

# Monterey Peninsula Regional Park District

## Check Detail Report

August 26 through September 20, 2023

Date	Num	Name	Memo	Amount
<b>Aug 26 - Sep 20, 23</b>				
09/08/2023	ACH	Anderson, Shane	August Board Compensation	-92.35
09/08/2023	ACH	Lee, Kathleen	August Board Compensation	-369.40
09/08/2023	ACH	Potter, Monta M.	August Board Compensation	-369.40
09/08/2023	ACH	Raskoff, Kevin A.	August Board Compensation	-92.35
09/08/2023	ACH	Sorenson, Kelly J.	August Board Compensation	-92.35
09/08/2023	ACH	Ackland, Claire C.	August Payroll	-2,005.94
09/08/2023	ACH	Bauman, Lew C.	August Payroll	-11,827.63
09/08/2023	ACH	Camarillo, Frederick C.	August Payroll	-7,430.04
09/08/2023	ACH	Comello, Ira L.	August Payroll	-4,335.95
09/08/2023	ACH	David, Jonathan K.	August Payroll	-1,945.84
09/08/2023	ACH	Martens, Jared T.	August Payroll	-4,642.59
09/08/2023	ACH	McCullough, Kelly J.	August Payroll	-7,548.12
09/08/2023	ACH	Narvaez, Joseph P.	August Payroll	-4,877.30
09/08/2023	ACH	Nelson, Jacqueline D.	August Payroll	-5,202.94
09/08/2023	ACH	Niewenhuis, Jeffrey P	August Payroll	-4,982.46
09/08/2023	ACH	Parker, Shuran J.	August Payroll	-8,513.21
09/08/2023	ACH	Payan, Rafael	August Payroll	-11,462.14
09/08/2023	ACH	Pena, Savannah	August Payroll	-2,918.21
09/08/2023	ACH	Sanderson, Jacob D.	August Payroll	-5,146.49
09/08/2023	ACH	Smith, Jacob G.W.	August Payroll	-7,069.54
09/08/2023	ACH	Smith, Rebecca A.G.	August Payroll	-4,830.16
09/08/2023	ACH	Verga Vandervort, Hatton R.	August Payroll	-4,851.78
09/08/2023	ACH	Warcken, Deborah L.	August Payroll	-3,568.43
09/08/2023	ACH	Wyatt, Deborah J.	August Payroll	-4,155.93
09/06/2023	EFT	CalPers	Health Insurance	-29,435.70
09/08/2023	EFT	MPPRPD Benefits Plan	Unreimbursed Medical	-1,343.30
09/08/2023	EFT	State Street Bank	Deferred Compensation	-14,264.05
09/13/2023	EFT	EDD	State Withholding	-7,981.60
09/13/2023	EFT	Public Employees' Retirement System	Retirement Contribution	-28,690.04
09/13/2023	EFT	United States Treasury {2}	Federal Withholding	-27,482.23
08/30/2023	20124	Mutual of Omaha	Life/Acc/LTD/STD Insurance	-1,461.88
08/30/2023	20125	Vision Service Plan - (CA)	Vision Insurance	-428.40
08/30/2023	20126	City of Marina.	MLK Sculpture Garden Dedication	-3,000.00
08/30/2023	20127	Alhambra 46695809612283	Bottled Water	-16.00
08/30/2023	20128	Downey Brand LLP	Professional Legal Services- July 2023	-7,552.50
08/30/2023	20129	Regional Government Services Authority	Project & Accounting Consultants	-6,182.80
08/30/2023	20130	PG&E	Gas & Electric Utilities	-5,891.62
08/30/2023	20131	Verizon Wireless	Cell Phones/Modems/lpads	-1,529.30
09/08/2023	20132	Aflac	Supplemental Insurance	-974.16
09/08/2023	20133	Delta Dental	Dental Insurance	-1,444.83
09/08/2023	20134	Alhambra 33113556151585	Bottled Water	-113.43
09/08/2023	20135	Amtec Human Capital, Inc.	Tribal Monitor	-1,420.67
09/08/2023	20136	AT&T	Telephone Utilities	-341.04
09/08/2023	20137	C & N Tractors	Equipment Maintenance	-2,062.69

