

MONTEREY PENINSULA REGIONAL PARK DISTRICT
Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

- Kelly Sorenson** - Marina, northern Fort Ord (**Ward 1**)
Shane Anderson - Seaside, northern Sand City, southern Fort Ord (**Ward 2**)
Kevin Raskoff - Monterey, Del Rey Oaks, southwest Seaside, southern Sand City (**Ward 3**)
Kathleen Lee - Pacific Grove, New Monterey, northern Pebble Beach (**Ward 4**)
Monta Potter - Carmel, Carmel Valley, Big Sur, southern Pebble Beach (**Ward 5**)

Monterey Peninsula Regional Park District
Virtual Meeting via Zoom

May 5, 2021
Wednesday, 6:30 p.m.

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:32.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Shane Anderson; Kathleen Lee, Monta Potter, Kevin Raskoff, and Kelly Sorenson
ABSENT: None
- 3) **Approval of Agenda** – General Manager Rafael Payan and Legal Counsel Michael Whilden announced that an item came to the attention of staff after the agenda was posted and Board action on the item could not wait, so requested that Item 7-D for consideration of an agreement between MPRPD and the Carmel Area Wastewater District be added to the agenda. After discussion and upon motion by Director Sorenson, seconded by Director Anderson, the Board by a roll call vote of 4-1, approved the agenda with the addition of Item 7-D. (Ayes: Anderson, Potter, Raskoff, and Sorenson; No: Lee)
- 4) **Public Comments** – Peter Fonken encouraged the Board to consider acquiring “Moo property” adjacent to District parkland.
 - Tom Jakaby inquired about the possibility of allowing bicycle access at Palo Corona.
 - Volunteer naturalist Mary Dainton announced that Ranger Joseph Narvaez recently toured her to areas of the planned coastal trail expansion.
- 5) **Presentation** – Findings and Summary of the San Clemente/Blue Rock Drone Imagery and Vegetation Overview Following the Carmel Fire, Doug Smith, CSUMB (*S. Peña*)
 - Doug Smith and Lauren Marshall shared their findings and answered Board Member questions.

- 6) **Consent Items** – Upon motion by Director Sorenson, seconded by Director Raskoff, Items 6-A - F, H, and I were unanimously approved by roll call vote. After discussion and upon motion by Director Raskoff, seconded by Director Anderson, Item 6-G was unanimously approved by roll call vote.
- A. Approval of April 7, 2021 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments (*K. McCullough*)
 - C. Approval of Quarterly Investment Report (*K. McCullough*)
 - D. Approval of Professional Services Agreement Amendment No. 1 with TRC Engineer’s, Inc. to Extend Term of Service (*K. McCullough*)
 - E. Approval of Professional Services Agreement Amendment No. 002 with Page & Turnbull to Extend Term of Service (*K. McCullough*)
 - F. Approval of Professional Services Agreement Amendment No. 3 with Ten Over Studio to Extend Term of Service (*K. McCullough*)
 - G. Approval to Dispose of Surplus District Vehicle and Equipment Assets at Auction (*K. McCullough*)
 - H. Approval of Request for Proposals for Salary & Benefits Study (*R. Payan*)
 - I. Approval of Request for Proposals for GIS Consulting Services (*J. Nelson*)

7) **Discussion/Action Items**

- A. Approval of Resolution #2021-05, Ordering Levy of Special Taxes for Fiscal Year 2021-22 for Community Facilities District No. 2016-01 (Parks, Open Space and Coastal Preservation), and Resolution #2021-06, Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-related Fees and Charges (*R. Payan*)
 - Rafael Payan and Susan Barnes of SCI Consulting answered Board Member questions.
 - After discussion and upon motion by Director Sorenson, seconded by Director Raskoff, the Board by unanimous roll call vote approved Item 7-A.
- B. Annual Report on CERBT Fund Status (*K. McCullough*)
 - Finance Manager Kelly McCullough provided an update on the CERBT fund and answered Director questions.
- C. Consider Approval of Purchase of Prefabricated Restroom Facility from Romtec, Inc. through State of California Multiple Award Schedule (CMAS) Process (*K. McCullough*)
 - Kelly McCullough introduced this item and staff answered Board Member questions.
 - After discussion and upon motion by Director Lee, seconded by Director Raskoff, the Board by unanimous roll call vote approved Item 7-C.
- D. **Consider Agreement Between MPRPD and Carmel Area Wastewater District (CAWD) Dedicating a Utility Easement at Palo Corona Regional Park’s Rancho Cañada Unit (ADDED AGENDA ITEM)**
 - The General Manager and Legal Counsel explained the background on this item and CAWD’s request for a utility easement, and the reasons why quick action was required.

- After discussion and upon motion by Director Raskoff, seconded by Director Anderson, the Board by a roll call vote of 4-1, approved Item 7-D. (Ayes: Anderson, Potter, Raskoff, and Sorenson; No: Lee)

- 8) **Division Reports** – All Division Reports are informational only and may be written or oral.
 - A. Monthly Financial Report (*K. McCullough*)
 - B. Monthly Staff Report (*R. Payan*)
- 9) **Adjournment** – The meeting was adjourned at 8:34.

Secretary Shuran Parker, Recording

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