MONTEREY PENINSULA REGIONAL PARK DISTRICT

60 Garden Court, Suite 325
Monterey, California 93940-5341

BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord **(Ward 1)**
Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord **(Ward 2)**
Katie Pofahl - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City **(Ward 3)**
Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach **(Ward 4)**
John Dalessio - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach **(Ward 5)**

BOARD OF DIRECTORS AGENDA

Oldemeyer Center, Blackhorse Room
986 Hilby Avenue
Seaside, California
Wednesday, May 10, 2017 at 6:00 p.m.

1) **6:00 p.m. Call to Order**

2) **Roll Call**

3) **Identification of Closed Session Item** *(Part or all of a meeting may be closed to the public under special conditions. The Board may only consider matters covered in the agenda descriptions.)*

   Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-045 and others (Negotiators: Payan and Sutton/Lem/Fischer)

4) **Public Comment on Closed Session Item** *(The public may speak for a maximum of three minutes on any closed session item. Please complete a speaker form and give it to the Board Clerk.)*

5) **Adjourn to Closed Session**

6) **6:30 p.m. Regular Meeting**

7) **Report on Return from Closed Session** *(The Board shall publicly report any action taken in Closed Session pursuant to Government Code Section 54957.1(a).)*

8) **Approval of Agenda**

9) Public Comments *(The public may speak for a maximum of three minutes on any subject that is not on the agenda. Please complete a speaker form and give it to the Board Clerk.*

10) Consent Items *(Items on the Consent Calendar are routine and for which a staff recommendation has been prepared. There is no discussion of these items prior to the Board vote and items will be acted on in one motion, unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent Calendar. Public speakers are limited to three minutes.)*

A. Approval of April 12, 2017 Regular Meeting Minutes *(S. Parker)*
B. Approval of April 12, 2017 Special Meeting Minutes *(S. Parker)*
C. Approval of Summary of Payments *(K. McCullough)*
D. Quarterly Investment Report *(K. McCullough)*
E. Approval of Resolution #2017-04, a Resolution of Intention to Levy Assessments for Fiscal Year 2017-18, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Monterey Peninsula Regional Park District's Parks, Open Space and Coastal Preservation Assessment District and Approval of Resolution #2017-05, a Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments and Property-Related Fees and Charges for the Monterey County Auditor *(R. Payan)*

11) Division Reports *(The General Manager and designated staff may provide reports on their activities or informational items and/or make brief announcements. They may also ask for clarification or direction from the Board.)*

A. **Administration**
   1) Monthly Financial Report *(K. McCullough)*
B. **Environmental Education/Community Outreach**
   1) Climate Change Survey: CSUMB Capstone Project *(J. Nelson)*
   2) 18th Annual Wildflower Show "Save the Date" *(J. Nelson)*
C. **Operations and Maintenance**
   1) Operations and Maintenance Division Update *(C. Camarillo)*
D. **Planning and Conservation**
   1) No Report

12) Adjournment

Agenda packets, with the exception of Closed Session and non-approved items are available at the Administration Office. Agendas are available at the Garland Park Visitor Center and Big Sur, Carmel, Carmel Valley, CSUMB, Marina, Monterey, Pacific Grove and Seaside Public Libraries. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public inspection at the Administration Office during normal business hours. The Agendas and Agenda packets may also be viewed on the District website at www.mprpd.org.

AMERICANS WITH DISABILITIES ACT (ADA) NOTICE: If you believe you possess any disability that would require special accommodation in order to attend and participate in this meeting, please contact the District Office at (831) 372-3196 at least 24 hours prior to the scheduled meeting.

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60 Garden Court, Suite 325
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Oldemeyer Center, Blackhorse Room
986 Hilby Avenue
Seaside, California

April 12, 2017
Wednesday, 6:00 p.m.

DRAFT

MINUTES

1) **6:00 p.m. Call to Order** – The meeting was called to order at 6:05 p.m.

2) **Roll Call** – Roll call was taken.
PRESENT: Directors Dalessio, Pofahl, Sorenson and Lee (arrived after roll call was taken).
ABSENT: Director Anderson

3) **Identification of Closed Session Items** *(Part or all of a meeting may be closed to the public under special conditions. The Board may only consider matters covered in the agenda descriptions.)*

   A. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-045 and others (Negotiators: Payan and Sutton/Lem/Fischer)
   B. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: Unspecified Coastal Property, A.P.N. *TBD* (Negotiators: Payan and *TBD*)
   C. Public Employee Performance Evaluation of General Manager Pursuant to Government Code Section 54957(b)
   D. Conference with Legal Counsel – Anticipated litigation. Significant exposure to litigation: 1 matter.

4) **Public Comment on Closed Session Item** – None

5) **Adjourn to Closed Session** – Closed Session began at 6:05 and recessed at 6:30 p.m., then resumed at 7:53 and adjourned at 7:56 p.m.

6) **6:30 p.m. Regular Meeting** – The Regular Meeting resumed at 6:35 p.m., and recessed at 7:38, then resumed at 7:56 p.m.

7) **Report on Return from Closed Session** – President Sorenson announced that no reportable was taken and that the Board would resume Closed Session after the Regular Meeting or Special Meeting. After the Special Meeting, the Board returned to Closed Session, after which time President Sorenson announced that a Special Meeting may be called prior to the next meeting to finish discussions on Item 3-A.

8) **Approval of Agenda** – Upon motion by Director Pofahl, seconded by Director Lee, the agenda was unanimously approved.

9) **Public Comments** – Mary Dainton commented that she doesn't like the new meeting schedule or location, which is hard to find.

10) **Consent Items** – Upon motion by Director Lee, seconded by Director Pofahl, Items A-C were unanimously approved. After discussion as noted below and upon motion by Director Lee, seconded by Director Pofahl, Item D was unanimously approved.
   A. Approval of March 8, 2017 Minutes *(S. Parker)*
   B. Approval of Summary of Payments *(K. McCullough)*
   C. Approval of MPRPD Investment Policy *(K. McCullough)*
   D. Approval of Term Extension for American Conservation Experience Agreement (*T. Jensen*)
      - *The Board and staff discussed the background of Mill Creek Redwood Preserve along with the need to repair, maintain and reopen for public access.*
      - *Mary Dainton announced that she would hate to see Mill Creek not open to public access.*
      - *The Board asked that the future of Mill Creek be discussed at the September Strategic Plan meeting.*

11) **Discussion/Action Items**
   A. Upon motion by Director Pofahl, seconded by Director Lee, the Board unanimously authorized staff to issue six special use permits for running events at District parks and directed staff to prepare a follow-up report on the events and a draft policy and fee schedule for Board review at the September strategic plan meeting.
   B. Upon motion by Director Pofahl, seconded by Director Dalessio, the Board unanimously approved the Friends of Seaside Parks request to provide payment of grant funds in advance of actual expenditures.
      - *Lisanne, a Seaside resident encouraged the Board to approve the prefunding request.*

12) **Division Reports** – All Division Reports are informational only and may be written or oral.
   A. **Administration**
      1) Monthly Financial Report *(K. McCullough)*
      2) Other Postemployment Benefits (OPEB) Prefunding Plan Progress *(K. McCullough)*
   B. **Environmental Education/Community Outreach**
      1) *Spring/Summer Let's Go Outdoors! activities guide is being printed. New contract with Monterey County Weekly includes insertion in Weekly publication, to reach 36,000 readers in addition to mailed catalogs. (S. Parker) – ORAL REPORT*

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- *Mary Dainton announced that she helped proofread the latest Let's Go Outdoors! draft and staffed the District's PG Good Old Days booth.*
- *Director Pofahl announced that she would like to discuss at a future Board meeting the permitting process at Palo Corona and Kahn Ranch Regional Parks.*
    - *Ken Chrisman also announced that the current permitting process makes it difficult to plan a last minute or spontaneous hike.*

C. **Operations and Maintenance**
   1) Division Update *(C. Camarillo)*

D. **Planning and Conservation**
   1) Update on Cachagua Water System *(T. Jensen)*
   2) Garland Ranch Regional Park Visitor Center Expansion Phase 2 *(T. Jensen)*

13) <u>Adjournment</u> The meeting was adjourned at 7:58 p.m.

DRAFT

_____

Shuran Parker, Recording Secretary

MONTEREY PENINSULA REGIONAL PARK DISTRICT

60 Garden Court, Suite 325
Monterey, California 93940-5341

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Oldemeyer Center, Blackhorse Room
986 Hilby Avenue
Seaside, California

April 12, 2017
Wednesday, 7:30 p.m.

MINUTES

DRAFT

1) **7:30 p.m. Call to Order** – The special meeting was called to order at 7:39 p.m.

2) **Roll Call** – Roll call was taken.
PRESENT: Directors Lee, Pofahl and Sorenson
ABSENT: Directors Anderson and Dalessio (left after roll call was taken)

3) **Approval of Agenda** – Upon motion by Director Pofahl, seconded by Director Lee, the agenda was unanimously approved.