# Monterey Peninsula Regional Park District

## Check Detail Report

August 26 through September 20, 2023

09/08/2023	20138	California American Water	Water & Fire Utilities	-398.34
09/08/2023	20139	California Park & Recreation Society	Advertisement	-75.00
09/08/2023	20140	Capital City CPR LLC	Job Training & Education	-2,000.00
09/08/2023	20141	CCOI Gate & Fence	Monthly Cloud Maintenance	-39.00
09/08/2023	20142	City of Monterey	Vehicle Maintenance	-2,283.17
09/08/2023	20143	CliftonLarsonAllen LLP	Auditing Services	-1,000.00
09/08/2023	20144	Comcast	Telephone & Internet Utilities	-797.02
09/08/2023	20145	Dawn Reis Ecological Studies	Mowing Biological Monitoring	-1,488.73
09/08/2023	20146	Denise Duffy & Associates, Inc.	RC Floodplain Restoration Project Plant Propag:	-5,330.79
09/08/2023	20147	Dougherty Pump & Drilling, Inc.	Water Quality Testing & Chlorination	-186.58
09/08/2023	20148	First Alarm	Alarm System Monitoring	-484.41
09/08/2023	20149	GEI Consultants Inc	Permitting Services	-4,917.50
09/08/2023	20150	Hitchcock Canyon Water Association	Water Utility - July	-10.00
09/08/2023	20151	Kasavan Architects, Inc.	GRRP Outdoor Classroom Architect	-4,125.00
09/08/2023	20152	Koivula, Adara	Scientific Illustration Services Intern	-262.57
09/08/2023	20153	M3 Environmental, LLC	Environmental Inspection Services	-950.00
09/08/2023	20154	Monterey Bay Solutions, LLC	Janitorial Services	-5,260.00
09/08/2023	20155	Monterey County Weekly	Legal Notice	-393.75
09/08/2023	20156	Murphy Lumber	Trail Maintenance	-803.23
09/08/2023	20157	Peninsula Welding & Medical Supply	Tank Rental - August	-12.90
09/08/2023	20158	Public Agency Risk Management Association	Membership	-300.00
09/08/2023	20159	Quinn Company	Equipment Rental	-974.75
09/08/2023	20160	Rental Depot, Inc.	Drum Roller Compacter Rental	-1,750.00
09/08/2023	20161	Rincon Consultants, Inc.	GRRP Fuel Mitigation & Fire Managment Plan	-5,661.50
09/08/2023	20162	Spoke Consulting Corp	Communications Support	-750.00
09/08/2023	20163	Staples	Office Supplies	-191.24
09/08/2023	20164	Target Pest Control	GRRP Pest Control	-50.00
09/08/2023	20165	Tri-County Fire Protection, Inc.	Fire Extinguisher Service	-877.00
09/08/2023	20166	U.S. Bank Equipment Finance (Copier)	Copier Lease	-203.55
09/08/2023	20167	Via Heart Project	AED Supplies	-2,952.70
09/08/2023	20168	Voyager Fleet Systems, Inc.	Fuel	-1,568.55
09/08/2023	20169	Wage Works	Healthcare Benefits & Fees - August 2023	-125.00
09/08/2023	20170	Waste Management	GRRP & PCRDP Dumpsters	-1,014.80
09/08/2023	20171	Community Foundation of Monterey County	LGO Special Purpose Fund	-25,000.00
09/08/2023	20172	U.S. Bank (CalCard)	Cal Card Charges	-3,453.95
09/12/2023	20173	US Postal Service	Fall 2023/Winter 2024 LGO! Postage Fees	-13,205.13
09/15/2023	20174	Gary Tate	Health Insurance - September	-329.80
09/15/2023	20175	Timothy F Jensen	Health Insurance - September	-329.70
09/15/2023	20176	Joe Donofrio	Health Insurance - September	-527.50
09/15/2023	20177	Born, Larry	Mill Creek Trail Monitoring	-564.25
09/15/2023	20178	California American Water	Water & Fire Utilities	-3,196.73
09/15/2023	20179	Comcast	Telephone & Internet Utilities	-398.95
09/15/2023	20180	Del Monte Gardeners	Hatton Canyon Mowing Services	-960.00
09/15/2023	20181	Doctors On Duty	Medical Services	-57.00
09/15/2023	20182	Hopper, Tracy	LGO Graphic Designer	-1,160.00
09/15/2023	20183	Koff & Associates, Inc.	Salary Survey Update	-3,700.00
09/15/2023	20184	Neptune, Lianne	LGO Instructor	-150.00

