

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** February 5, 2020  
**TO:** Board of Directors  
**FROM:** Joseph Narvaez, Ranger  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Bid Packet for Purchase of 4x4 Dump Truck

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**RECOMMENDED ACTION**

Staff respectfully recommends that the Board of Directors approve the request for bid package for a 4x4 Dump Truck and authorize staff to solicit bids from vendors for this item as presented herein, and to authorize staff to retire and submit to auction the existing 2008 4x4 dump truck to be replaced.

**FISCAL IMPACT:**

Funds are allocated in the approved FY2019-2020 Budget

**FUNDING SOURCE**

Community Facilities District (Services) code #6793 – Vehicle Acquisition

**FUNDING BALANCE:**

\$150,000

**DISCUSSION:**

The approved FY2019-2020 Budget includes \$150,000 for 3 new vehicles. This vehicle will be used to retire and replace an aging dump truck, as well as allow staff to purchase and transport materials to job sites without the need for contracted trucking services. Staff has prepared a Request for Bid package for the vehicle (**ATTACHMENT 1**) which includes the following components: Invitation to submit bid cover letter from the General Manager; information to bidders; machine specifications; bid form, list of local Request for Bid recipients (vendor list); and legal notice of Request for bid. Staff has decided to purchase outright, as opposed to financing.

A suggested schedule leading to the Board of Directors Award of Bid is as follows:

February 6, 2020	Mail out requests for bid
February 7, 2020	Publish notice for request of bid in local newspaper
February 21, 2020	Deadline for receipt of bids
March 4, 2020	Board of Directors award of bid

**ATTACHMENTS**

1. [Request for Bid Package – 4x4 Dump Truck](#)