4) **Public Comments** – None

5) **Discussion/Action Items**
   A. After discussion and upon motion by Director Lee, seconded by Director Pofahl, the Board unanimously approved the recommendation of the Nomination Committee and appointed Steve Dennis; Christina Fischer; Deborah Mall and Barbara Mastman to the Assessment District Citizens Oversight Committee. (Vote: 3-0)
   B. Upon motion by Director Sorenson, seconded by Director Lee, the Board unanimously approved the Designation of Applicant's Agent Resolution for State and Federal Funding.

6) **Adjournment** – The special meeting was adjourned at 7:56 p.m.

_____
Shuran Parker, Recording Secretary

Monterey Peninsula Regional Park District
Check Detail Report
April 2017

Date	Num	Name	Memo	Amount
Apr 17				
04/10/2017	ACH	Anderson, Shane	March Board Compensation	-92.35
04/10/2017	ACH	Lee, Kathleen	March Board Compensation	-92.35
04/10/2017	ACH	Sorenson, Kelly J.	March Board Compensation	-92.35
04/10/2017	ACH	Cabrera-Larente, Elena M.	March Payroll	-1,512.24
04/10/2017	ACH	Camarillo, Frederick C.	March Payroll	-6,167.91
04/10/2017	ACH	de Paolo, Nicholas	March Payroll	-3,730.99
04/10/2017	ACH	Jensen, Timothy F.	March Payroll	-8,450.55
04/10/2017	ACH	McCullough, Kelly J.	March Payroll	-5,782.47
04/10/2017	ACH	Narvaez, Joseph P.	March Payroll	-4,135.22
04/10/2017	ACH	Nelson, Jacqueline D.	March Payroll	-5,353.51
04/10/2017	ACH	Niewenhuis, Jeffrey P	March Payroll	-3,891.64
04/10/2017	ACH	Palaniuk, John C.	March Payroll	-3,191.89
04/10/2017	ACH	Parker, Shuran J.	March Payroll	-6,786.53
04/10/2017	ACH	Payan, Rafael	March Payroll	-8,959.68
04/10/2017	ACH	Sanderson, Jacob D.	March Payroll	-4,337.12
04/10/2017	ACH	Trabucco, Raymond T.	March Payroll	-4,670.52
04/10/2017	ACH	Warcken, Deborah L.	March Payroll	-1,579.64
04/10/2017	ACH	Wyatt, Deborah J.	March Payroll	-4,505.86
04/14/2017	ACH	Gary Tate	Health Insurance	-246.00
04/07/2017	EFT	CalPers	Health Insurance	-26,123.32
04/10/2017	EFT	MPRPD Benefits Plan	Unreimbursed Medical	-700.32
04/10/2017	EFT	State Street Bank	Deferred Compensation	-6,906.84
04/14/2017	EFT	EDD	State Withholding	-5,787.81
04/14/2017	EFT	Public Employees' Retirement System	Retirement Contribution	-21,536.67
04/14/2017	EFT	United States Treasury {2}	Federal Withholding	-20,758.86
04/26/2017	EFT	CalPers	Replacement Benefit Contribution	-5,545.50
04/28/2017	EFT	ADP, Inc.	Monthly Timekeeping Program	-57.50
04/01/2017	15431	El Monte Partners, LP	Monthly Admin Lease	-6,327.12
04/10/2017	15432	Aflac	Supplemental Insurance	-1,068.23
04/10/2017	15433	Allianz Funds	Deferred Compensation	-369.84
04/10/2017	15434	Delta Dental	Dental Insurance	-1,456.46
04/10/2017	15435	Mutual of Omaha	Life/Acc/STD/LTD Insurance	-982.19
04/10/2017	15436	Vision Service Plan - (CA)	Vision Insurance	-414.51
04/10/2017	15437	Special Districts Association of Monterey	Quarterly Meeting	-30.00
04/10/2017	15438	AT&T	Utilities	-295.66
04/10/2017	15439	California American Water	Utilities	-123.81
04/10/2017	15440	Capital One Commercial/Costco	Supplies	-716.41
04/10/2017	15441	Carmel Marina Corporation	Garland Dumpster	-326.52
04/10/2017	15442	Contractor Compliance & Monitoring, Inc.	Job Training & Education	-1,500.00
04/10/2017	15443	Peninsula Welding & Medical Supply	Tank Rental	-9.90
04/10/2017	15444	Target Pest Control	Garland Pest Control	-50.00
04/10/2017	15445	Turf Image, Inc.	GIS Database Hosting & Mapping	-2,100.00
04/10/2017	15446	U.S. Bank (CalCard)	Cal Card Charges	-6,205.77
04/14/2017	15447	Alhambra 46695809612283	O&M Bottled Water	-20.00

Monterey Peninsula Regional Park District
Check Detail Report
April 2017

04/14/2017	15448	Anderson, Rachel	Amphibian Surveys	-1,113.01
04/14/2017	15449	Archipelago Web	Computer Maintenance	-395.00
04/14/2017	15450	California American Water	Utilities	-246.82
04/14/2017	15451	Comcast	Utilities	-568.44
04/14/2017	15452	Del Rey Car Wash	Auto Maintenance	-85.80
04/14/2017	15453	Monterey Bay Systems	Copier	-316.75
04/14/2017	15454	Monterey County Weekly	Legal Notice	-331.50
04/14/2017	15455	Park Rangers Association of California	Job Training	-250.00
04/14/2017	15456	Rayne Technology Solutions, Inc.	Computer Maintenance	-1,819.19
04/14/2017	15457	Staples Credit Plan	Supplies	-791.55
04/14/2017	15458	U.S. Bank Equipment Finance (Copier)	Copier Lease	-192.30
04/14/2017	15459	Voyager Fleet Systems, Inc.	Fuel	-1,183.02
04/14/2017	15460	Quinn Company	Equipment Maintenance	-84.45
04/14/2017	**15461**	**US Postal Service**	**LGO Postage Permit #255**	**-10,800.00**
04/28/2017	15462	Cash	Petty Cash	-369.99
04/28/2017	15463	Ms. Shuran Parker	Reimbursement	-16.00
04/28/2017	15464	Alhambra 33113556151585	Admin Bottled Water	-22.78
04/28/2017	15465	Born, Larry	Seasonal Contract Staff	-277.88
04/28/2017	15466	Comcast	Utilities	-292.10
04/28/2017	**15467**	**Design Workshop, Inc**	**Professional Services**	**-11,399.01**
04/28/2017	15468	Dougherty Pump & Drilling, Inc.	Water Testing & Chlorination	-1,353.82
04/28/2017	15469	FP Mailing Solutions	Postage Meter	-162.96
04/28/2017	15470	First Alarm	Alarm Monitoring	-488.10
04/28/2017	15471	Lozano Smith, LLP	Legal Services	-157.48
04/28/2017	15472	PARS	Monthly Admin Fee	-900.79
04/28/2017	15473	PG&E	Utilities	-539.20
04/28/2017	15474	Poe, Scott	Building Facility Repair	-2,868.80
04/28/2017	15475	Star Sanitation Services	Porta Toilet Cleaning	-93.00
04/28/2017	15476	Dineen, Thomas	Vehicle Maintenance	-408.75
04/28/2017	15477	Verizon Wireless	Utilities	-1,944.04
04/28/2017	15478	Whitson Engineers	PCRP Parking Lot	-861.00
Apr 17				**-223,325.59**

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 GARDEN COURT, SUITE 325
MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 3/28/2017
Vendor: CalPERS
Vendor Address: PO Box 942703, Sacramento, CA 94229-2703

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Employee Benefits	6107.02	$5,545.50
TOTAL		**$5,545.50**

Purpose/Description:

Replacement Benefit Fund Invoice. Retirees (Donofrio) whose defined benefit allowances are limited under IRC 415 will receive replacement benefits from a separate fund through the CalPERS Replacement Benefit Plan(RBP). Must be paid by former employer and is then paid to retiree through the RBP.

Is this a Contract-related purchase? ☐ Yes ☒ No **Contract No.:** _____
(No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? ☐ Yes ☒ No **Grant No.:** _____

Is this a budgeted item? ☐ Yes ☒ No **If "No", explain below:**

Every CalPERS employer must participate in the RBP in accordance with GC IRC 21761. The RBP statutes are GCs 21750-21765 and the RBP regulations are GCR 589-589.10.

Credit Card Charge? ☐ Yes ☒ No **Credit Card Name:** _____

Requested by: Kelly McCullough KM **Date:** 3/28/2017

Supervisor Approval: _____ **Date:** _____

Is this to be added to fixed asset/equipment inventory? ☐ Yes ☒ No

Manager Pre-approval: _____ **Est.: $**_____ **Date:** _____

Manager Final Approval: _____ **Date:** 04.20.17

Check No. EFT **Date of Issue:** 4-25-17

(04/2011)

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 GARDEN COURT, SUITE 325
MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 4/12/2017
Vendor: USPS
Vendor Address: 565 HARTNELL ST MONTEREY, CA 93940-9998

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Postage	6313	$10,800.00
TOTAL		**$10,800.00**

Purpose/Description:

Postage fees for mailing Spring/Summer 2017 Let's Go Outdoors!