# Monterey Peninsula Regional Park District Check Detail Report

August 26 through September 20, 2023

09/15/2023	20185	Ocean Body Works	LGO Instructor	-150.00
09/15/2023	20186	Quinn Company	Equipment Maintenance	-3,117.50
09/15/2023	20187	Seaside Chamber of Commerce	Annual Membership	-125.00
09/15/2023	20188	Cypress Coast Automotive Group	Vehicle Maintenance	-337.76
09/15/2023	20189	Office of the County Counsel - Monterey	Legal Services- May 2023	-17,112.60
<b>Aug 26 - Sep 20, 23</b>				<b><u>-371,059.74</u></b>



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CA 93923

# Purchase Request

**Date:** 8/15/2023

**Vendor:** Downey Brand LLC

**Vendor Address:** 621 Capitol Mall, 18th Floor, Sacramento, CA 95814

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6149	\$7,552.50
<b>TOTAL</b>		<b>\$7,552.50</b>

**Purpose/Description:**

Legal Services Rendered through July 2023

**Is this a Contract-related purchase?**  Yes  No **Contract No.:** 202223-100-04  
 (No payments will be made until all required contract documents have been received.)

**Is this a Grant expenditure?**  Yes  No **Grant No.:** \_\_\_\_\_

**Is this a budgeted item?**  Yes  No **If "No", explain below:**  
 \_\_\_\_\_

**Credit Card Charge?**  Yes  No **Credit Card Name:** \_\_\_\_\_

**Requested by:** Kelly McCullough *Km* **Date:** \_\_\_\_\_

**Supervisor Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Is this to be added to fixed asset/equipment inventory?**  Yes  No

**Manager Pre-approval:** \_\_\_\_\_ **Est.:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_

**Manager Final Approval:** Katleen Pa **Date:** 8/29/23

**Check No.** 20128 **Date of Issue:** 8/30/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 7/31/2023

Vendor: Regional Government Services

Vendor Address: PO Box 1350, Carmel Valley, CA 93924

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Administration: Professional Services	6149	\$883.50
<b>TOTAL</b>		<b>\$883.50</b>

**Purpose/Description:**

Professional Accounting Services- July 2023

Is this a Contract-related purchase?  Yes  No Contract No.: 202122-100-06  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Kelly McCullough *KM* Date: \_\_\_\_\_

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *Kathleen Lee* Date: *8/29/23*

Check No. 20129 Date of Issue: 8/30/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

**Date:** 7/31/2023

**Vendor:** Regional Government Services

**Vendor Address:** PO Box 1350, Carmel Valley, CA 93924

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Planning & Conservation: Professional Services	6549	\$5,299.30
<b>TOTAL</b>		<b>\$5,299.30</b>

**Purpose/Description:**

Professional Services- Project Coordination Services- July 2023

**Is this a Contract-related purchase?**  Yes  No **Contract No.:** 2022-23-100-02

(No payments will be made until all required contract documents have been received.)

**Is this a Grant expenditure?**  Yes  No **Grant No.:** \_\_\_\_\_

**Is this a budgeted item?**  Yes  No **If "No", explain below:**

**Credit Card Charge?**  Yes  No **Credit Card Name:** \_\_\_\_\_

**Requested by:** Kelly McCullough *[Signature]* **Date:** \_\_\_\_\_

**Supervisor Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Is this to be added to fixed asset/equipment inventory?**  Yes  No

**Manager Pre-approval:** \_\_\_\_\_ **Est.:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_

**Manager Final Approval:** Kathleen Lu *[Signature]* **Date:** 8/29/23

**Check No.** 20129 **Date of Issue:** 8/30/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 9/7/2023

Vendor: Denise Duffy & Associates Inc.

