

MONTEREY PENINSULA REGIONAL PARK DISTRICT



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)
Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)
Vacant - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)
Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)
Monta Potter - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

**Palo Corona Regional Park, Pub Room
4860 Carmel Valley Road
Carmel, California**

**August 7, 2019
Wednesday, 6:00 p.m.**

MINUTES

- 1) **6:00 p.m. Call to Order** – The meeting was called to order at 6:11
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Lee; Potter and Sorenson
ABSENT: Director Anderson
- 3) **Identification of Closed Session Items** – President Sorenson identified the Closed Session item and welcomed public comment.
 - A. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-046 and others (Negotiators: Payan and Zaruka)
 - B. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 011-371-006, 011-381-002 and others (Negotiators: Payan and Uslar/Cole/McClure/Malin and others)
 - C. Public Employee Performance Evaluation of General Manager Pursuant to Government Code Section 54957(b)
- 4) **Public Comment on Closed Session Item** – Esther Malkin expressed concerns about Laguna Grande Regional Park and encouraged Directors to visit the park.
- 5) **Adjourn to Closed Session** – Closed Session began at 6:17, recessed at 6:33, the resumed at 8:25 and adjourned at 9:03.
- 6) **6:30 p.m. Regular Meeting** – The Regular Meeting resumed at 6:36.
- 7) **Report on Return from Closed Session** – President Sorenson announced that no reportable action was taken on items 3-A & B and that the Board would return to discuss Item C after the Regular Meeting. No reportable action was taken.

- 8) **Approval of Agenda** – Upon motion by Director Lee, seconded by Director Potter, the agenda was unanimously approved.
- 9) **Public Comments** – Stephen Cry inquired about the status of a public records request, submitted on July 9. Legal Counsel noted that staff is reviewing records and will provide very soon.

Esther Malkin again encouraged the Board to visit Laguna Grande Regional Park.

Dianne Nielson inquired about the ownership of a parcel of Laguna Grande Regional Park.

Don Gruber reported seeing frogs at the Frog Pond Wetland Preserve and asked the Board to intercede on plans to run the Fort Ord Rec Trail and Greenway (FORTAG) proposed trail through Frog Pond Wetland Preserve.

Tess Arthur thanked the Board and staff for the improvements at Cachagua Community Park.

Kathie Buaya reported seeing a propane tank in Laguna Grande Regional Park from her backyard.

- 10) **Consent Items** – Upon motion by Director Lee, seconded by Director Potter, the entire Consent Calendar was unanimously approved.
- A. Approval of July 10, 2019 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments (*K. McCullough*)
 - C. Approval of Quarterly Investment Report (*K. McCullough*)
 - D. Approval of Resolution #2019-05, Authorizing State Habitat Conservation Fund Application (*K. McCullough*)
 - E. Approval of Revised Environmental Education Coordinator-Programs Job Description (*J. Nelson*)
 - F. Approval of Amendment to Event Space Lease with Z Golf Food & Beverage Services, LLC (*R. Payan*)
 - G. Approval of Request for Proposals for Weed Control Services (Mowing) at Rancho Canada Unit of Palo Corona Regional Park (*J. Nelson*)

11) **Discussion/Action Items**

- A. Director Resignation and Procedures to Fill a Board Vacancy (*S. Parker*)
 - After discussion and upon motion by Director Lee, seconded by Director Potter, the Board decided to interview candidates for the Ward 3 seat in September, then make the appointment rather than calling for an election.
- B. Review and Consider Updating Meeting and Travel Expense Reimbursement Policy (*K. McCullough*)
 - After review and discussion, and upon motion by Director Potter, seconded by Director Lee, the Board unanimously approved the revised policy.

- C. Other Postemployment Benefits (OPEB) Prefunding Plan Progress (*K. McCullough*)
 - After review of the plan progress, the Board assigned the Finance Committee to meet with staff and review the different strategies and make a recommendation on potential changes at a future meeting.
- D. Consideration of Agreement with the Big Sur Land Trust (*R. Payan*)
 - After discussion and upon motion by Director Lee, seconded by Director Potter, the agreement was unanimously approved.
- E. Consider Approval of Contract Amendment of the Professional Services Agreement with Page & Turnbull for Design of an Event Site for Rancho Canada Unit (*K. McCullough*)
 - After discussion and upon motion by Director Potter, seconded by Director Lee, the amendment was unanimously approved.
- F. Consider Approval of Policy on Indirect Administrative Cost Allowance with CSUMB for Restoration Work at Marina Dunes Preserve (*K. McCullough*)
 - After discussion and upon motion by Director Lee, seconded by Director Potter, the Board unanimously approved setting the maximum allowance at 8%.
- G. Consideration of Amendment to Professional Services Agreement with Design Workshop, Inc. for Development of a Wayfinding-Signage Master Plan for Palo Corona Regional Park (*J. Nelson*)
 - After discussion and upon motion by Director Lee, seconded by Director Potter, the amendment was unanimously approved.

12) Division Reports – All Division Reports are informational only and may be written or oral.

- A. **Administration**
 - 1) Monthly Financial Report (*K. McCullough*)
 - 2) Administration Update (*R. Payan*)
- B. **Environmental Education/Community Outreach**
 - 1) Trail Runs (*J. Nelson*)
- C. **Operations and Maintenance**
 - 1) Operations and Maintenance Update (*C. Camarillo*)
 - Director Lee asked for an update in September on the status of Mill Creek Redwood Preserve and information on agreements with other agencies relating to the park.

13) Adjournment – The meeting was adjourned at 9:04.

Shuran Parker, Recording Secretary