Please include: Permit No. 255 on the check.

Is this a Contract-related purchase? ☐ Yes ☒ No **Contract No.:** _____
(No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? ☒ Yes ☐ No **Grant No.:** _____

Is this a budgeted item? ☒ Yes ☐ No **If "No", explain below:**

Credit Card Charge? ☐ Yes ☒ No **Credit Card Name:** _____

Requested by: Jackie Nelson **Date:** 4/12/2017

Supervisor Approval: _____ **Date:** _____

Is this to be added to fixed asset/equipment inventory? ☐ Yes ☒ No

Manager Pre-approval: _____ **Est.: $**_____ **Date:** _____

Manager Final Approval: _____ **Date:** 4.12.17

Check No. 15461 **Date of Issue:** 4/14/17

(04/2011)

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 GARDEN COURT, SUITE 325
MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 4/24/2017

Vendor: Design Workshop

Vendor Address: 1390 Lawrence #100, Denver 80204

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6949	$11,399.01
TOTAL		**$11,399.01**

Purpose/Description:

Task 03 Plan Refinement ($9450); Task 06 Project Mgt ($855); Task 099 Reimbursables ($1094.01)

Is this a Contract-related purchase? ☒ Yes ☐ No **Contract No.:** 201516-500-04
(No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? ☐ Yes ☒ No **Grant No.:** _____

Is this a budgeted item? ☒ Yes ☐ No **If "No", explain below:**

Invoice 56818

Credit Card Charge? ☐ Yes ☒ No **Credit Card Name:** _____

Requested by: T. Jensen **Date:** 4/25/2017

Supervisor Approval: _____ **Date:** _____

Is this to be added to fixed asset/equipment inventory? ☐ Yes ☒ No

Manager Pre-approval: _____ **Est.: $**_____ **Date:** _____

Manager Final Approval: _____ **Date:** 04.26.2017

Check No. 15467 **Date of Issue:** 4/28/17

(04/2011)

AGENDA ITEM NO. 10-D

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: **May 10, 2017**
TO: **Board of Directors**
FROM: **Kelly McCullough, Finance Manager**
REVIEWED BY: **Rafael Payan, General Manager**
SUBJECT: **Quarterly Investment Report**

RECOMMENDED ACTION:
Staff recommends that the Board of Director's receive, approve and file this report.

FISCAL IMPACT:
The District's Investment Report provides information about investments, cash accounts, and third party trust accounts. There is no fiscal impact.

DISCUSSION:
The District's Investment Policy requires that the District present to the Board of Directors a quarterly financial report, which shall include a summary of all the investments the District has in its portfolio. The summary of investments shall include the type of investment instruments, purchase date, maturity date, par value, current interest rate, purchase price and the current market value. In addition staff has included a summary of third party trust accounts.

Investment objectives of the District are established in the Investment Policy and in accordance with the California Government Code Section 53601 as follows: (1) Safety; (2) Liquidity; (3) Yield.

The current investment and cash portfolio is comprised of: demand deposit accounts; Local Agency Investment Fund; CalTRUST. The specific investments are shown on the attached page (**ATTACHMENT 1**). The report also includes information on funds held in Trust for Other Post Employment expenses and supplemental retirement benefits, but that are not spendable for operational costs.

A Rabobank Public Interest Checking account is currently used for payroll, accounts payable and other daily operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. The market value and original cost value of cash are reported as the same number. Because this is the daily operating account, there may be large fluctuations from one quarterly report to another depending on the nature of the deposits and expenditures and cash flow needs during the quarter.

The District established a Rabobank Public Investment Money Market Account (PIMMA) in August 2014. The minimum required balance in the account is $50,000 or there is a $25 monthly maintenance fee. The account was indexed to match the monthly LAIF rate. However, the District was notified regarding a rate change. Effective June 9, 2015, Rabobank has decided to reduce the PIMMA rate to a flat rate of 0.20% on balances up to $50 million. Interest is paid monthly and the funds are collateralized at 110% at all times. As a Federal Regulation, we are limited to 6 withdrawals per month thus, the rate for the PIMMA is at 0.20% vs. the 0.02% in the Public Interest Checking account. Use of this account helps the District reduce wire transfer charges from

CalTRUST and LAIF to the Public Interest Checking account. Transfers between the PIMMA and Public Interest Checking are free of charge.

Local Agency Investment Fund (LAIF) is part of the Pooled Money Investment Account (PMIA) operated by the California State Treasurer for the benefit of local governmental agencies. Market valuations are provided by the State Treasurer's Office. The District is able to make deposits or withdrawals daily, if desired. Interest is paid quarterly and applied to principal. Gains or losses are reported when realized.

The LAIF account monies are not subject to use by the State to resolve budget deficits. California Government Code 16429.3 states that monies placed with the Treasurer for deposit in the LAIF by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following:
(a) Transfer or loan pursuant to Sections 16310, 16312, or 16313.
(b) Impoundment or seizure by any state official or state agency.

In addition to the above, the State cannot withhold LAIF monies if they fail to adopt a state budget by the June 30th deadline. California Code 16429.4, which was added to the LAIF's enabling legislation during the 2002 session, states that the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency, to withdraw its deposited money from the LAIF upon demand may not be altered, impaired, or denied in any way by any state official or state agency based upon the State's failure to adopt a State Budget by July 1 of each new fiscal year.

Investment Trust of California (CalTRUST) is a joint powers authority (JPA). This is a program established by public agencies in California for the purpose of pooling and investing local agency funds / operating reserves as well as bond proceeds. A Board of Trustees supervises and administers the investment program of the Trust. The Board is comprised of experienced investment officers and policy-makers of the public agency members.

CalTRUST offers the option of three accounts to provide participating agencies with a convenient method of pooling funds – a money market, a short-term account, and a medium-term account. Any California local agency may participate in the Trust and invest its funds.

For the CalTRUST Short-Term, Medium-Term, and money market Accounts, funds from all participants are pooled in each of the accounts. Participants receive units in the Trust and designated shares for the particular accounts in which they invest. All expenses associated with participation in CalTRUST are deducted from the yield.

CalTRUST invests in fixed income securities eligible for investment pursuant to California Government Code Sections 53601, et. seq. and 53635, et. seq. Investment guidelines adopted by the Board of Trustees may further restrict the types of investments held by the Trust. Leveraging within the Trust's portfolios is prohibited.

The $2,342,071 Seawall Mitigation funds held in CalTRUST are restricted funds and are not available for the Districts on-going operating costs. The mitigation fee was to mitigate for the loss of sandy beach in front of Ocean Harbor House due to construction of the seawall. These funds may only be used for the purchase of beachfront or dune-front property for public recreation use in southern Monterey Bay. The entire fee and any accrued interest must be used for this purpose within ten years of the fee being deposited into the MPRPD account. These funds must be fully expended by March 2021.

The California Employers Retirement Benefit Trust (CERBT) was established by the District to hold the District's Other Post Employment Benefit (OPEB) funds. These funds are not liquid funds and are not available for the Districts on-going operating costs. The District does have the ability to request reimbursement from the Trust for the annual amount paid for retiree health benefit premiums. The District is invested in CERBT Strategy 1. Each employer owns a percentage of the CERBT Strategy 1 portfolio, which invests in pooled asset classes managed by CalPERS. Employers do not have direct ownership of the securities in the portfolio.

CERBT is a self-funded trust in which participating employers pay for all administrative and investment expenses. Expenses reduce the gross investment return by the fee amount. The total annual cost for participation in the California Employers' Retiree Benefit (CERBT) has been lowered to 10 basis points (bps) of assets under management beginning January 15, 2015. The 10 bps consists of the annual investment fee charged prior to the recognition of investment gains and losses of 1.5 bps and the administration and investment management fee of 8.5 bps which is charged on a daily basis. The cost is lower because the CERBT program continues to experience strong trust growth.

The CERBT portfolio is managed by CalPERS Investment Office staff as directed by the CalPERS Investment Committee and Board of Administration. The CERBT is a state trust fund program and retains no profit from the CERBT program. Attached is the latest CERBT Fund Fact Sheet (**ATTACHMENT 2**).

Included in the report are the District's investments held in trust at US Bank for the Public Agency Retirement Services (PARS) benefit. These funds currently consist of cash and mutual funds. These funds are not liquid funds and are not available for the District's on-going operating costs. They may only be used for payment of retiree benefits.

The District has acquired the services of Highmark Capital Management to manage the investments of the PARS accounts. The goal of the Plan's investment program is to generate adequate long-term returns that, when combined with contributions, will result in sufficient assets to pay the present and future obligations of the Plan. The Plan should earn, on a long-term average basis, a rate of return equal to or in excess of the target rate of return of 6.25%. HighMark Capital Management 1st Quarter Report is attached (**ATTACHMENT 3**).

Of the $13,466,056 in the investment and cash accounts as of March 31, 2017, only $11,123,985 was available for on-going operational costs. The $2,342,071 Seawall Mitigation funds may only be used for the acquisition of beachfront property in southern Monterey Bay. These funds are further reserved under the District's Unassigned Reserve Levels Policy. They are described in more detail in the monthly financial report.

