

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: August 5, 2020
TO: Board of Directors
FROM: Shuran Parker, Administrative Services Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Biennial Review and Approval of Conflict of Interest Code

SUMMARY:

Staff recommends that the Board review the District's Conflict of Interest Code, authorize staff to make the recommended changes, then report the necessary changes to the County Board of Supervisors.

FISCAL IMPACT:

There is no fiscal impact associated with taking this action.

FUNDING SOURCE:

Not applicable

FUNDING BALANCE:

Not applicable

DISCUSSION:

Every two years, the District is required to review its Conflict of Interest Code ("Code") and advise our reviewing body, the Monterey County Board of Supervisors, whether any changes are necessary (**ATTACHMENT 1**). The current version was last reviewed and updated in 2018 (**ATTACHMENT 2**). Upon review, staff noticed that some Designated Employee titles that were inadvertently overlooked last time, need to be updated.

RECOMMENDED ACTION:

Staff respectfully recommends that the Board: 1) review the Draft Conflict of Interest Code; 2) confirm and approve the noted changes; and 3) authorize staff to send the revised Code and Biennial Notice to the Monterey County Board of Supervisors for review, final approval, and filing.

ATTACHMENTS:

1. [2020 Local Agency Biennial Notice](#)
2. [Draft Revised Conflict of Interest Code](#)