Lobos Foundation	Community Neighborhood Parks	-8,030.04
04/10/2019	16882	PSTS, Inc.	Building Facility Repair	-172.50
04/10/2019	16883	Quality Traffic Data, LLC	Palo Corona Improvements	-4,320.00
04/10/2019	16884	Quinn Company	Equipment	-7,165.38
04/10/2019	16885	Rayne Technology Solutions, Inc.	Computer Maintenance	-2,406.82
04/10/2019	16886	Staples Credit Plan	Supplies	-498.34
04/10/2019	16887	Target Pest Control	Garland Pest Control	-50.00
04/10/2019	16888	TRC Engineers, Inc.	Professional Services	-6,232.50
04/10/2019	16889	Turf Image, Inc.	Professional Services	-3,300.00
04/10/2019	16890	Voyager Fleet Systems, Inc.	Fuel	-1,355.01
04/10/2019	16891	U.S. Bank (CalCard)	Cal Card Charges	-12,512.10
04/10/2019	16892	California American Water	Utilities	-406.32
04/10/2019	16893	Jacobs, David	Interpretive Program	-334.03
04/10/2019	16894	Special Districts Association of Monterey	Quarterly Meeting	-31.00
04/15/2019	16895	Gary Tate	Health Insurance	-271.00
04/18/2019	16896	Hitchcock Canyon Water Association	Utilities	-40.00
04/18/2019	16897	Alhambra 46695809612283	O&M Bottled Water	-15.00
04/18/2019	16898	Assured Aggregates Company, Inc.	Parking Areas Access Roads	-1,454.19
04/18/2019	16899	Certifix Live Scan	Fingerprinting	-50.00
04/18/2019	16900	Clark Pest Control	Palo Corona Improvements	-3,879.00
04/18/2019	16901	Comcast	Utilites	-337.02
04/18/2019	16902	Martins' Irrigation Supply	Supplies	-47.78
04/18/2019	16903	Monterey County Weekly	Advertising	-1,320.00
04/18/2019	16904	Nicola Franceschine	Professional Services	-750.00
04/18/2019	16905	PARS	Admin Fee	-917.90
04/18/2019	16906	Regional Government Services Authority	Professional Services	-3,555.00
04/18/2019	16907	Searle Electric, Inc.	Palo Corona Improvements	-302.78
04/18/2019	16908	U.S. Bank Equipment Finance (Copier)	Copier Lease	-192.97
04/18/2019	16909	Universal Staffing, Inc.	Contract Staff	-1,648.80
04/18/2019	16910	Rincon Consultants, Inc.	Professional Services	-1,286.25
04/18/2019	16911	Wage Works	Monthly Admin Fee	-125.00
04/26/2019	16912	Casey Printing	Printing	-11,255.80
04/26/2019	16913	Central Coast Tree & Timber Service	Seasonal Contract Services	-1,200.00
04/26/2019	16914	Circle "C" Electric Service, Inc.	Palo Corona Improvements	-1,250.00
04/26/2019	16915	First Alarm	Fire Alarm Monitoring	-417.30
04/26/2019	16916	FP Mailing Solutions	Postage Meter	-195.40
04/26/2019	16917	Office of the County Counsel - Monterey	Legal Services	-1,402.98
04/26/2019	16918	Digital Deployment, Inc.	Computer Maintenance & Supply	-300.00
04/26/2019	16919	PG&E	Utilities	-4,583.75
04/26/2019	16920	PeopleReady Inc	Contract Staff	-751.55
04/26/2019	16921	Signworks	Palo Corona Improvements	-879.56
04/26/2019	16922	Spencer's Tree Service	Seasonal Contract Services	-1,500.00
04/26/2019	16923	USA Door & Gate Service	Parks Security System	-3,825.72