Vendor Address: 947 Cass Street, Suite 5, Monterey, CA 93940

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
CFD Professional/Contract Services	6794	\$5,330.79
<b>TOTAL</b>		<b>\$5,330.79</b>

**Purpose/Description:**

Rancho Canada Floodplain Restoration Project Plant Propagation (Invoice 8777)

Is this a Contract-related purchase?  Yes  No Contract No.: 202223-500-05  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jake Smith Date: 9/7/2023

Supervisor Approval: Jake Smith  Digitally signed by Jake Smith  
Date: 2023.09.07 06:29:03 0700 Date: 9/7/2023

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval:  Est.: \$ 107031.59 Date: 09.07.23

Manager Final Approval:  Date: 09.07.23

Check No. 20146 Date of Issue: 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 9/7/2023

Vendor: GEI Consultants

Vendor Address: P.O. Box 843005, Boston, MA 02284-3005

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6794	\$4,917.50
<b>TOTAL</b>		<b>\$4,917.50</b>

**Purpose/Description:**

East Trail restoration and permitting services. Invoice 3136259

Is this a Contract-related purchase?  Yes  No Contract No.: 202223-500-02  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jake Smith Date: 9/7/2023

Supervisor Approval: Jake Smith Digitally signed by Jake Smith  
Date: 2023.09.07 06:39:44 -0700' Date: 9/7/2023

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval:  Date: 09-07-23

Check No. 20149 Date of Issue: 9/8/23





MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

**Date:** 8/23/2023

**Vendor:** Kasavan Architects

**Vendor Address:** 60 West Market Street, Suite 300 Salinas, CA 93901

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Garland Ranch Improvements	6830	\$4,125.00
<b>TOTAL</b>		<b>\$4,125.00</b>

**Purpose/Description:**

GRRP ramada/outdoor classroom design development. Invoice # 2037.1-001R

**Is this a Contract-related purchase?**  Yes  No **Contract No.:** 202223-300-05  
 (No payments will be made until all required contract documents have been received.)

**Is this a Grant expenditure?**  Yes  No **Grant No.:** \_\_\_\_\_

**Is this a budgeted item?**  Yes  No **If "No", explain below:**

**Credit Card Charge?**  Yes  No **Credit Card Name:** \_\_\_\_\_

**Requested by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supervisor Approval:** Jackie Nelson JD Nelson **Date:** 8/23/2023

**Is this to be added to fixed asset/equipment inventory?**  Yes  No

**Manager Pre-approval:** \_\_\_\_\_ **Est.:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_

**Manager Final Approval:** [Signature] **Date:** 09.07.23

**Check No.** 20151 **Date of Issue:** 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

**Date:** 9/1/2023

**Vendor:** Monterey Bay Solutions, LLC

**Vendor Address:** PO Box 2730, Watsonville, CA 95077

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Admin: Utilities/Janitorial Service	6142	\$550.00
Admin:Utilities/Janitorial Service	6142	\$250.00
<b>TOTAL</b>		<b>\$800.00</b>

**Purpose/Description:**

Janitorial Cleaning for August- PCRP Admin Office, DC, staff bathrooms  
 COVID cleaning for admin office

**Is this a Contract-related purchase?**  Yes  No **Contract No.:** \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

**Is this a Grant expenditure?**  Yes  No **Grant No.:** \_\_\_\_\_

**Is this a budgeted item?**  Yes  No **If "No", explain below:**

**Credit Card Charge?**  Yes  No **Credit Card Name:** \_\_\_\_\_

**Requested by:** Kelly McCullough *KM* **Date:** 9/5/2023

**Supervisor Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Is this to be added to fixed asset/equipment inventory?**  Yes  No

**Manager Pre-approval:** \_\_\_\_\_ **Est.:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_

**Manager Final Approval:** *[Signature]* **Date:** 09.07.23

**Check No.** 20154 **Date of Issue:** 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

**Date:** 9/1/2023

**Vendor:** Monterey Bay Solutions LLC

**Vendor Address:** PO Box 2730, Watsonville, CA 95077

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
CFD Services: Palo Corona Maintenance	6710	\$2,000.00
CFD Services: Garland Maintenance	6730	\$2,460.00
<b>TOTAL</b>		<b>\$4,460.00</b>

