

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: January 4, 2023
TO: Board of Directors
FROM: Kelly McCullough, Finance Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Consider Approval of Professional Legal Services Amendment with Downey Brand LLP

SUMMARY:

Staff respectfully requests the Board consider approving continued hourly fee services (**ATTACHMENT 1**) for professional legal services with the firm Downey Brand LLP, which may exceed the \$40,000 staff approval authority.

FISCAL IMPACT:

Hourly Fees

FUNDING SOURCE:

6149 – Professional Services

FUNDING BALANCE:

\$87,529 – as of the writing of this report

DISCUSSION:

Staff entered into a professional services agreement with the firm Downey Brand LLP effective August 17, 2022. As of the writing of this report the District has expended \$21,991.

Staff and legal counsel anticipate the need for services may continue for some time and may exceed the \$40,000 limit placed on staff spending authority. Therefore, staff is requesting the Board approve continued work with Downey Brand LLP on an hourly fee basis, as needed, and until these services are no longer needed.

RECOMMENDED ACTION:

It is recommended that the Board approve continued work with the legal firm Downey Brand LLP, on an as needed basis, until such services are no longer needed.

ATTACHMENTS:

1. [Downey Brand LLP Agreement](#)