

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: August 8, 2018
TO: Board of Directors
FROM: Rafael Payan, General Manager
SUBJECT: Approval of Contract Amendment with Design Workshop

RECOMMENDED ACTION

Staff recommends the Board approve the attached contract amendment in substantially the form submitted and authorize staff to implement.

FISCAL IMPACT

The recommended action will bring the contract total to \$200,000.00

FUNDING SOURCE:

Draft Budget Line Items 6949 – Professional/Special Services.

FUNDING BALANCE:

\$100,000.00

DISCUSSION:

At the September 2017 meeting, the Board extended the previously approved contract because of internal delays associated with postponing work on the General Development Plan (“GDP”). The term amendment was extended to June 30, 2018.

Since then, acquisition of Rancho Canada Golf Course (“RC”) has occupied much time and Design Workshop (“DW”) was requested to expand public scoping opportunities for this property as an integral component of the greater PCRCP.

Staff worked with DW to re-define the GDP scope of work and budget to include RC and complete the plan by the end of December 2017. This revised scope and timeline was approved by the Board at the June 2017 meeting. However, at the next meeting, the Board re-directed staff to include additional public meetings to the previously approved scope of work and timeline, thereby extending the project’s timeline into 2018.

The Board’s authorization to secure environmental review under CEQA for the proposed PCRCP GDP may require additional meetings between DW, the CEQA consultant, and other parties. The additional meetings may carry an additional fee of up to \$10,000; bringing the total fee to \$200,000 and extending the timeline from March 2018 to June 2019.

Staff has prepared an amendment for Board consideration (**ATTACHMENT 1**).

ATTACHMENT:

1. [Contract Amendment 4](#)