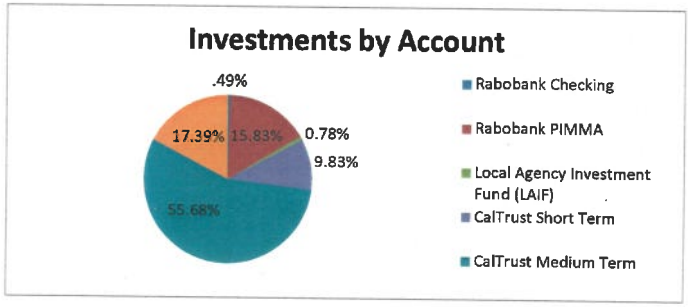
In compliance with the California Code Section 53646; the Finance Manager hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the District's budgeted expenditure requirements for the next six months.

Attachments:

1. Quarterly Summary of Investments
2. CERBT Fund Fact Sheet – Strategy 1
3. HighMark Capital, 1st Quarter Report

MONTEREY PENINSULA REGIONAL PARK DISTRICT
QUARTERLY SUMMARY OF INVESTMENT, CASH & TRUST ACCOUNTS
For Quarter Ended March 31, 2017

Investment	Type	Purchase Date	Maturity Date	PAR Value	Current Interest Rate as %	Purchase Price	Current Market Value	Net Change Prior Quarter	Percent of Portfolio
Rabobank General Fund Checking Account	Checking		Same Day	$65,751.81	0.02		$65,751.81	($130,740.11)	0.49%
Rabobank Public Investment Money Market Account	Money Market		Same Day	$2,132,245.48	0.20		$2,132,245.48	($623,780.66)	15.83%
Local Agency Investment Fund (LAIF)	Savings		Same Day by 10am	$105,188.50	0.821		$105,188.50	$178.87	0.78%
Investment Trust of California (CalTrust)									
Short Term	Savings		1-Day Notice	$1,324,512.86	1.02	$10.02	$1,323,211.48	$2,999.97	9.83%
Medium Term Fund	Savings		30-Day Notice	$7,512,539.73	1.24	$10.04	$7,497,588.08	$28,675.48	55.68%
TOTAL AVAILABLE FOR OPERATIONS							$11,123,985.35	($722,666.45)	
Restricted Funds available only for purchase of Beachfront Property - MUST USE BY MARCH 2021									
Investment Trust of California (CalTrust) Seawall Mitigation Funds	Restricted								
Short Term Fund	Savings	5/1/2012	1-Day Notice	$2,342,091.15	1.02	$10.02	$2,342,070.59	$5,309.90	17.39%
TOTAL INVESTMENTS							$13,466,055.94	($717,356.55)	100.00%
Third Party Trusts (below) - Not Available for Operational Costs									
California Employers Retirement Benefit Trust (CERBT)	Trust		N/A	$2,084,752.96	N/A		$2,084,752.96	$88,274.89	
US Bank - PARS Excess Benefit Plan	Trust		N/A	$30,221.23	N/A		$31,066.70	($3,579.65)	
US Bank - PARS Defined Benefit Plan	Trust		N/A	$520,958.75	N/A		$542,101.68	$18,866.69	
TOTAL TRUST FUNDS							$2,657,921.34	$103,561.93	



ATTACHMENT 1

California Employers' Retiree Benefit Trust (CERBT)

CERBT Strategy 1

March 31, 2017

Objective

The objective of the CERBT Strategy 1 portfolio is to seek returns that reflect the broad investment performance of the financial markets through capital appreciation and investment income. There is no guarantee that the portfolio will achieve its investment objective.

Strategy

The CERBT Strategy 1 portfolio is invested in various asset classes in percentages approved by the CalPERS Board. The specific percentages of portfolio assets allocated to each asset class are shown under "Composition". Generally, equities are intended to help build the value of the employer's portfolio over the long term while bonds are intended to help provide income and stability of principal. Also, strategies invested in a higher percentage of equities seek higher investment returns (but assume more risk) compared with strategies invested in a higher percentage of bonds.

Compared with CERBT Strategy 2 and Strategy 3, this portfolio consists of a higher percentage of equities than bonds and other assets. Historically, equities have displayed greater price volatility and therefore this portfolio may experience greater fluctuation of value. Employers that seek higher investment returns, and are able to accept greater risk and tolerate more fluctuation in returns, may wish to consider this portfolio.

CalPERS Board may change the list of approved asset classes, in composition as well as targeted allocation percentages and ranges at any time.

Assets Under Management

As of the specifed reporting month-end, the aggregate total of assets under management for all CERBT Strategies was

$6,238,338,152.

Composition

Asset Class Allocations and Benchmarks

The CERBT Strategy 1 portfolio consists of the following asset classes and corresponding benchmarks:

Asset Class	Target Allocation[1]	Target Range	Benchmark
Global Equity	57%	± 2%	MSCI All Country World Index IMI (net)
Fixed Income	27%	±2%	Barclays Capital Long Liability Index
Treasury Inflation-Protected Securities ("TIPS")	5%	± 2%	Barclays Capital Global: US TIPS Index
Real Estate Investment Trusts ("REITs")	8%	± 2%	FTSE EPRA/NAREIT Developed Liquid Index (net)
Commodities	3%	± 2%	S&P GSCI Total Return Index

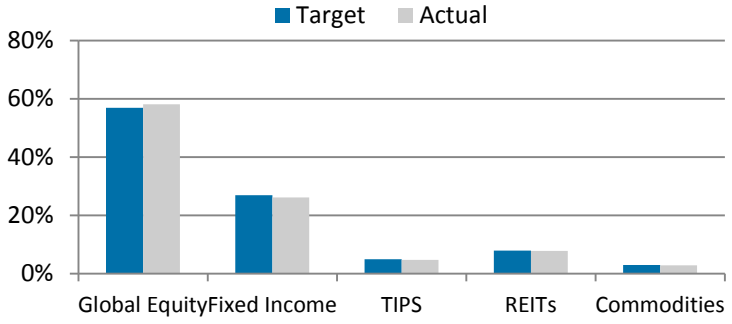
[1] Allocations approved by the Board at the October 2014 Investment Committee meeting

Portfolio Benchmark

The CERBT Strategy 1 benchmark is a composite of underlying asset class market indices, each assigned the target weight for the asset class it represents.

Target vs. Actual Asset Class Allocations

The following chart shows policy target allocations compared with actual asset allocations as of the specified reporting month-end. CalPERS may overweight or underweight an allocation to a particular asset class based on market, economic, or CalPERS policy considerations.



CERBT Strategy 1 Performance as of March 31, 2017							
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	Since Inception* (June 1, 2007)
Gross Return[1,3]	0.47%	4.44%	7.23%	9.94%	4.29%	6.93%	4.28%
Net Return[2,3]	0.46%	4.42%	7.16%	9.85%	4.19%	6.80%	4.21%
Benchmark returns	0.36%	4.25%	6.63%	9.14%	3.80%	6.55%	3.81%

Performance quoted represents past performance, which is no guarantee of future results that may be achieved by the fund.

*Returns for periods greater than one year are annualized.

[1] Gross performance figures are provided net of SSGA operating expenses.

[2] Net Performance figures deduct all expenses to the fund, including investment management, administrative and recordkeeping fees.

[3] See the Expense section of this document.

California Employers' Retiree Benefit Trust (CERBT)

CERBT Strategy 1

March 31, 2017

General Information

Information Accessibility

The CERBT Strategy 1 portfolio consists of assets managed internally by CalPERS and/or external advisors. Since it is not a mutual fund, a prospectus is not available nor is information available from a newspaper source. This summary is designed to provide descriptive information. CalPERS provides a quarterly statement of the employer's account and other information about the CERBT. For total market value, detailed asset allocation, investment policy and current performance information, including performance to the most recent month-end, please visit our website at: www.calpers.ca.gov.

Portfolio Manager Information

The CalPERS Investment Committee and Board of Administration directs the investment strategy and investments of the CERBT. Under that direction, CalPERS Investment staff manages fixed income, treasuery inflation-protected securities and commodities assets; and State Street Global Advisors (SSgA) manages the global equity and real estate investment trust assets.

Custodian and Record Keeper

State Street Bank serves as custodian for the CERBT. Northeast Retirement Services serves as record keeper.

Expenses

CERBT is a self-funded trust in which participating employers pay for all administrative and investment expenses. Expenses reduce the gross investment return by the fee amount. The larger the fee, the greater the reduction of investment return. Currently, CERBT expenses are 0.10% which consist of administrative expenses borne by CalPERS to administer and oversee the Trust assets, investment management and administrative fees paid to SSgA to manage the global equity and real estate trust assets, and recordkeeping fees paid to Northeast Retirement Services to administer individual employer accounts. The expenses described herein are reflected in the net asset value per share. CERBT's actual expenses may differ from the amount currently being accrued due to factors such as changes in average fund assets or market conditions. The expense accrual rate may change without notice in order to reflect changes in average portfolio assets or in expense amounts. The CalPERS Board annually reviews the operating expenses and changes may be made as appropriate. Even if the portfolio loses money during a period, the fee is still charged.

