

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** July 3, 2024  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval to Reject all Proposals for Acquisition of Four-Wheel Drive, Sport Utility Vehicle (SUV) and Authorize Purchase on the Open Market

**SUMMARY:**

Staff is seeking Board approval to reject all proposals for the Acquisition of Four-Wheel Drive, Sport Utility Vehicle (SUV) and authorize staff to purchase on the open market.

**FISCAL IMPACT:**

\$45,000 - \$50,000

**FUNDING SOURCE:**

Community Facilities District (Services) Account Code #6793 – Vehicle Acquisition

**FUNDING BALANCE:**

\$110,000

**DISCUSSION:**

The Board authorized staff to issue a Request for Proposals (RFP) for the Acquisition of Four-Wheel Drive, Sport Utility Vehicle (SUV) at the April 3, 2024, Board Meeting. Staff issued the RFP on the District eProcurement portal OpenGov Procurement, advertised in the Monterey Herald for at least one week prior to the submittal deadline, and personally called numerous new vehicle dealerships located within the District and Salinas, to let them know about the forthcoming RFP and encouraging them to submit a proposal.

The District was seeking a hybrid vehicle. Only one proposal was received from Salinas Valley Ford Lincoln in the amount of \$34,750. The proposed vehicle was not a hybrid vehicle but was gasoline powered EcoBoost with/start-stop.

Staff recommended at the May 1, 2024, Board meeting, that the Board reject all proposals and authorize staff to purchase a hybrid (gas & electric) SUV on the open market or direct staff to readvertise. This item was pulled from the agenda pending clarification from legal counsel on process.

Staff have seen local hybrid SUVs available, such as a plug-in hybrid vehicle that meets the needs of the District and helps us move in the direction of electric vehicles as required by California law. Staff researched State of California contracts, finding only (2) Toyota Rav4's listed, with a price range of \$31,523 & \$41,650, and a Highlander at \$40,949.

These vehicles were sourced well out of our District in Hanford, CA. Additional research would be needed to determine if they met all the specifications. All others were listed as currently unavailable. In addition, staff contacted City of Monterey Fleet Services, who stated that recently, due to vehicle availability issues within the industry, they had to resort to the City's three bid option and reach out to vendor's directly to receive quotes.

Staff recommend that the Board authorize staff to purchase a hybrid (gas & electric) SUV on the open market. If a vehicle is found to cost less than \$40,000, staff would be authorized to carry out the purchase based on the current Purchasing Policy. If a vehicle is found that exceeds \$40,000 it will be brought to the Board for approval.

**RECOMMENDED ACTION:**

Staff respectfully recommends the Board of Directors reject all proposals for the Acquisition of Four-Wheel Drive, Sport Utility Vehicle (SUV), and authorize staff to purchase on the open market.