

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: May 9, 2018
TO: Board of Directors
FROM: Jackie Nelson, Environmental Education Supervisor
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of FY2018-19 Contract with Turf Image Geospatial for Geographic Information Systems Services

RECOMMENDED ACTION:

Staff recommends the board approve the contract amendment with Turf Image Geospatial in substantially the form submitted and authorize staff to execute.

FISCAL IMPACT:

The District has allocated \$51,800 in the Fiscal Year (FY) 2018-19 Proposed Budget for Geographical Information System (GIS) and mapping services.

FUNDING SOURCE:

Funding for GIS and mapping services come from Professional Services accounts in Planning and Conservation, #6549 in the amount of \$47,000, and Environmental Education and Community Outreach, #6349 in the amount of \$4,800.

FUNDING BALANCE:

\$51,800 budgeted in FY 2018-19 will be available July 1, 2018 if approved by the Board.

DISCUSSION:

Turf Image Geospatial (TIG) is the MPRPD's Geographical Information System (GIS) services consulting firm of record. TIG was awarded GIS service and mapping contract in August 2014, following a formal solicitation of Request for Proposals process that included an option to renew (**ATTACHMENT 1**). As a prequalified consultant, and in accordance with the MPRPD Purchasing Policy, this is the final year the contract can be renewed before going out for formal solicitation of proposals.

TIG hosts and secures regular maintenance and software updates to the MPRPD online GIS data. They provide staff direct access to its server allowing staff to update data in the field, create basic maps, view high resolution satellite imagery, while saving \$10,000 in annual license fees for the GIS software. They work with consultants and contractors to furnish maps and data, including with Design Workshop on the Palo Corona Regional Park General Development Plan. New projects planned for the coming FY 2018-2019 include, an asset management map that allows the Administration team to create a mapping inventory of field assets such as benches, bridges and buildings for needs assessment use, and a mobile smart phone app for the public to use in real-time on the

trail. As a local business, TIG is knowledgeable about the local resources and can access and map GIS information quickly.

Staff respectfully requests that the current contract, which expires on June 30, 2018, be renewed (**ATTACHMENT 2**), allowing continuity with GIS data sharing and updating and project management.

ATTACHMENTS:

1. [Original Contract](#)
2. [FY2018-19 Contract](#)