What Employers Own

Each employer choosing CERBT Strategy 1 owns a percentage of this portfolio, which invests in pooled asset classes managed by CalPERS and/or external advisors. Employers do not have direct ownership of the securities in the portfolio.

Price

The value of the portfolio changes daily, based upon the market value of the underlying securities. Just as prices of individual securities fluctuate, the portfolio's value also changes with market conditions.

Principal Risks of the Portfolio

The CalPERS CERBT Fund provides California government employers with a trust through which they may prefund retiree medical costs and other post-employment benefits. CERBT is not, however, a defined benefit plan. There is no guarantee that the portfolio will achieve its investment objectives nor provide sufficient funding to meet these employer obligations. Further, CalPERS will not make up the difference between actual health care premiums for payment of future benefits provided to retirees should CERBT assets not be sufficient to cover future obligations.

An investment in the portfolio is not a bank deposit, and it is not insured nor guaranteed by the Federal Deposit Insurance Corporation (FDIC), CalPERS, the State of California or any other government agency.

There are risks associated with investing, including possible loss of principal. The portfolio's risk depends in part on the portfolio's asset class allocations and the selection, weighting and risks of the underlying investments. For more information about investment risks, please see the document entitled "CERBT Principal Investment Risks" located at www.calpers.ca.gov.

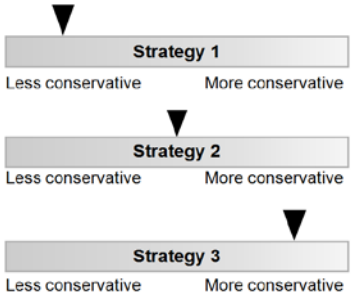
Fund Performance

Performance data shown on page 1 represents past performance and is no guarantee of future results. The investment return and principal value of an investment will fluctuate so that an employer's units, when redeemed, may be worth more or less than their original cost. Current performance may be higher or lower than historical performance data shown. For current performance information, please visit www.calpers.ca.gov and follow the links to California Employers' Retiree Benefit Trust.

CERBT Strategy Risk Levels

CalPERS offers employers the choice of one of three investment strategies. Risk levels among strategies vary, depending upon the target asset class allocations. Generally, equities carry more risk than fixed income securities.

Asset Class Target Allocations	Strategy 1	Strategy 2	Strategy 3
Global Equity	57%	40%	24%
Fixed Income	27%	39%	39%
Treasury Inflation-Protected Securities	5%	10%	26%
Real Estate Investment Trusts	8%	8%	8%
Commodities	3%	3%	3%



PARS: MONTEREY PENINSULA

First Quarter 2017

Presented by
Andrew Bates, CFA

HIGHMARK® CAPITAL MANAGEMENT

Selected Period Performance

PARS/MONTEREY PENINSULA REP DB

Account 6746019900

Period Ending: 03/31/2017

Sector	Year to Date (3 Months)	1 Year	3 Years	Inception to Date (44 Months)
Cash Equivalents	.12	.32	.15	.12
iMoneyNet, Inc. Taxable	*.37*	*.48*	*.18*	*.15*
Total Fixed Income	1.23	2.04	2.40	2.68
BC US Aggregate Bd Index	*.82*	*.44*	*2.68*	*2.78*
Total Equities	6.76	18.31	6.61	8.85
Large Cap Funds	6.75	19.66	9.30	11.16
S&P 500 Composite Index	*6.07*	*17.17*	*10.37*	*11.99*
Mid Cap Funds	4.75	17.54	5.95	7.71
Russell Midcap Index	*5.15*	*17.03*	*8.48*	*10.84*
Small Cap Funds	5.40	22.61	8.08	10.62
Russell 2000 Index	*2.47*	*26.22*	*7.22*	*9.52*
International Equities	9.25	14.24	1.13	3.59
MSCI EAFE Index	*7.25*	*11.67*	*.50*	*3.75*
MSCI EM Free Index	*11.44*	*17.21*	*1.18*	*2.61*
REIT Funds	-.14	2.43		
Wilshire REIT Index	*.03*	*1.98*	*10.19*	*9.72*
Total Managed Portfolio	4.42	11.33	4.84	6.11

Account Inception: 08/01/2013

Returns are gross of account level investment advisory fees and net of any fees, including fees to manage mutual fund or exchange traded fund holdings. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured, have no bank guarantee, and may lose value.

ASSET ALLOCATION – Monterey Peninsula REP DB

As of March 31, 2017

Current Asset Allocation		Investment Vehicle		
Equity	**59.97%**			**324,773**
Large Cap Core	5.95%	SMGIX	Columbia Contrarian Core Cl Z	32,244
	13.30%	VGIAX	Vanguard Growth & Income Adm	72,035
Large Cap Value	4.94%	DODGX	Dodge & Cox Stock Fund	26,757
Large Cap Growth	2.51%	HACAX	Harbor Capital Appreciation Instl	13,613
	2.51%	PRUFX	T. Rowe Price Growth Stock I	13,596
Mid Cap Core	4.46%	IWR	iShares Russell MidCap Index Fund	24,146
Small Cap Value	4.53%	UBVLX	Undiscovered Mgrs Behavioral Value Inst	24,512
Small Cap Growth	4.51%	PRJIX	T. Rowe Price New Horizons I	24,410
International Core	4.95%	NWHMX	Nationwide Bailard Intl Equities I	26,807
International Value	3.29%	DODFX	Dodge & Cox International Stock Fund	17,827
International Growth	3.32%	MQGIX	MFS International Growth Fund	17,976
Emerging Markets	4.06%	SEMNX	Schroder Emerging Market Equity	21,968
Real Estate	1.64%	FARCX	Nuveen Real Estate Secs I Fund	8,881
Fixed Income	**37.64%**			**203,851**
Short-Term	4.52%	VFSUX	Vanguard Short-Term Corp Adm Fund	24,489
Intermediate-Term	11.90%	NWJJX	Nationwide HighMark Bond Fund	64,440
	9.09%	PTTRX	PIMCO Total Return Instl Fund	49,221
	10.12%	PTRQX	Prudential Total Return Bond Fund Class Q	54,823
Floating Rate Notes	2.01%	EIFHX	Eaton Vance Floating-Rate and Hi Inc I	10,878
Cash	**2.38%**			**12,905**
	2.38%	FGZXX	First American Government Oblig Z	12,905
TOTAL	**100.00%**			**$541,529**

Selected Period Performance

PARS/MONTEREY PENINSULA 415(M)

Account 6745029000

Period Ending: 03/31/2017

Sector	Year to Date (3 Months)	1 Year	3 Years	Inception to Date (44 Months)
Cash Equivalents	.12	.33	.15	.12
iMoneyNet, Inc. Taxable	*.37*	*.48*	*.18*	*.15*
Total Fixed Income	1.21	1.94	2.44	2.78
BC US Aggregate Bd Index	*.82*	*.44*	*2.68*	*2.78*
Total Equities	6.77	18.61	6.74	8.80
Large Cap Funds	6.72	19.83	9.34	11.12
S&P 500 Composite Index	*6.07*	*17.17*	*10.37*	*11.99*
Mid Cap Funds	4.70	17.54	5.92	7.52
Russell Midcap Index	*5.15*	*17.03*	*8.48*	*10.84*
Small Cap Funds	5.40	22.60	8.07	10.48
Russell 2000 Index	*2.47*	*26.22*	*7.22*	*9.52*
International Equities	9.24	14.35	1.28	3.38
MSCI EAFE Index	*7.25*	*11.67*	*.50*	*3.75*
MSCI EM Free Index	*11.44*	*17.21*	*1.18*	*2.61*
REIT Funds	-.14	2.41		
Wilshire REIT Index	*.03*	*1.98*	*10.19*	*9.72*
Total Managed Portfolio	4.43	11.06	4.44	5.92

Account Inception: 08/01/2013

Returns are gross of account level investment advisory fees and net of any fees, including fees to manage mutual fund or exchange traded fund holdings. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured, have no bank guarantee, and may lose value.