# Monterey Peninsula Regional Park District

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April 2019

04/30/2019	16924	Berthoin, Paola	San Clemente Dam Sculpture	-3,900.00
04/30/2019	16925	City of Carmel By The Sea	Community Neighborhood Grant	-25,000.00
04/30/2019	16926	Comcast	Utilities	-138.01
04/30/2019	16927	Hopper, Tracy	Professional Services	-6,933.25
04/30/2019	16928	PG&E	Utilities	-595.72
04/30/2019	16929	Sculpture Works, Inc.	Interpretive Program	-250.00
04/30/2019	16930	Star Sanitation Services	Porta Toilet Cleaning & Rental	-924.26
04/30/2019	16931	Ventana Wildlife Society.	Community Neighborhood Grant	-3,449.91
04/30/2019	16932	Verizon Wireless	Utilities	-1,011.43
Apr 19				<u><u>-330,576.59</u></u>



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
60 GARDEN COURT, SUITE 325  
MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 1/3/2019

Vendor: Central Coast Tree and Timber Service

Vendor Address: PO Box 1201, Marina, CA 93933

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Palo Corona Improvements	6966	\$ 15,300 <sup>00</sup>
<b>TOTAL</b>		<b>\$ 15,300 <sup>00</sup></b>

**Purpose/Description:**

Remove 36 dead trees from Palo Corona Regional Park - Rancho Canada Unit (former east course) per attached proposal.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
(No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Caine Camarillo Date: 1/3/2019

Supervisor Approval: *Caine Camarillo* Date: 1/3/2019

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: *Kelly J. McLaughlin* Est.: \$ 16,000.00 Date: 1/3/19

Manager Final Approval: *[Signature]* Date: 04.08.19

Check No. 16871 Date of Issue: 4/10/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 2/5/2019

Vendor: Emily and Luke Gardner

Vendor Address: 910 W Carmel Valley Road, Carmel Valley, CA 93924

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Resource Management - PCR	6545.1	\$9,829.05
<b>TOTAL</b>		<b>\$9,829.05</b>

**Purpose/Description:**

New fencing around River Field at Palo Corona Regional Park per Invoice #22019.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Caine Camarillo Date: 3/5/2019

Supervisor Approval: *Caine Camarillo* Date: 3/5/2019

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 04.08.19

Check No. 16874 Date of Issue: 4/10/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 1/25/2019

Vendor: Point Lobos Foundation

Vendor Address: 80 Garden Ct., Monterey, CA 93940

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Community/Neighborhood Parks	6974	\$8,030.04
<b>TOTAL</b>		<b>\$8,030.04</b>

**Purpose/Description:**

To reimburse and close out FY2017-18 community grant

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: G201718-06

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Shuran Parker *SP* Date: 3/28/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 03.30.2019

Check No. 16881 Date of Issue: 4/10/19

(03/2019)



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/2/2019

Vendor: Quality Traffic Data LLC

Vendor Address: 5315 Laurel Cyn. Blvd. STE 201, Valley Village, CA 91607

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Palo Corona Improvements	6966	\$4,320.00
<b>TOTAL</b>		<b>\$4,320.00</b>

**Purpose/Description:**

Traffic Survey PCR - RCU entrance road  
 April 2019.

Is this a Contract-related purchase?  Yes  No Contract No.: 201819-100-07  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Kelly McCullough *KM* Date: 4/2/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 04.08.19

Check No. 16883 Date of Issue: 4/10/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
60 GARDEN COURT, SUITE 325  
MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 3/8/2019

Vendor: Quinn CAT

Vendor Address: 1300 Abbott St. Salinas, CA 93901

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Equipment	6260	\$ 7,165 <sup>38</sup>
<b>TOTAL</b>		<b>\$ 7,165 <sup>38</sup></b>

**Purpose/Description:**

6-way dozer blade for skid steer.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
(No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: CalCard

Requested by: Jacob Sanderson Date: 3/8/2019

Supervisor Approval: Carri Conill Date: 3/12/19

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: Kelly J. McLaughlin Est.: \$ 8,000 Date: 3/8/2019

Manager Final Approval: [Signature] Date: 04.08.19

Check No. 16884 Date of Issue: 4/10/19





MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/4/2019

Vendor: TRC

Vendor Address: TRC Lockbox, P.O. Box 536282, Pittsburgh, PA 15253-5901

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6549	\$6,232.50
<b>TOTAL</b>		<b>\$6,232.50</b>

**Purpose/Description:**

PCRP Bridge Inspections - February 2019 Services  
 Draft report preparation and load rating calculations for Bridges #1 and #5.

