

**MONTEREY PENINSULA REGIONAL PARK DISTRICT**  
***Preserving and Protecting Parks and Open Space***



**BOARD OF DIRECTORS**

- Kelly Sorenson** - Marina, East Garrison/Fort Ord,  
north Seaside (**Ward 1**)  
**Shane Anderson** – East Seaside (**Ward 2**)  
**Kevin Raskoff** – Sand City, Del Rey Oaks,  
west Seaside, central Monterey (**Ward 3**)  
**Kathleen Lee** - Pacific Grove, Pebble Beach  
west Monterey (**Ward 4**)  
**Monta Potter** - Carmel, Carmel Valley, Big Sur,  
south Monterey (**Ward 5**)

**Monterey Peninsula Regional Park District  
Board Meeting**

**January 3, 2024  
Wednesday, 6:30 p.m.**

**MINUTES**

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:33.
- 2) **Roll Call** – Roll call was taken.  
PRESENT: Directors Anderson, Lee, and Potter  
ABSENT: Directors Raskoff and Sorenson
- 3) **Approval of Agenda** – Upon motion by Director Anderson, seconded by Director Potter, the agenda was approved with the modification to remove Item 7 to a future meeting.
- 4) **Public Comments** – None
- 5) **Presentations**
  - A. MPRPD Fiscal Year 2022-23 Draft Financial Statement Audit Report, Bob Callanan, CliftonLarsonAllen, LLP (*K. McCullough*)
    - Finance Manager Kelly McCullough introduced Bob Callanan of the District’s auditing firm.
    - Mr. Callanan reviewed highlights of the District's 2022-23 financial statements and reported that the firm had formed an unmodified opinion of the statements and encountered no significant difficulties dealing with staff in the preparations.
    - Mr. Callanan reported that a few minor modifications to the notes, not affecting the bottom line, may be made to the final draft.
  - B. MPRPD Transportation Grant Six-Month Update and Findings (*S. Peña*)
    - Environmental Education Coordinator Savannah Peña reviewed the transportation grant activities and answered Board member questions.
- 6) **Consent Items** – Upon motion by Director Potter, seconded by Director Anderson, the entire consent calendar was unanimously approved.
  - A. Approval of December 6, 2023 Minutes (*S. Parker*)
  - B. Approval of Summary of Payments (*K. McCullough*)

C. Approval of Electronic Signature Policy (*K. McCullough*)

7) **Discussion/Action Item** – **ITEM TABLED**

Election of Officers and Board Appointments (*S. Parker*)

8) **Division Reports** – All Division reports are informational only and may be written or oral.

A. Monthly Financial Report (*K. McCullough*)

B. Monthly Staff Report (*R. Payan*)

9) **Identification of Closed Session Items** – President Lee announced that the Board would be going into Closed Session to discuss the noted items and solicited public comments.

A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

B. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

C. Pursuant to Government Code Section 54957(b)(1), the Board of Directors will Provide a Performance Evaluation for the General Manager

10) **Public Comment on Closed Session** – None

11) **Adjourn to Closed Session** – Closed Session began at 7:07 and ended at 9:29.

12) **Report on Return from Closed Session** – Nothing to report.

13) **Adjournment** – The meeting was adjourned at 9:30.

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Shuran Parker, Recording Secretary