AGENDA ITEM NO. 7-C

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD REPORT

DATE:	**November 4, 2026**
TO:	**Board of Directors**
FROM:	**Shuran Parker, Administrative Services Manager**
REVIEWED BY:	**Eric Morgan, General Manager** E.M.
SUBJECT:	**Approval of Artificial Intelligence Use Policy**

SUMMARY

Staff have developed an Artificial Intelligence (AI) Use policy for Board review and approval.

FISCAL IMPACT

There is no fiscal impact associated with taking this action.

FUNDING SOURCE

Not applicable

FUNDING BALANCE

Not applicable

DISCUSSION

The use of AI has increased tremendously over the past few years and as the technology rapidly evolves, there is more need to develop parameters around its use. Because District employees have been using various sanctioned and non-sanctioned tools, staff thought it prudent to establish guidelines around use. Therefore, staff (with the help of AI) developed the enclosed policy (**ATTACHMENT 1**) as a resource for the District and users and so that the public knows when and how we will utilize this tool, which can be extremely valuable in the workplace.

The Board approving this policy will be the first step in a series, which will include collaboration with Legal Counsel and our IT consultant to design the day-to-day application and ensure legal compliance. With that in mind, we're recommending a January 1, 2027 effective date, to allow time for us to refine procedures and to provide training and the rollout.

RECOMMENDED ACTION

Staff respectfully request that the Board approve the attached policy substantially as presented or with noted modifications.

ATTACHMENT(S)

1. Artificial Intelligence Use Policy