Is this a Contract-related purchase?  Yes  No Contract No.: 201819-100-13  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Kelly McCullough *KM* Date: 4/4/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 04.08.19

Check No. 16888 Date of Issue: 4/10/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/18/2019

Vendor: Casey Printing

Vendor Address: 398 East San Antonio Dr. King City, CA 93930

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Printing	6320	\$11,255.80
<b>TOTAL</b>		<b>\$11,255.80</b>

**Purpose/Description:**

Production and printing of Let's Go Outdoors! Spring/Summer 2019 season (69,500 copies).

Is this a Contract-related purchase?  Yes  No Contract No.: 201718-300-01  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jackie Nelson  Date: 4/18/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ 11,300 Date: \_\_\_\_\_

Manager Final Approval:  Date: 04.25.19

Check No. 16912 Date of Issue: 4/26/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 1/30/2019

Vendor: City of Carmel

Vendor Address: PO Box CC, Carmel, CA 93921

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Community/Neighborhood Parks	6974	\$25,000.00
<b>TOTAL</b>		<b>\$25,000.00</b>

**Purpose/Description:**

To reimburse and close out FY2017-18 community grant

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: G201718-03

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Shuran Parker *SP* Date: 4/25/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 04-25-19

Check No. 16925 Date of Issue: 4/30/2019



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/25/2019

Vendor: Tracy Hopper

Vendor Address: 27651 Schulte Road, Carmel, CA93923

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6349	\$1,000.00
<b>TOTAL</b>		<b>\$1,000.00</b>

**Purpose/Description:**

Spring/Summer 2019 LGO! design and layout.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jackie Nelson  Date: 4/25/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ 4,900 Date: \_\_\_\_\_

Manager Final Approval:  Date: 04.29.19

Check No. 16927 Date of Issue: 4/30/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/25/2019

Vendor: Tracy Hopper

Vendor Address: 27651 Schulte Road, Carmel, CA93923

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6349	\$208.25
<b>TOTAL</b>		<b>\$208.25</b>

**Purpose/Description:**

Trail map fabrication of PCRCP headquarter kiosk.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_


Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jackie Nelson  Date: 4/25/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval:  Date: 04.29.19

Check No. 16927 Date of Issue: 4/30/19



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 2/1/2019

Vendor: Tracy Hopper

Vendor Address: 27651 Schulte Road, Carmel, CA93923

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6349	\$4,974.00
Interpretive Program	6350	\$26.00
Professional Services	6349	\$550.00
<b>TOTAL</b>		<b>\$5,550.00</b>

**Purpose/Description:**

Geology Exhibit #2 "Monterey Formation" design and review (print out), and materials. Installation was in additional to the initial estimate.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jackie Nelson  Date: 2/1/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ 4,900 Date: \_\_\_\_\_

Manager Final Approval:  Date: 04.29.19

Check No. \_\_\_\_\_ Date of Issue: \_\_\_\_\_



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 60 GARDEN COURT, SUITE 325  
 MONTEREY, CALIFORNIA 93940-5341

# Purchase Request

Date: 4/25/2019

Vendor: Tracy Hopper

Vendor Address: 27651 Schulte Road, Carmel, CA93923

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Interpretive Program	6350	\$175.00
<b>TOTAL</b>		<b>\$175.00</b>

**Purpose/Description:**


Fabrication of foam core header "Our Recycling Planet." Geology exhibit.

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jackie Nelson  Date: 4/25/2019

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval:  Date: 04.29.19

Check No. 16927 Date of Issue: 4/30/19