ASSET ALLOCATION – Monterey Peninsula 415

As of March 31, 2017

Current Asset Allocation		Investment Vehicle		
Equity	**56.92%**			**17,667**
Large Cap Core	5.70%	SMGIX	Columbia Contrarian Core Cl Z	1,769
	12.74%	VGIAX	Vanguard Growth & Income Adm	3,954
Large Cap Value	4.77%	DODGX	Dodge & Cox Stock Fund	1,480
Large Cap Growth	2.38%	HACAX	Harbor Capital Appreciation Instl	738
	2.38%	PRUFX	T. Rowe Price Growth Stock I	740
Mid Cap Core	4.22%	IWR	iShares Russell MidCap Index Fund	1,310
Small Cap Value	4.34%	UBVLX	Undiscovered Mgrs Behavioral Value Inst	1,346
Small Cap Growth	4.30%	PRJIX	T. Rowe Price New Horizons I	1,334
International Core	4.63%	NWHMX	Nationwide Bailard Intl Equities I	1,437
International Value	3.10%	DODFX	Dodge & Cox International Stock Fund	962
International Growth	3.09%	MQGIX	MFS International Growth Fund	959
Emerging Markets	3.75%	SEMNX	Schroder Emerging Market Equity	1,164
Real Estate	1.54%	FARCX	Nuveen Real Estate Secs I Fund	477
Fixed Income	**35.20%**			**10,926**
Short-Term	4.24%	VFSUX	Vanguard Short-Term Corp Adm Fund	1,317
Intermediate-Term	11.11%	NWJJX	Nationwide HighMark Bond Fund	3,448
	0.02%	NWJIX	Nationwide HighMark Bond Fd Inst	6
	8.50%	PTTRX	PIMCO Total Return Instl Fund	2,638
	9.44%	PTRQX	Prudential Total Return Bond Fund Class Q	2,931
Floating Rate Notes	1.89%	EIFHX	Eaton Vance Floating-Rate and Hi Inc I	587
Cash	**7.88%**			**2,446**
	7.88%	FGZXX	First American Government Oblig Z	2,446
TOTAL	**100.00%**			**$31,040**

MONTEREY PENINSULA

For Period Ending March 31, 2017

Fund Name	Inception	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
LARGE CAP EQUITY FUNDS								
Columbia Contrarian Core Cl Z	(6/11)	0.80	6.80	6.80	15.32	10.14	13.66	9.49
Vanguard Growth & Income Adm		0.03	5.28	5.28	16.43	10.57	13.54	6.82
Dodge & Cox Stock		-0.36	4.97	4.97	28.58	9.44	15.24	6.26
Harbor Capital Appreciation Instl	7/10	1.87	10.64	10.64	15.83	10.17	12.30	8.98
T. Rowe Price Growth Stock I		1.91	11.17	11.17	19.27	11.34	13.63	9.00
S&P 500 Index		**0.12**	**6.07**	**6.07**	**17.17**	**10.37**	**13.30**	**7.51**
MID CAP EQUITY FUNDS								
iShares Russell Midcap Index	(3/16)	-0.18	5.10	5.10	16.79	8.30	12.90	7.79
Russell Mid Cap Index		**-0.16**	**5.15**	**5.15**	**17.03**	**8.48**	**13.09**	**7.94**
SMALL CAP EQUITY FUNDS								
Undiscovered Mgrs Behavioral Value Inst	(9/16)	-0.59	2.09	2.09	18.24	9.67	14.32	8.82
T. Rowe Price New Horizons I		1.49	10.15	10.15	23.92	9.05	14.52	11.47
Russell 2000 Index		**0.13**	**2.47**	**2.47**	**26.22**	**7.22**	**12.35**	**7.12**
INTERNATIONAL EQUITY FUNDS								
Dodge & Cox Intl Stock		3.56	9.32	9.32	22.97	0.72	7.32	2.52
Nationwide Bailard Intl Equities I		2.20	7.64	7.64	7.46	0.93	6.41	1.72
Schroder Emerging Market Equity	(11/12)	3.24	12.51	12.51	20.57	2.04	1.58	3.31
MFS International Growth I		3.23	8.04	8.04	9.20	2.13	4.66	3.25
MSCI EAFE Index		**2.75**	**7.25**	**7.25**	**11.67**	**0.50**	**5.83**	**1.05**
MSCI Emerging Markets Index		**2.52**	**11.44**	**11.44**	**17.21**	**1.18**	**0.81**	**2.72**
REAL ESTATE FUNDS								
Nuveen Real Estate Securities I	(10/15)	-2.21	0.45	0.45	2.39	9.66	9.55	5.61
BOND FUNDS								
Nationwide HighMark Bond Instl Svc		-0.09	0.72	0.72	1.19	2.43	2.61	4.59
Pimco Total Return Inst'l		-0.01	1.63	1.63	2.44	2.77	2.96	5.61
Prudential Total Return Bond Fund Class Q	(5/16)	0.14	1.84	1.84	3.43	3.83	4.06	5.89
Vanguard Short-Term Investment-Grade Adm		0.13	0.83	0.83	1.88	1.94	2.14	3.26
BarCap US Aggregate Bond		**-0.05**	**0.82**	**0.82**	**0.44**	**2.68**	**2.34**	**4.27**
Eaton Vance Floating-Rate & Hi Inc Inst		0.33	1.55	1.55	10.90	3.71	4.58	4.22

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE:	**May 10, 2017**
TO:	**Board of Directors**
FROM:	**Rafael Payan, General Manager**
SUBJECT:	**Approval of Resolution #2017-04, a Resolution of Intention to Levy Assessments for Fiscal Year 2017-18, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Monterey Peninsula Regional Park District's Parks, Open Space and Coastal Preservation and Approval of Resolution #2017-05, a Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments and Property-Related Fees and Charges for the Monterey County Auditor**

RECOMMENDED ACTION:
It is recommended that the Board approve two Resolutions that would preliminarily approve the Engineer's Report (**ATTACHMENT 1**) for the continuation of the Parks, Open Space and Coastal Preservation assessments for Fiscal Year 2017-18 and meet County requirements for the collection of the assessments. These resolutions are respectively titled:

1. Resolution #2017-04, A Resolution of Intention to Levy Assessments for the Fiscal Year 2017–18, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Monterey Peninsula Regional Park District's Parks, Open Space and Coastal Preservation District (**ATTACHMENT 2**).

2. Resolution #2017-05, A Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for the Monterey County Auditor (**ATTACHMENT 3**).

The first resolution listed above would also establish a date for a Public Hearing on the continuation of the assessments to be held before this Board in the Oldemeyer Center, located at 986 Hilby Avenue, Seaside, California on Wednesday, June 14, 2017 at the hour of 6:30 p.m.

FISCAL IMPACT:
Approval of the assessment district levy will result in estimated revenue to the District of approximately $1,251,395 for FY 2017-18.

FUNDING SOURCE:
Not applicable.

FUNDING BALANCE:
Not applicable.

DISCUSSION:
In 2004, the District developed a proposal for funding the acquisition, maintenance, preservation and improvement of parks, open spaces, recreational facilities and other similar public resources within the District. This proposed benefit assessment, the “Parks, Open Space and Coastal Preservation Assessment District" was approved by property owners in an assessment ballot proceeding conducted between May 21, 2004 and July 12, 2004. On August 2, 2004, the Board levied the first assessment after certifying that 55.37% of the weighted ballots returned were in support of the proposed assessments.

The assessments can be levied annually and can be increased by the change in the San Francisco Area Consumer Price Index, not to exceed 3% per year. In order to continue to levy the assessments, the Board, on March 8, 2017, directed SCI Consulting Group, the assessment engineer, to prepare an Engineer’s Report for fiscal year 2017-18. This Engineer’s Report, which includes the proposed budget for the assessments for fiscal year 2017-18 and the updated proposed assessments for each parcel in the District, was completed and filed with the District on April 10, 2017. The proposed assessments for fiscal year 2017-18 are $26.02 per single-family equivalent benefit unit for Zone A and are $13.01 per single-family equivalent benefit unit for Zone B. The total amount of revenues that would be generated by the assessments in fiscal year 2017-18 is approximately $1,251,395.

If the Board approves the resolutions listed above, a public hearing will be held on June 14, 2017 at the hour of 6:30 p.m. at the Oldemeyer Center. A notice of the hearing will be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in the Monterey County Weekly, a newspaper circulated within the District. After the public hearing, the Board can, by resolution, levy the assessments for fiscal year 2017-18.

ATTACHMENTS:
1. MPRPD Parks, Open Space and Coastal Preservation District Engineer’s Report

2. Resolution #2017-04, A Resolution of Intention to Levy Assessments for the Fiscal Year 2017-18, Preliminarily Approving the Engineer’s Report and Providing Notice of Hearing of the Monterey Peninsula Regional Park District’s Parks, Open Space and Coastal Preservation District

3. Resolution #2017-05, A Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for the Monterey County Auditor

MONTEREY PENINSULA REGIONAL PARK DISTRICT

PARKS, OPEN SPACE AND COASTAL PRESERVATION DISTRICT

ENGINEER'S REPORT

MAY, 2017

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND ARTICLE XIIID OF THE CALIFORNIA CONSTITUTION

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INTRODUCTION

OVERVIEW

The Monterey Peninsula Regional Park District (the "Park District") currently provides park facilities and recreational programs for thousands of residents within the Park District's jurisdictional boundaries. The Park District has acquired, owns, operates or maintains 26 parks and open space areas, which are located throughout the Park District. Collectively, these parks and open space areas encompass over 15,000 acres. (For general locations of the Park District's facilities, see the Assessment Diagram following in this Report.)

