

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** June 7, 2023  
**TO:** Board of Directors  
**FROM:** Jake Smith, Planning & Conservation Program Manager  
**REVIEWED BY:** Shuran Parker, Acting General Manager  
**SUBJECT:** Approval of Contract Amendment with Burleson Consulting Inc., for Implementation of the Marina Dunes Preserve Restoration Action Plan

**SUMMARY:**

Staff are requesting that the Board authorize and direct the General Manager to amend MPRPD’s agreement with Burleson Consulting Inc., A Terracon Company to assist with baseline environmental compliance and permitting activities that will support implementation of the Marina Dunes Preserve Restoration Action Plan and PG&E Mitigation Project.

**FISCAL IMPACT:**

Original Contract: \$45,000 (FY 21/22)  
Amendment 1: \$45,000 (FY 22/23)  
Requested Amendment 2: \$30,300 (FY 23/24)  
Total amount: \$120,300

**FUNDING SOURCE:**

6794 CFD Professional/Contract Services

**FUNDING BALANCE:**

Not applicable. Funding has been included in the FY2023-24 budget.

**DISCUSSION:**

The Marina Dunes Preserve (Preserve) is an approximately 55-acre publicly accessible park located along the northern coastline of the City of Marina. The Monterey Peninsula Regional Park District (MPRPD) acquired the Preserve starting in 1988, ending extractive mining activities, permanently protecting the coastline from future development, and opening new areas of the coastline for public access. For decades MPRPD has been working to restore coastal dune habitat in the Preserve and recently completed the Marina Dunes Preserve Restoration Action Plan (RAP) which outlines updated restoration priorities for the Preserve and was presented to MPRPD’s Board on April 7, 2021.

In July 2021, MPRPD awarded Burleson Consulting Inc., a Terracon Company (Burleson) a contract to support implementation of the RAP for a one-year period with the option to extend the professional services agreement for up to three additional years. MPRPD amended Burleson’s contract in August 2022 to support baseline property resource management and monitoring activities associated with the RAP. During this time MPRPD

staff also worked with the State Coastal Conservancy (Conservancy) to secure its approval to allow MPRPD to use \$624,346.00 in funding MPRPD had received from PG&E in exchange for agreeing to implement restoration, monitoring, and reporting activities that were required as mitigation for PG&E's offsite activities. Approval from the Conservancy was secured in April 2023 and staff are now preparing to continue implementation of the RAP and begin PG&E funded activities during the 23/24 fiscal year.

To help ensure that restoration activities on MDP comply with the California Environmental Quality Act (CEQA) and are covered under necessary permits, Burleson has prepared a proposal for CEQA and permitting services that will ensure that all RAP activities comply with CEQA and are permitted. Once the CEQA and permitting process is complete and any additional project requirements are known, staff anticipate requesting board approval in Fall 2023 to amend Burleson's contract to provide them with additional budget to begin implementation of PG&E funded restoration activities according to those permit requirements.

Staff are requesting that the board authorize an additional amount of \$30,300 be allocated to Burleson's contract (**ATTACHMENT 1**) to support project coordination, permitting, and CEQA compliance services.

**RECOMMENDED ACTION:**

Staff respectfully recommends that the Board authorize and direct the General Manager to execute the amended agreement with Burleson (**ATTACHMENT 2**), substantially as to form, to support project coordination and environmental compliance for restoration activities at Marina Dunes Preserve.

**ATTACHMENTS:**

1. [Burleson Proposal](#)
2. [Burleson Contract Amendment 2](#)