

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: November 13, 2019
TO: Board of Directors
FROM: Kelly McCullough, Finance Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Review and Consider Approval of Scope and Fee for
Topographic Services by Whitson Engineers in Support of
Projects A and B

RECOMMENDED ACTION

Staff respectfully recommends the Board approve a contract with Whitson Engineers for topographic services (**Attachment 1**) in support of Projects A & B in substantially the form submitted and authorize staff to execute the Professional Services Agreement. (**Attachment 2**).

FISCAL IMPACT:

\$28,100

FUNDING SOURCE:

6966 – Palo Corona Improvements

FUNDING BALANCE:

\$2,415,768

DISCUSSION:

The Board adopted as a Preferred Project for CEQA Review, at the August 2018 Board meeting, the Palo Corona Regional Park General Development Plan (GDP), which includes a “Preferred Alternative for the Rancho Canada Unit of the Palo Corona Regional Park” focusing on restoration of the former golf course through the reuse of site resources, development of trail networks, and designs of areas for more active recreation.

The topographic services in this proposal provides survey services for Project A: reuse and restoration of the former golf cart barn to an operational - maintenance and offices shop; large and small dog park(s); prefabricated restroom; park trailhead; emergency services/incident command and staging area; and gravel parking site. Project B includes: prefabricated restroom building; special event and group staging area; outdoor classroom and more. Combining the survey services for both projects provides coordination of effort and allows for some economies of scale. Project A costs \$14,100 and Project B: \$14,000 to include boundary, survey, and flight tasks.

Whitson Engineers has been prequalified to provide survey and engineering services for MPRPD based on a competitive request for qualifications selection process. As a

prequalified engineering firm, Whitson Engineers exhibited the expertise required to provide the professional engineering services required for this project.

Without the topographical surveys, design work for Project A and Project B cannot proceed forward. Since these projects abut the flood plain, knowing the specific datum and elevation will be important related to any work within the flood plain or flood way. Also, the grades need to be very accurate when designing drainage and accessibility features so as not to run into field issues during construction. This can lead to delays and change orders if designs need to be adjusted to field conditions.

Staff recommends that the Board approve the contract services with Whitson Engineers for the topographical survey for Projects A and B.

ATTACHMENTS:

1. [Whitson Engineers Proposal](#)
2. [Professional Services Agreement](#)