

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** January 8, 2020  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Review and Approval of Agreement for Services with Regional Government Services for Professional Project Consulting Services

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**RECOMMENDED ACTION**

It is recommended that the Board consider and approve an agreement with Regional Government Services (RGS) for continued project consulting and coordinating (**ATTACHMENT 1**).

**FISCAL IMPACT**

FY2019-20 – \$15,786 already expended, with this request asking for approval not to exceed \$75,000 total.

**FUNDING SOURCE:**

6549 – Professional Services  
6949 – Professional/Special Services

**FUNDING BALANCE:**

6549 – \$39,245  
6949 - \$718,844

**DISCUSSION**

In Fiscal Year 2017-18 the District lost Planning and Conservation staff to retirement. With numerous projects in full swing, staff began searching for project consulting assistance and located (RGS). RGS is a governmental, joint powers authority, which formed in 2001 under Section 6500, to meet changing local government needs. RGS serves exclusively public sector agencies with a team of public sector experts. RGS has now served over 200 cities, special districts, joint powers authorities and other local governments and non-profits that support local governments.

RGS consultants set their own hours and work from their own office locations, have a selection of benefits and are covered by worker's compensation through RGS. In addition, RGS provides the District with a suite of insurance coverages including, general liability, automobile liability and others.

Staff initially entered into an agreement in May of FY2017-18 with RGS, for an amount not to exceed \$25,000, and expended \$2,201. Staff found the services highly valuable and

affordable, and therefore, in FY2018-19, staff entered into a new agreement for an amount not to exceed \$25,000 and expended \$14,887. In FY19-20 staff entered into another agreement for an amount not to exceed \$25,000 and to date has expended \$15,786.

Staff continues to find the independent consulting services highly valuable, affordable and essential as projects at the Rancho Canada Unit of Palo Corona Regional Park develop. The developing projects are highly complex and the expertise of the independent RGS consultant have proven to save the District time and money. The RGS independent consultant has assisted the District in acquiring a stable of pre-qualified professional engineers and architects, prepared Requests for Proposals, assisted in evaluation of proposals, negotiated fees, coordinated work of the same nature between projects to reduce fees and keep projects on a timeline, assisted in project design development, and made sure that the different projects align with each other, among many other things.

As Project A (Ranger Offices, Dog Park, Restroom, Emergency Staging Area) and Project B (Restroom, Event Pad, Picnic areas, Natural Play area) progress, the services of the RGS consultant will become even more necessary. Therefore, staff recommends that the Board consider approving Amendment No. 1 to Management and Administrative Services Agreement with RGS.

**ATTACHMENT:**

1. [Draft Amendment No. 1 to Management and Administrative Services Agreement](#)
2. [Current Agreement](#)