

MONTEREY PENINSULA REGIONAL PARK DISTRICT
Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

- Kelly Sorenson** - Marina, northern Fort Ord (**Ward 1**)
- Shane Anderson** - Seaside, northern Sand City, southern Fort Ord (**Ward 2**)
- Kevin Raskoff** - Monterey, Del Rey Oaks, southwest Seaside, southern Sand City (**Ward 3**)
- Kathleen Lee** - Pacific Grove, New Monterey, northern Pebble Beach (**Ward 4**)
- Monta Potter** - Carmel, Carmel Valley, Big Sur, southern Pebble Beach (**Ward 5**)

Monterey Peninsula Regional Park District
Virtual Meeting via Zoom

July 7, 2021
Wednesday, 6:30 p.m.

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:31.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Anderson, Lee, Potter, Raskoff, and Sorenson
ABSENT: None
- 3) **Approval of Agenda** – Upon motion by Director Sorenson, seconded by Director Lee, the agenda was approved by unanimous roll call vote, with Item 6-A tabled to a future meeting.
- 4) **Public Comments** – Debra Rubin read from a letter, encouraging the District to take immediate actions toward fire management efforts at Garland Ranch Regional Park.
- 5) **Presentation** – Charlotte Holifield of the California Special Districts Association announced that the District was renewed the Special District Leadership Foundation District Transparency Certificate of Excellence.
- 6) **Consent Items** – Upon motion by Director Lee, seconded by Director Raskoff, items B and C were unanimously approved by roll call vote. Item A was pulled and tabled to a future meeting, pending view of the meeting recording to determine the motion made to add funding to the proposed budget for fire management at Garland Park.
 - A. Approval of June 2, 2021 Minutes (*S. Parker*) - **TABLED**
 - B. Approval of Summary of Payments (*K. McCullough*)
 - C. Approval of Contract with Terracon (formerly Burleson Consulting) for Implementation of the Marina Dunes Preserve Restoration Action Plan (*J. Nelson*)
- 7) **Discussion/Action Items**
 - A. Review and Approval of Contract with Farallon Geographics, Inc to Transfer and Restructure the MPRPD GIS System (*J. Nelson*)

- Environmental Education Supervisor Jackie Nelson reviewed the GIS project, responses, and District plan to award services, and answered Board Member questions.
 - After discussion and upon motion by Director Sorenson, seconded by Director Anderson, the item was unanimously approved by roll call vote.
- B. Review and Approval of Fiscal Year 2021-22 Pay Schedule (*S. Parker*)
- Administrative Services Manager Shuran Parker reviewed and explained the schedule and entertained Board Member questions.
 - After discussion and upon motion by Director Raskoff, seconded by Director Anderson, the Board by unanimous roll call vote, approved the item.
- C. Consider Approval of Professional Services Agreement with CM Construction Services, Inc. for Construction Management Services for the Palo Corona Regional Park Administrative Office's and Event Center Re-Roof and HVAC Systems Replacement Project (*K. McCullough*)
- Finance Manager Kelly McCullough viewed the proposed contract and services and answered Board Member questions.
 - Upon motion by Director Lee, seconded by Director Anderson, the Board by unanimous roll call vote approved the contract for the quoted amount (\$52,900), plus up to an additional 20% of that amount (\$10,580) for potential cost overruns.

8) Division Reports – All Division Reports are informational only and may be written or oral.

- A. Monthly Financial Report (*K. McCullough*)
- B. Monthly Staff Report (*R. Payan*)
 - General Manager Payan and Legal Counsel Michael Whilden provided an oral update on activities related to item 6 under the Administration division update, including an update on the *Amicus* brief recently sent by the District to the CA Court of Appeals in support of the East Bay Regional Park District's case about regional park districts and their authority to manage their land.
 - Jackie Nelson gave an oral update on meetings and activities related to item 12 under the Administration division update, including announcing a community forum to take place on July 17th.

9) Identification of Closed Session Items – President Potter identified the items and welcomed public comment.

- A. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-046 and others (Negotiators: Payan and Zaruka) (Under negotiation: terms of payment)
- B. Public Employee Performance Evaluation of General Manager Pursuant to Government Code Section 54957(b)

10) Public Comment on Closed Session Items – None

11) Adjourn to Closed Session – The Board was in Closed Session from 8:13 until 9:16.

12) Regular Meeting

13) Report on Return from Closed Session – Nothing to report.

14) Adjournment – The meeting was adjourned at 9:16.

Secretary Shuran Parker, Recording

DRAFT