

# MONTEREY PENINSULA REGIONAL PARK DISTRICT



## BOARD OF DIRECTORS

**Kelly Sorenson** - Marina, Northern Fort Ord (**Ward 1**)  
**Shane Anderson** - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)  
**Kevin Raskoff** - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)  
**Kathleen Lee** - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)  
**Monta Potter** - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

**Palo Corona Regional Park, Pub Room**  
**4860 Carmel Valley Road**  
**Carmel, California**

**January 8, 2020**  
**Wednesday, 6:30 p.m.**

## MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:33.
- 2) **Roll Call** – Roll call was taken.  
PRESENT: Directors Anderson; Lee; Potter; Raskoff and Sorenson (arrived at 6:42)  
ABSENT: None
- 3) **Approval of Agenda** – Upon motion by Director Raskoff, seconded by Director Lee, the agenda was unanimously approved. Vice President Anderson moved to Item 8 Division Reports, allowing an oral update from the Environmental Education and Community Outreach division.
- 4) **Presentations**
  - A. Presentation Honoring Mary Dainton for Service on the Assessment District Citizens Oversight Committee
    - Mary Dainton was honored for her service on the ADCOC as well as her ongoing efforts as a volunteer naturalist.
  - B. Carmel River Floodplain Restoration and Environmental Enhancement Project (CR FREE) Update, Melanie Beretti, Resource Conservation District of Monterey County
    - Melanie Beretti of the RCD and Rachel Saunders from the Big Sur Land Trust gave a review and update on the CR FREE project and announced they will return to the next Board meeting requesting District approval for grant-related documents that will assist with project funding.
    - Larry Levine spoke in support of the CR FREE project and urged the Board to move forward with assistance.
- 5) **Public Comments** – Don Gruber gave the Board documents gathered from a recent public records request of the District and urged the Board to carefully consider environmental impacts associated with proposed bicycle use at the Frog Pond Wetland Preserve.

Scott Waltz spoke to his and Fred Watson's role in the creation of the Fort Ord Rec Trail and Greenway (FORTAG) project and urged the Board to view information related to the Frog Pond at their website.

- 6) **Consent Items** – Upon motion by Director Sorenson, seconded by Director Lee, the entire Consent Calendar was unanimously approved.
- A. Approval of December 11, 2019 Minutes (*S. Parker*)
  - B. Approval of Summary of Payments (*K. McCullough*)
  - C. Approval of Report of Certified Public Accountants and Financial Statements for Fiscal Year Ended June 30, 2019 (*K. McCullough*)
- 7) **Discussion/Action Items**
- A. 2020 Board Appointments and Election of Officers (*S. Parker*)
    - Upon motion by Director Sorenson, seconded by Director Raskoff, the Board unanimously elected officers for 2020: President-Shane Anderson; Vice President-Monta Potter; Secretary/Treasurer-Kathleen Lee.
    - Upon motion by Director Anderson, seconded by Director Lee, the Board also made 2020 committee assignments: Finance-Shane Anderson and Kathleen Lee; Personnel-Monta Potter and Kelly Sorenson; Community Outreach-Monta Potter and Kevin Raskoff; Real Property/Land Use Management-Shane Anderson and Kelly Sorenson
    - Upon motion by Director Lee, seconded by Director Sorenson, the Board unanimously appointed Kevin Raskoff as the District's representative on the Laguna Grande Regional Park Joint Powers Authority and advised that the Oversight Boards to the Successor Agencies for the Cities of Marina and Monterey had been dissolved, so new appointments were not needed. The Board also decided to share responsibility for attending Special Districts Association of Monterey County meetings. Administrative Services Manager Shuran Parker will follow-up with Board members on upcoming meeting dates to determine who will attend which meetings.
    - The new ADCOC Nominating Committee: Shane Anderson and Monta Potter will consider individuals for appointment and present recommendations to the Board in the next few months.
  - B. Review and Approval of Agreement for Services with Regional Government Services for Professional Project Consulting Services (*K. McCullough*)
    - Finance Manager Kelly McCullough reviewed the agreement and services provided and answered Director questions.
    - After discussion and upon motion by Director Sorenson, seconded by Director Raskoff, the Board unanimously approved Item 7-B.
  - C. Authorization to Draft Letter of Support for Resource Conservation District of Monterey County's Carmel Valley Fuelbreak Project Grant Proposal (*C. Camarillo*)
    - Supervising Ranger Caine Camarillo introduced this item and Jamie Tuitele-Lewis of the RCD, who explained the proposed project and grant requirements and answered Director questions.
    - After discussion and upon motion by Director Anderson, seconded by Director Raskoff, the Board unanimously approved Item 7-C.

- D. Review and Approval of Policy Number 3007 – Public Contract Bidding, Vendor and Professional Consultation Selection, and Purchasing Policy (*K. McCullough*)
  - Kelly McCullough explained the background of this policy and the rationale for the recommended spending authority increases.
  - After discussion and upon motion by Director Lee, seconded by Director Sorenson, the Board unanimously approved item 7-D, with the change to increase the spending level to \$40,000, rather than \$50,000.

8) **Division Reports** – All Division Reports are informational only and may be written or oral.

A. **Administration**

- 1) Monthly Financial Report (*K. McCullough*)

B. **Operations and Maintenance**

- 1) Operations and Maintenance Update (*C. Camarillo*)

- C. **Environmental Education/Community Outreach** – Jackie Nelson announced that three new EECO team members have been hired: Environmental Education Coordinator Matt McConnell; Environmental Education Specialists Megan Mason and Savannah Peña and introduced Megan and Savannah to the group. – *ORAL REPORT*

9) **Adjournment** – The meeting was adjourned at 8:51.

*Shuran Parker*

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Shuran Parker, Recording Secretary