

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: November 14, 2018
TO: Board of Directors
FROM: Kelly McCullough, Finance Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of Professional Service Agreement with TRC Engineers, Inc. for Inspection of Pedestrian/Golf Cart and Vehicle Bridges

RECOMMENDED ACTION:

Staff recommends the Board consider approval of the Professional Service Agreement with TRC Engineers, Inc., (**ATTACHMENT 2**) for safety inspections of the pedestrian/golf cart and vehicle bridges, substantially in the form presented.

FISCAL IMPACT:

\$37,635

FUNDING SOURCE:

6966 – Palo Corona Improvements

FUNDING BALANCE:

\$695,802

DISCUSSION:

Staff contacted the District's list of pre-approved engineering firms to obtain a qualified bridge inspector. None of the pre-qualified firms were able to provide the service at that time.

Therefore, on July 26, 2018, staff advertised an RFP (**ATTACHMENT 1**) in the Monterey County Weekly and on the District's website for qualifications, and a separate sealed fee proposal, for Professional Structural Engineering Services for Safety Inspections of Pedestrian/Golf Cart and Vehicle Bridges, at the newly acquired Rancho Canada Unit of Palo Corona Regional Park.

District policy states, "Professional consultant services are of a technical and professional nature and, due to the nature of the services to be provided, do not readily fall within the "low bid" competitive bidding process. In addition, State law (GC 2254) requires that selection of professional consultants in the categories of architects, landscape architects, engineers, surveyors, and environmental consulting be made on the basis of demonstrated competence and the professional qualifications necessary for the satisfactory performance of the required services. Professional consultants should be

individually selected for a specific project or problem with the objective of selecting the most qualified consultant at a price that is fair and reasonable.”

Proposals and sealed Fee Schedules were received at the District offices on Thursday, August 16. Staff was expecting at least 3 proposals from firms whom had corresponded regarding the request. Ultimately only one qualified firm submitted a proposal. One firm determined they were too busy and the other firm’s qualified inspector was located out of the state, so they felt they could not be competitive from that distance.

Staff have reviewed the qualifications and determined that TRC Engineers, Inc., is a well-qualified engineering firm, which has extensive experience with this type of work in the local area. Some of their recent similar projects include:

1. Schulte Road Bridge over the Carmel River Replacement;
2. Robinson Canyon Road Bridge over the Carmel River Scour Countermeasures Repair;
3. Castroville Rail Crossing Bridge; and
4. French Camp RV Park & Golf Course – 3 New Bridges

Staff proposes a two-phased approach to the bridges. The first phase, which is the attached Professional Service Agreement for your consideration (**ATTACHMENT 2**) will be a safety inspection of the bridges to determine condition, approximate load rating calculations, ADA assessment, repair recommendations, and railing safety analysis on two out of four pedestrian bridges, among other things.

The second phase, will be a second fee proposal and Professional Service Agreement at some time in the future. The second phase may include such things as a load rating analysis, seismic integrity, safety devices in place, surveying, design and specification development, assistance with bid packet development and bidding, construction administration, and certifying progress payments.

Staff recommends that the Board approve the attached Professional Service Agreement with TRC Engineers, Inc., for Inspection of Pedestrian/Golf Cart and Vehicle Bridges at the Rancho Canada Unit of Palo Corona Regional Park.

ATTACHMENTS:

1. [Request for Proposal](#)
2. [Professional Service Agreement](#)