

**MONTEREY PENINSULA REGIONAL PARK DISTRICT**  
***Preserving and Protecting Parks and Open Space***



**BOARD OF DIRECTORS**

- Kelly Sorenson** - Marina, East Garrison/Fort Ord, north Seaside (**Ward 1**)
- Shane Anderson** – East Seaside (**Ward 2**)
- Kevin Raskoff** – Sand City, Del Rey Oaks, west Seaside, central Monterey (**Ward 3**)
- Kathleen Lee** - Pacific Grove, Pebble Beach west Monterey (**Ward 4**)
- Monta Potter** - Carmel, Carmel Valley, Big Sur, south Monterey (**Ward 5**)

**Monterey Peninsula Regional Park District  
Board Meeting**

**January 4, 2023  
Wednesday, 6:30 p.m.**

**MINUTES**

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:30.
- 2) **Wards 3, 4, and 5 Director Oath of Office** – The Oath of Office was administered to Kathleen Lee, Monta Potter, and Kevin Raskoff by Board Clerk Shuran Parker
- 3) **Roll Call** – Roll call was taken.  
PRESENT: Directors Anderson, Lee, Potter, Raskoff, and Sorenson  
ABSENT: None
- 4) **Approval of Agenda** – Upon motion by Director Raskoff, seconded by Director Lee, the agenda was unanimously approved by roll call vote.
- 5) **Public Comments** – Brian McCarthy, newly elected to the Marina City Council applauded the District and City partnerships and announced that he would be sponsoring legislation to make City parks smoke-free and encouraged the District to do the same.

Karen Andersen thanked the District for its work, including supporting Eagle Scout projects at Locke-Paddon Park.

- 6) **Presentations** (*Presentations are informational only, and no formal Board action will be taken. Public speakers are limited to three minutes.*)
  - A. MPRPD Fiscal Year 2021-22 Draft Financial Statement Audit Report, Robert Callanan, CliftonLarsonAllen, LLP (*K. McCullough*)
    - Finance Manager Kelly McCullough introduced the item and presenter, Bob Callanan, who provided an overview of the draft financial statement and answered Board member questions.
    - After discussion, Ms. McCullough announced that edits to the document would be made, and the final document presented for Board review and approval at an upcoming meeting.

- B. Update on Palo Corona Multi-benefit Community Trail and Inaugural Cross Country Season, Hank Armstrong, Big Sur Marathon Foundation; Rafael Payan, MPRPD
  - General Manager Rafael Payan introduced the item and presenters Josh Priester and Hugo Ferlito of the Big Sur Marathon Foundation, who gave an overview of the 2022 cross country trail events.

7) **Consent Items** – Upon motion by Director Raskoff, seconded by Director Anderson, Items A and B were approved by roll call vote (Vote: 4-0-1, Lee abstained from voting). And upon motion by Director Lee, seconded by Director Raskoff, Items C and D were unanimously approved by roll call vote (Vote: 5-0).

- A. Approval of December 7, 2022 Special Meeting Minutes (*S. Parker*)
- B. Approval of December 7, 2022 Minutes (*S. Parker*)
- C. Approval of Summary of Payments (*K. McCullough*)
- D. Approval to Dispose of District Assets (*K. McCullough*)

8) **Discussion/Action Items**

- A. Election of Officers and Board Appointments for 2023 (*S. Parker*)
  - Administrative Services Manager Shuran Parker introduced the item and after discussion, the Board made 2023 officer and appointment decisions.
  - **Board Officers**: Upon motion by Director Anderson, seconded by Director Potter, the Board by unanimous roll call vote appointed Kathleen Lee as President; Kevin Raskoff as Vice President; and Kelly Sorenson as Secretary/Treasurer.
  - **Standing Committees**: Upon motion by Director Anderson, seconded by Director Raskoff, the Board by unanimous roll call vote appointed: Community Outreach-Monta Potter and Kevin Raskoff; Finance-Kathleen Lee and Kelly Sorenson; Monuments, Art & Exhibits-Shane Anderson and Kevin Raskoff; Personnel-Kathleen Lee and Monta Potter; Real Property/Land Use & Management-Shane Anderson and Kelly Sorenson.
  - **Liaison Assignments**: Upon motion by Kelly Sorenson, seconded by Shane Anderson, the Board by unanimous roll call vote maintained appointments: Kathleen Lee to Special Districts Association of Monterey County (Monta Potter will fill in as needed) and Kevin Raskoff to Laguna Grande Joint Powers Authority.
  - **ADCOC**: The Nominating Committee will meet to discuss potential appointment recommendations and Directors will send recommendations to the Committee.
- B. Review of Updates to the Brown Act and Teleconferencing Options (*S. Parker*)
  - Shuran Parker introduced the item and answered Board member questions. The item was informational only and no action was needed.

9) **Division Reports** – All division reports are informational only and may be written or oral.

- A. Monthly Financial Report (*K. McCullough*)
- B. Monthly Staff Report (*R. Payan*)

10) **Identification of Closed Session Items** – Monta Potter announced that the Board would be going into Closed Session and solicited public comments.

- A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

- B. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8 A.P.N. 259-011-025 (Negotiators: Payan and Whilden) (Under negotiation: terms and conditions)
- C. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Successor Agency to the Sand City Redevelopment Agency v. Joe Stephenshaw, et al; Sacramento County Superior Court Case No. 2022-80004053

**11)Public Comment on Closed Session** – None

**12)Adjourn to Closed Session** – Closed Session began at 8:26 and ended at 9:08.

**13)Report on Return from Closed Session** – Nothing to report.

**14)Adjournment** – The meeting was adjourned at 9:09.

Shuran Parker, Recording Secretary

DRAFT