

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: March 3, 2021
TO: Board of Directors
FROM: Kelly McCullough, Finance Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Review and Approval of Amendment to Agreement for Services with Regional Government Services (RGS) for Professional Project Consulting

RECOMMENDED ACTION

Staff respectfully recommends that the Board approve Contract Amendment No. 2 with Regional Government Services (RGS) to provide specialized project consulting for capital projects, in substantially the form submitted and authorize the General Manager to execute the Amendment No. 2 (**ATTACHMENT 1**).

FISCAL IMPACT:

\$81,000

(estimate of \$40,000 for the remainder of FY2020-21 and the remaining balance to carry into FY2021-22)

FUNDING SOURCE:

6549-Professional Services

FUNDING BALANCE:

This account is pending a mid-year budget adjustment for FY2020-21, which is included on this same meeting agenda.

DISCUSSION:

RGS is a governmental, joint powers authority, which formed in 2001 under Section 6500, to meet changing local government needs. RGS serves exclusively public sector agencies with a team of public sector experts. RGS has now served over 200 cities, special districts, joint powers authorities and other local governments and non-profits that support local governments.

RGS consultants set their own hours and work from their own office locations, have a selection of benefits and are covered by worker's compensation through RGS. In addition, RGS provides the District with a suite of insurance coverages including, general liability, automobile liability and others.

Staff initially entered into an agreement in May of FY2017-18 with RGS, for an amount not to exceed \$25,000, and expended \$2,201. Staff found the services highly valuable and affordable, and therefore, in FY2018-19, staff entered into a new agreement for an amount not to exceed \$25,000 and expended \$14,887. In FY19-20 staff entered into another

agreement for an amount not to exceed \$25,000 (**ATTACHMENT 2**), plus a Board authorized Amendment No. 1 of \$50,000 (**ATTACHMENT 3**) and expended \$44,920. To date in FY2020-21 the District has expended \$29,058.

Staff continues to find the independent professional consulting services highly valuable, affordable and critical as projects at the Rancho Canada Unit of Palo Corona Regional Park develop. The developing projects are highly complex and the expertise of the independent RGS consultant have proven to save the District time and money. The RGS independent consultant has assisted the District in acquiring a stable of pre-qualified professional engineers and architects, prepared Requests for Proposals, assisted in evaluation of proposals, negotiated fees, coordinated work of the same nature between projects to reduce fees and keep projects on a timeline, assisted in project design development, and made sure that the different projects align with each other, among many other things.

In addition to the capital improvement projects coordination, the consultant will now assist in utilizing these project components to coordinate with a pending grant writer.

As Project A (Ranger Offices, Dog Park, Restroom, Emergency Staging Area), Project B (Restroom, Event Pad, Picnic areas, Natural Play area) and the Roof/HVAC replacement progress, the services of the RGS consultant will continue to be critically necessary. Therefore, staff recommends that the Board consider approving Amendment No. 2 to Management and Administrative Services Agreement with RGS.

Staff respectfully recommends that the Board approve the attached Amendment No. 2 for Management and Administrative Services Agreement (**ATTACHMENT 1**) in substantially the form attached and authorize the General Manager to execute the Amendment.

ATTACHMENTS:

1. [Amendment No. 2 To Management and Administrative Services Agreement](#)
2. [Agreement for Services](#)
3. [Amendment No. 1 to Management and Administrative Services Agreement](#)