

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 Garden Court, Suite 325
Monterey, California 93940-5341



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)

Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)

Katie Pofahl - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)

Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)

John Dalessio - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

Monterey Peninsula Regional Park District
60 Garden Court, Suite 325
Monterey, California

January 11, 2017
Monday, 6:00 p.m.

MINUTES

1) **6:00 p.m. Call to Order** – The

2) **Roll Call** – Roll call was taken.

PRESENT: Directors Anderson, Dalessio, Lee, Pofahl and Sorenson

ABSENT: None

3) **Appointment of Ward 1 and Ward 2 Candidates and Oath of Office**

The Oath of Office was administered to Directors Kelly Sorenson and Shane Anderson by Board Clerk Shuran Parker.

4) **Identification of Closed Session Items** – President Sorenson identified the Closed Session items and welcomed public comment.

A. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 103-071-013; 103-181-003; 259-091-007; 015-163-005, 006 & 007 and 015-441-003 (Negotiators: Payan and Holm)

B. Conference with Legal Counsel – Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). One potential case.

C. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.

5) **Public Comment on Closed Session Item** – Carl Holm of the Monterey County Resource Management Agency (RMA) spoke to the Board on Item 4-A and noted that RMA staff looks forward to continuing working with District staff on the proposed property negotiation.

6) **Adjourn to Closed Session** – Closed Session began at 6:15 and ended at 6:29, then resumed at 8:52, before finally adjourning at 9:34 p.m. Due to a professional conflict, Legal Counsel Michael Whilden left the room during the discussion of Item 4-A.

- 7) **6:30 p.m. Regular Meeting** – The regular meeting resumed at 6:32 p.m.
- 8) **Report on Return from Closed Session** – President Sorenson announced that no reportable action was taken and that Closed Session would resume after the Regular Meeting.
- 9) **Approval of Agenda** – Upon motion by Director Pofahl, seconded by Director Dalessio, the agenda was unanimously approved.
- 10) **Public Comments** – None
- 11) **Consent Items** – Upon motion by Director Dalessio, seconded by Director Lee, Items 11-A, B, C, D, G and H were unanimously approved. After discussion and upon motion by Director Lee, seconded by Director Anderson, Item 11-E was unanimously approved, while upon motion by Director Dalessio, seconded by Director Pofahl, Item 11-F was unanimously approved.
- A. Approval of December 5, 2016 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments (*K. McCullough*)
 - C. Approval of Report of Certified Public Accountants and Financial Statements for Fiscal Year Ended June 30, 2016 (*K. McCullough*)
 - D. Approval of Resolution #2017-01, Declaring Results of Special Tax Election and First Reading of Ordinance #5, Levying Special Taxes Within Community Facilities District #2016-01 (Parks, Open Space and Coastal Preservation) (*R. Payan*)
 - E. Approve Pacific Coast Trail Runs Event at Garland Ranch Regional Park (T. Jensen)
 - *Part of this run goes through Director Dalessio's property so Legal Counsel will look into having the applicant name him as additionally insured for the event. The permit for the actual event will be brought back to the Board for its consideration.*
 - F. Approval of Amendment to Contract with Richard Arnold for Smith's Blue Butterfly Monitoring at Palo Corona Regional Park (T. Jensen)
 - G. Approval of Tyler Heart Institute AED Program Agreement (*C. Camarillo*)
 - H. Approval of Hope Services Memorandum of Understanding (*C. Camarillo*)

12) **Discussion/Action Items**

- A. 2017 Board Appointments and Election of Officers (*S. Parker*)
 - Upon motion by Director Dalessio, seconded by Director Lee, Board Officers were unanimously approved for 2017:
 - o *President: Director Sorenson*
 - o *Vice President: Director Pofahl*
 - o *Secretary/Treasurer: Director Anderson*
 - Upon motion by Director Dalessio, seconded by Director Pofahl, Committee assignments were unanimously approved for 2017:
 - o *Finance Committee: Directors Lee & Sorenson*
 - o *Community Outreach: Directors Dalessio & Pofahl*
 - o *Real Property/Land Use Management: Directors Dalessio & Anderson*
 - Upon motion by Director Lee, seconded by Director Sorenson, Liaison assignments were unanimously approved for 2017:

- *Oversight Board to the Successor Agency for City of Marina: Director Lee*
- *Oversight Board to the Successor Agency for the City of Monterey: Director Pofahl*
- *Special Districts Association for Monterey County: Director Dalessio*

B. Authorization to Re-Advertise the RFP for Palo Corona Regional Park Post-Soberanes Fire Fencing Repairs (*T. Jensen*)

- Public Comment: Laurie Petkus expressed concerns regarding the proposed fencing described in the staff report.
- The Board asked Legal Counsel to provide direction on whether the proposed fencing satisfies the requirements outlined in Section 17121 of the California Food & Agriculture Code and directed staff to make sure that the proposed fencing is in line with what is done by other public agencies which have cattle grazing programs. The item will be brought back for Board consider at a future meeting.

C. Strategic Plan Annual Review – (*R. Payan*)

- Finance Manager Kelly McCullough reviewed the written report prepared by General Manager Rafael Payan.

D. Ratify MPRPD Salary Schedule (*S. Parker*)

- Administrative Services Manager Shuran Parker reviewed the item and answered Board questions. The Board asked staff to not include positions which are vacant and directed staff to include the Finance Committee earlier in the Budget process, particularly as it relates to possible cost of living adjustments.
- Upon motion by Director Lee, seconded by Director Dalessio, Item 12-D was unanimously approved.

13) Division Reports – All Division Reports are informational only and may be written or oral.

A. Administration

- 1) Monthly Financial Report (*K. McCullough*)
- 2) Reimbursement Report (*K. McCullough*)

B. Environmental Education/Community Outreach

- 1) Volunteer Recognition Dinner – Save-the-Date – Saturday, March 11, 2017 (*D. Wyatt*)
- 2) Volunteer Newsletter – January/February 2017 (*J. Nelson*)

C. Operations and Maintenance

- 1) Operations and Maintenance Division Update (*C. Camarillo*)
- *Supervising Ranger Caine Camarillo also discussed the damage to District property as a result of recent rain and flooding.*

D. Planning and Conservation

- 1) No report

14) Adjournment – The meeting was adjourned at 9:35 p.m.

Shuran Parker

Shuran Parker, Recording Secretary