**Purpose/Description:**

August Janitorial Clean at GRRP public restrooms & PCRP public restrooms

**Is this a Contract-related purchase?**  Yes  No **Contract No.:** \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

**Is this a Grant expenditure?**  Yes  No **Grant No.:** \_\_\_\_\_

**Is this a budgeted item?**  Yes  No **If "No", explain below:**

**Credit Card Charge?**  Yes  No **Credit Card Name:** \_\_\_\_\_

**Requested by:** Caine Camarillo **Date:** 9/6/2023

**Supervisor Approval:** *Caine Camarillo* **Date:** 9/6/2023

**Is this to be added to fixed asset/equipment inventory?**  Yes  No

**Manager Pre-approval:** \_\_\_\_\_ **Est.:** \$ \_\_\_\_\_ **Date:** \_\_\_\_\_

**Manager Final Approval:** *[Signature]* **Date:** 09.07.23

**Check No.** 20154 **Date of Issue:** 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 9/7/2023

Vendor: Rincon Consultants Inc

Vendor Address: 180 North Ashwood Avenue, Ventura CA, 93003

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6794	\$5,661.50
<b>TOTAL</b>		<b>\$5,661.50</b>

**Purpose/Description:**

Garland Ranch Regional Park Fuel Mitigation and Fire Management Plan Development (Invoice 50381)

Is this a Contract-related purchase?  Yes  No Contract No.: 202122-200-07  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Jake Smith Date: 9/7/2023

Supervisor Approval: Jake Smith Jake Smith Digitally signed by Jake Smith Date: 2023.09.07 06:18:32 -07'00' Date: 9/7/2023

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ 80,000 Date: \_\_\_\_\_

Manager Final Approval:  Date: 09.07.23

Check No. 20161 Date of Issue: 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 8/17/2023

Vendor: Community Foundation for Monterey County (CFMC)

Vendor Address: 2354 Garden Rd, Monterey, CA 93940

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Grant Program	6791	\$25,000.00
<b>TOTAL</b>		<b>\$25,000.00</b>

**Purpose/Description:**

Begin the LGO! Fund - a special purpose fund through CFMC to support MRPPD projects and programs.

Is this a Contract-related purchase?  Yes  No Contract No.: Agreement  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Approval: JDNelson Date: 8/17/2023

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: [Signature] Date: 09.07.23

Check No. 20171 Date of Issue: 9/8/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 9/12/2023

Vendor: Post Office

Vendor Address: \_\_\_\_\_

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Postage	6313	\$13,205.13
<b>TOTAL</b>		<b>\$13,205.13</b>

**Purpose/Description:**

Postage to mail 66,069 copies of the LGO! Fall 2023/Winter 2024 Guide publication to district residents

Is this a Contract-related purchase?  Yes  No Contract No.: \_\_\_\_\_  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:

Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Savannah Pena *Sunten* Date: 9/12/2023

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval: *[Signature]* Date: 09.12.23

Check No. 20173 Date of Issue: 9/12/23



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
 4860 CARMEL VALLEY ROAD  
 CARMEL, CALIFORNIA 93923

# Purchase Request

Date: 9/15/2023

Vendor: Office of the County Counsel

Vendor Address: 168 West Alisal St., 3rd Floor, Salinas, CA 93901

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Admin: Professional Services	6149	\$17,112.60
<b>TOTAL</b>		<b>\$17,112.60</b>

**Purpose/Description:**

Legal Services for the month of May 2023 (dated June 13, 2023)

Is this a Contract-related purchase?  Yes  No Contract No.: 201819-100-03  
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure?  Yes  No Grant No.: \_\_\_\_\_

Is this a budgeted item?  Yes  No If "No", explain below:  
 \_\_\_\_\_


Credit Card Charge?  Yes  No Credit Card Name: \_\_\_\_\_

Requested by: Kelly McCullough KM Date: 9/15/23

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Is this to be added to fixed asset/equipment inventory?  Yes  No

Manager Pre-approval: \_\_\_\_\_ Est.: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Manager Final Approval:  Date: 09.22.23

Check No. 20189 Date of Issue: 9/15/23