The facilities the Park District has acquired, owns, operates or maintains are summarized as follows:

1. Marina Dunes Preserve
2. Locke-Paddon Wetland Community Park
3. Vince DiMaggio Community Park
4. Los Arboles Community Park
5. Eolian Dune Preserve
6. South Monterey Bay Dunes
7. Roberts Lake Open Space
8. Laguna Grande Community Park
9. Frog Ponds Wetland Preserve
10. Del Monte Dunes
11. Del Monte Beach Open Space
12. San Carlos Beach Community Park
13. Monterey Bay Coastal Trail
14. Elmarie Dyke Open Space
15. Rocky Shores
16. Lynn "Rip" Van Winkle Open Space
17. Thomas Open Space
18. Garland Ranch Regional Park
19. Laidlaw-Apte Pine Forest Preserve
20. Carmel Valley Community Park
21. Cachagua Community Park
22. Joshua Creek Ecological Preserve
23. Mill Creek Redwood Preserve
24. Blomquist Preserve
25. Palo Corona Ranch

The Monterey Peninsula Regional Park District is a public agency, separate from the County or any city, which was formed by Monterey County voters in 1972 to specifically protect open space and provide recreational opportunities in the Monterey Peninsula. Since 1972, the Park District has helped to protect over 15,000 acres of parks, recreational

areas and open space lands and helped create and maintain the Monterey Bay Coastal Trail.

The Park District covers approximately 500 square miles, including the seven incorporated cities on the Monterey Peninsula, Carmel Valley, and the Big Sur Coast. The Park District is governed by an elected Board of Directors, representing the citizens in each of five wards.

The purpose of the Park District is to acquire, preserve, protect, restore, enhance and maintain parks, open spaces, trails, wildlife areas, creeks and streams, shorelines, and watershed lands in rural and urban areas throughout the Monterey Peninsula. The map in the Figure 1 depicts the area served by the Park District.

Prior to fiscal year 2004-05, the Park District experienced a revenue shortfall that was primarily due to escalating costs and limited revenues from other sources. Due to this revenue shortfall and a lack of funding for capital improvement projects, in 2004 the Park District decided to ask property owners if they would support a special assessment for park maintenance and improvement. The Assessments fund the improvements listed below that are provided throughout the Park District, extending above and beyond the baseline level of service and the likely elimination of services that would have been projected for future years in the Park District, absent the Assessments.

This Engineer's Report ("Report") was prepared to establish the estimated costs for the park maintenance, park improvements, open space acquisitions, and public resources and recreational facilities that would be funded by the proposed assessments of the Parks and Open Space, and Coastal Preservation District (the "Improvement District"), to determine the special benefits and general benefits received from the improvements and services and to apportion the proposed assessments to lots and parcels within the Assessment District based on the estimated special benefit each parcel receives from the improvements and services funded by the Assessment District.

ASSESSMENT PROCESS

On April 28, 2004, the Board of Directors of the Monterey Peninsula Regional Park District (the "Board") authorized the initiation of proceedings for a proposed benefit assessment to provide local funding for its Parks, Open Space and Coastal Preservation District. In May of 2004, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Landscape and Lighting Act of 1972. During this ballot proceeding, owners of property in the Park District were provided with a notice and ballot for the proposed special assessment. A 45-day period was provided for balloting and a public hearing was conducted in July of 2004. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that 55.37% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the

proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted), the Park District gained the authority to approve the levy of the assessments for fiscal year 2004-05 and future years. The authority granted by the ballot proceeding includes an annual increase in the maximum authorized assessment rate equal to the annual change in the Consumer Price Index for the San Francisco Bay Area, not to exceed 3%.

In each subsequent year for which the assessments will be levied, the Park District must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. This Report was prepared pursuant to the direction of a Resolution adopted on March 8, 2017.

This Engineer's Report ("Report") was prepared to establish the budget for the improvements and services that would be funded by the proposed 2017-18 assessments, determine the benefits received by property from the park maintenance and improvements and services within the Park District and the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the *California Streets and Highways Code* (the "Act") and Article XIIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the proposed assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 14, 2017. At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2017-18. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2017-18.

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer's Report has been re-evaluated in light of the SVTA vs. SCCOSA decision and updated to be consistent with the decision. There have been a number of clarifications made to the analysis, findings and supporting text to ensure that this consistency is well communicated.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, *Dahms* became good law and binding precedent for assessments. In *Dahms* the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010, the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside ("*Beutz*") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIIC and XIIID of the California Constitution and with the *SVTA* decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the assessments.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because, the Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

DEFINITION OF IMPROVEMENTS

The work and improvements (collectively, the "Improvements") proposed to be funded by the Assessment District and the cost thereof paid from the levy of the assessments provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Acquisition, installation, maintenance and servicing of public areas and public facilities, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, hillsides, viewsheds and watersheds, shorelines, riparian corridors, urban open space, agricultural lands, development rights, conservation easements, other property rights, wetlands, utility right-of-ways, surplus school sites, quarries, benches, signage, fencing, fire breaks, picnic areas, restrooms, lighting and foot bridges for property owned, encumbered by rights or maintained by the Monterey Peninsula Regional Park District or owned, encumbered by rights or maintained by local agencies within the boundaries of the Park District that participate with the Park District for park, recreation and open space acquisition, installation, maintenance and servicing. Improvements shall include all incidental expenses of acquisition, installation, maintenance and servicing. Any plans and specifications for these improvements will be filed with the Park District and are incorporated herein by reference.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

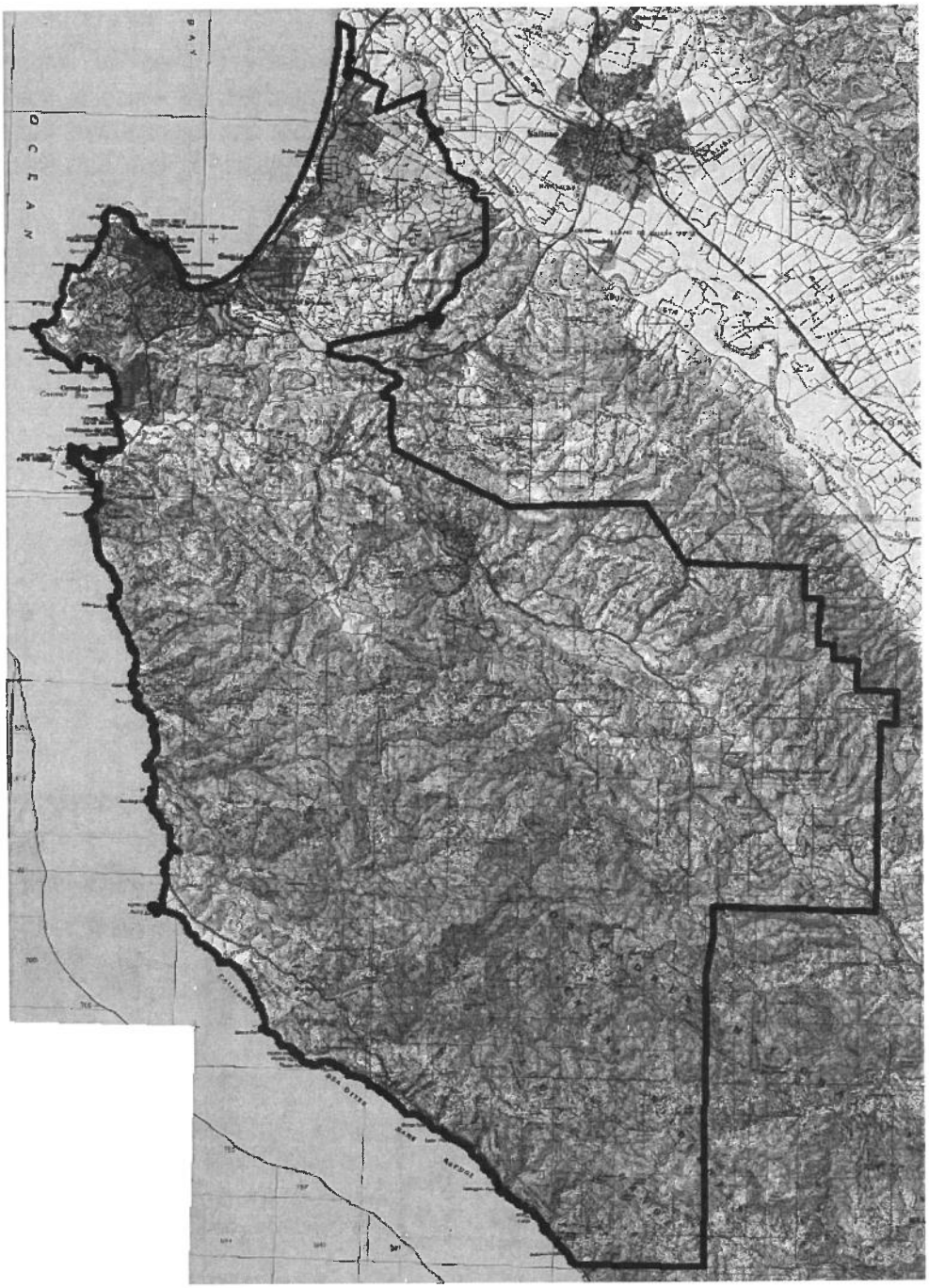
Servicing means the furnishing of electric current or energy, gas or other illuminating agent for any public lighting facilities or for the operation or lighting of any improvements, and water for irrigation of any landscaping, the operation of any fountains or the maintenance of any other improvements.

