

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
STAFF REPORT**

**BOARD MEETING:** September 6, 2023

**SUBJECT:** Reimbursement Report

**PRESENTER:** Kelly McCullough, Finance Manager

**REPORT:** In accordance with Government Code 53065.5:  
Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the District within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The District has chosen to report all reimbursements. This item will be posted annually on the District's website under the About Us/Financials section.

I have reviewed the Accounts Payable/Check Register records for the fiscal years ended June 30, 2020 through June 30, 2023 and I found the following charges which are subject to disclosure:

<b>Individual</b>	<b>Description</b>	<b>Amount Paid</b>
Caine Camarillo	08/9/19- Appliance service call at River House Check # 17128	\$75.00
Deborah Warcken	08/23/19- mileage reimbursement for CSMFO governmental accounting training in Gilroy Check # 17175	\$56.96
Debbie Wyatt	09/17/19- reimbursement for leather gloves for arboretum work Check # 17234	\$17.39
Hatton Vandervort	02/10/20- travel reimbursement for training Check # 17549	\$187.52
Jake Smith	06/15/22- mileage reimbursement for wildfire season prep meeting Check # 19182	\$26.21
Jared Martens	08/05/22- training reimbursement Check # 19268	\$137.28

Savannah Pena	10/21/22- Reimbursement for medical physical for commercial drivers license Check # 19446	\$150.00
Jackie Nelson	12/15/22- Transfer VHS to digital format Check # 19585	\$35.00
Jared Martens	04/20/23- Travel reimbursement Check # 19841	\$93.76
Shuran Parker	05/02/23- Travel reimbursement- bridge toll, housekeeping gratuity, partial mileage reimbursement Check # 19858	\$301.45
Ira Comello	06/29/23- Travel meal reimbursement for training Check # 19979	\$75.44

**FISCAL IMPACT:** Not Applicable – Informational Only

**FUNDING BALANCE:** Not Applicable – Informational Only

**RECOMMENDATION:** It is recommended that the Board receive, review and file this report.