

The successful candidate will possess:

Any combination of education, training and work experience that provides the required knowledge and abilities. Typical qualifying education and experience might include:

- Three years experience as a Park Ranger or Park Maintenance Technician, or three years of recent experience in landscape/park facility maintenance, construction, or a related field
- Completion of two years of community college, with an Associate degree In Parks and Recreation, Natural Resources, Forestry, Construction Management or other related field.
- Possession and maintenance of a valid Class C California driver license is required.
- Possession of, or ability to obtain a Standard CPR card and a Standard First Aid card within 6 weeks of hire is required.
- Applicants must complete PC832 (Citation Training) within 6 weeks of hire.

Knowledge of:

- Botany, natural resources, and habitat management practices.
- General ecological principles and processes.
- Knowledge of pertinent federal, state and local codes and regulations regarding construction and operations.
- Basic budgeting, purchasing, and monitoring practices.
- Trade skills in plumbing, electrical, and carpentry per industry standards.
- Trail maintenance and construction standards and equipment.
- Parks and/or grounds maintenance methods and equipment.
- Americans with Disabilities Act (ADA) guidelines.

Ability to:

- Read and comprehend design specifications and plans for typical "park profession" site development, maintenance, and construction, especially accessways and natural habitat/landscape restoration.
- Read topographic maps (and use survey type instruments).

- Exercise good organizational and research skills.
- Apply sound judgment and act decisively in stressful situations.
- Safely and effectively operate and maintain a wide range of hand tools, power tools, vehicles, and heavy-duty equipment.
- Frequently lift and/or move up to 80 pounds.
- Communicate effectively orally and in writing.
- Establish and maintain positive and cooperative working relationships with a focus on quality service.
- Perform basic mathematical computations.
- Work weekends and holidays.
- Wear a District-issued uniform.
- Purchase at maintain at your own cost, safety footwear that meets District specifications.
- Work outside under adverse working conditions.
- Work independently and as a member of a diverse team or work group.
- Operate office equipment, such as a personal computer, FAX machine, etc.
- Hike extended distances on trails to perform related duties as required.
- Perform tree maintenance including climbing, pruning, chainsaw use, and tree removal, as needed.

THE PARK DISTRICT

The Monterey Peninsula Regional Park District is a public agency supported by local property taxes and state and federal grants. Its purpose is to acquire scenic and unique open space lands for public use and enjoyment.

District boundaries include the cities of Marina, Seaside, Sand City, Del Rey Oaks, Monterey, Pacific Grove, and Carmel, and the unincorporated areas of Fort Ord, Pebble Beach, Carmel Valley, and Big Sur. The Park District represents 150,000 residents and manages 13,000 acres.

MONTEREY PENINSULA REGIONAL PARK DISTRICT

invites you to apply for the

Ranger

**Full-Time
(6 month contract)**



4860 Carmel Valley Road
Carmel, CA 93923
tel. (831) 372-3196
fax (831) 372-3197

website: www.mprpd.org

email: jobs@mprpd.org

THE POSITION

Key responsibilities and duties may include but are not limited to:

Field Operations

- Perform a variety of maintenance and construction duties relating to the development and upkeep of District lands, trees, trails, structures, and facilities.
- Maintain Irrigation systems and plants in designated areas.
- Repair and maintain small equipment used in such work, as well as general maintenance of vehicles.
- Adhere to procedures, methods, and techniques of construction tools and equipment operation.
- Perform related work, as required.

Administrative

- Perform a variety of administrative duties, such as general record keeping, maintaining fixed asset inventories, and maintaining various data on District lands and facilities.
- Obtain cost estimates, solicit bids, and order and purchase supplies.
- Maintain various logs, such as dally logs, maintenance, work, and/or project/production schedules, etc.
- Schedule, train, organize, supervise, and review prison inmate crews, volunteer, part-time, and/or temporary employees as assigned.
- Assist with special events, public outreach, and issuance of access permits.
- Assist administrative staff with review and implementation of site development and management plans, as needed.
- Perform special assignments, as required.
- Assist in the preparation and implementation of the Operations and Maintenance Division and Capital Projects annual budget and monitor expenditures.

Public Relations

- Provide visitor services and Information, such as giving directions, answering phones, and responding to complaints.
- Maintain professional relations and communications with the public, volunteers, crews,

supervisor, District staff, tenants, and other agencies.

- Serve as liaison to citizen advisory groups, as needed.
- Assist with special events such as Annual Coastal Clean-up Day, Good Old Days, and California State Trails Day.

Patrol

- Open and close District parks.
- Patrol District lands to insure safe public use of the lands and to resolve problems.
- Issue warnings and citations under appropriate laws or ordinances for non-compliance of park regulations and, if needed, appear in court; and utilize law enforcement agencies to achieve compliance.
- Enforce state and federal laws and District policies.
- Work weekends and holidays. Respond to 24-hour emergencies, such as calls for medical assistance, searches, and other requests for aid; complete medical/incident reports.
- Perform related duties and responsibilities as required.

COMPENSATION

Salary:

- Begins at \$29.35/hour
- Medical, Dental, Vision, Life insurance benefits are available

APPLICATION PROCESS

A fully-completed MPRPD employment application is required. **A DMV driver's license records printout is also required.** Resumes may also be submitted along with the completed application form.

Application process will include evaluation and initial screening of the standard District application and a panel interview with selected candidates.

A limited number of applicants who most clearly show that they meet the needs of this seasonal position in terms of training, experience, education and other job-related characteristics may be invited to participate in the interview process.

Finalist candidates will undergo background check and drug screening as detailed in the application.

TO APPLY

Application forms can be downloaded at **www.mprpd.org**. To have an application form sent to you, contact Mr. Caine Camarillo.

Return completed applications to:

Monterey Peninsula Regional Park District
Human Resources
P.O Box 223340
Carmel, CA 93922

(831) 659-4488 x 202

Email: jobs@mprpd.org

This position is open until filled.

In accordance with Federal law, the District will hire only individuals who are legally authorized to work in the United States. As a condition of employment, you will be required to present proof of your identity and employment eligibility.



**MPRPD IS AN EQUAL
OPPORTUNITY EMPLOYER**