Incidental expenses include all of the following: the costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; the costs of printing, advertising, and the giving of published, posted, and mailed notices; compensation payable to the county for collection of assessments; compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements; any expenses incidental to the issuance of bonds or notes pursuant to

Section 22662.5 of the Act; and costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the Monterey Peninsula Regional Park District.

FIGURE 1 - SITE MAP OF DISTRICT



Site Map of Monterey Peninsula Regional Park District

ESTIMATE OF COSTS

INTRODUCTION

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of Improvements, the existing baseline level of service, and the enhanced level of Improvements to be funded by the proposed assessment.

Final Level of Service	=	Baseline Level of Service	+	Enhanced Level of Service

SUMMARY OF PARK DISTRICT'S IMPROVEMENT PLANS

The budget to be financed by the assessments is partially based on the results of an independent survey conducted for the Park District, which indicated property owners' priorities for various improvement projects and park maintenance services. Projects have been selected based on how closely they meet the needs expressed by the survey results. Projects have been chosen throughout the Park District in order to ensure that all properties in the narrowly drawn Park District boundaries will receive improved access to better maintained and improved parks in their area. The improvement plan includes projects that will improve park space security by enhancing lighting; replace outdated playground equipment; enhanced maintenance of all parks and recreation areas to help ensure the continued beauty, usability, and accessibility of the Park District's parks, playfields, and recreation areas; develop playfields and youth oriented activity areas on undeveloped land owned by the Park District. A detailed project improvement plan has been developed and is available for review at the Park District offices.

CRITERIA AND POLICIES

This sub-section describes the criteria that shall govern the expenditure of assessments and ensure equal levels of benefit for properties of similar type. The criteria established in this Report, as finally confirmed, cannot be substantially modified; however the Board may adopt additional criteria to further clarify certain criteria or policies established in this Report or establish additional criteria or policies that do not conflict with this Report.

ASSESSMENTS MUST BE EXPENDED WITHIN THE ASSESSMENT DISTRICT

The net available assessments, after incidental, administrative, financing and other costs shall be expended exclusively for Improvements within the boundaries of the Assessment District.

CITIZENS' OVERSIGHT COMMITTEE

A Citizens' Oversight Committee, (the "Citizens' Oversight Committee") will be established for the Assessment District. The Citizens' Oversight Committee shall be responsible for overseeing the implementation of this Assessment District. Seats on the Citizens' Oversight Committee shall represent specific interests and constituencies related to parks, recreation and open space preservation or fiscal oversight. To strengthen the connection between members and their representatives, a nomination process will be used that assigns responsibility for committee nominations to a variety of organizations. No member shall have a conflict of interest as provided by the Political Reform Act and the regulations of the Fair Political Practices Commission. All members of the Committee shall reside within the Assessment District.

The Committee shall have the authority to review the accounting for the funds from the measures and to make determinations as to whether the proposed expenditures by acquisition area are consistent with the criteria and requirements established in this Report. The Committee will also have the authority to make recommendations to the Park District Board on all matters pertinent to the acquisitions, improvements and maintenance services funded by the Assessment District.

ANNUAL INDEPENDENT AUDITS

The independent auditor shall annually audit the expenditures and revenues and shall provide an audit report to the Park District.

MAINTENANCE OF EFFORT

Agencies that receive funding from the Assessment District will be required to maintain their current levels of service and effort in the areas in which the Assessment District funds would be expended.

GEOGRAPHIC DISTRIBUTION OF PROPERTIES

The Improvements funded by the Assessment District must be geographically dispersed throughout the Assessment District, to the extent possible. If the assessments continue to be levied in future years, the Board shall give priority to Improvements that would enhance the geographic distribution of Improvements and the expenditure of the assessments.

MATCHING FUNDS

Matching funds from other sources will be encouraged, thereby maximizing the special benefits from the Assessment District.

PURCHASE PRICE CANNOT EXCEED INDEPENDENT APPRAISAL

An appraisal of fair market value will be prepared by at least one independent appraiser prior to the acquisition of Open Space Properties by the Park District. No property will be acquired at a price in excess of an independent appraisal of fair market value.

WILLING SELLER

Lands shall only be acquired through purchase or donation from willing sellers (or donors). Condemnation will not be used to acquire properties with Assessment District proceeds.

PERMANENT PRESERVATION

Properties acquired by the Park District with proceeds from the Assessment District shall remain as public resources. Such Properties shall not be sold, transferred or traded to any other person or entity except a public park agency.

On the following page is an estimate of costs of the Improvements that would be funded by the Assessment District in Fiscal Year 2017-18. The expenditures of funds would be governed by the policies and criteria established within this Report and any additional policies and criteria established by the Board that do not conflict with the policies and criteria established in this Report.

FIGURE 2 - ESTIMATE OF COSTS

	Total Budget
Beginning Fund Balance, July 2017	$2,927,932
Installation, Maintenance and Servicing Costs	
Vehicle Acquisition	$130,000
Trail Construction/Rehabilitation	$15,000
Neighborhood/Community Park Grants	$155,000
Land Acquisition - Sherar Property	$60,000
Land Acquisition Debt Service - Joyce Stevens Preserve	$1,500,000
Park Maintenance & Operations	$2,553,650
Environmental Education	$446,700
Capital Improvements/Equipment	$98,000
Open Space Acquisitions - watershed, forest, dunes	$850,000
Land Conservation / Resource Management	$458,300
Total Installation, Maintenance and Servicing Costs	**$6,266,650**
Incidental Costs[2]	
County Collection, Levy Administration and other incidentals[3]	$38,142
Total benefit of Improvments	**$6,304,792**
Adjusted Single Family Equivalent Units (SEFs)	48,093
Benefit received per SFE Unit	$131.10
Less District Contributions[1]:	
District Contribution for General Benefits	($1,260,958)
District Contribution toward Special Benefits	($3,792,461)
	($5,053,419)
Net Cost of Installation, Maintenance and Servicing	**$1,251,373**
Total Amount to Assessment[5] (Net Amount to be Assessed)	**$1,251,373**

Budget Allocation to Property

	Total Assessment	Total SFE Units	Adjusted SFEs	Assessment per SFE[4]
Zone of Benefit A	$1,248,984	48,000.94	48,000.94	$26.02
Zone of Benefit B	$2,388	183.58	91.79	$13.01
	$1,251,373	48,184.52	48,092.73	

Notes to Estimate of Costs:

1. As determined in the following section, at least 20% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, out of the total cost of Improvements of $6,304,792, the District must contribute at least $1,260,958 from sources other than the assessments. The District will contribute $5,053,419, which more than covers any general benefits from the Improvements.

2. Incidental cost includes county collection charges.

3. Includes an allowance for contingencies and any delinquent or non-collectible assessment.

4. The assessment rate per SFE is the total amount to assessment per single family equivalent benefit unit.

5. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining unexpended balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

This section explains the special benefits to be derived from the Improvements to District property throughout the Park District, and the methodology used to apportion the total assessments to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Monterey Peninsula Regional Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property Any and all general benefit, including benefit that is indirect or derivative, must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218 (Article XIIID of the California Constitution), has confirmed that assessments must be based on the special benefit to property:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIIIA of the California Constitution.

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

> *The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIIID, sections 2(i) & 4(f).) The SVTA v. SCCOSA decision further clarifies that special benefits must provide a direct advantage to benefiting property and that proximity to a park is an example of a special benefit.

BENEFIT FACTORS

The special benefits from the Improvements are listed below:

PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES

Only the specific properties within close proximity to the Improvements are included in the Improvement District. Therefore, property in the Improvement District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

ACCESS TO IMPROVED PARKS, OPEN SPACE AND RECREATIONAL AREAS

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

IMPROVED VIEWS

The Park District, by providing open space and maintaining and improving the landscaping at its park and recreation facilities provides improved views to properties within close proximity and access to the Improvements. Properties in the Improvement District receive this direct advantage because they enjoy unique proximity and access to views of the Improvements. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The roadways in the more rural areas in the Monterey Peninsula allow for higher speeds than in urbanized areas for which these park standards are designed. Therefore a correction factor of 2 can be applied based upon the assumption of average speeds of 10 to 15 mph in urban areas versus 20 to 30 mph in more rural areas. Accordingly, the service area radius determined by SCI for parks and open space areas in non-urbanized areas of the Park District is four miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to one or often multiple parks, trails, and/or open space areas within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, open space, landscaped corridors, greenbelts, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The assessment will fund Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	**Benefit to Real Property Outside the Assessment District**	+	**Benefit to Real Property Inside the Assessment District that is Indirect and Derivative**	+	**Benefit to the Public at Large**

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large." The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In this assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

BENEFIT TO PROPERTY OUTSIDE THE IMPROVEMENT DISTRICT

Properties within the Improvement District receive almost all of the special benefits from the Improvements because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all on only one side of the Improvements and properties in the Improvement District enjoy the advantage of over twice the average proximity to the Improvements. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Criteria:

1,947 parcels outside the District but within four miles of a community park or preserved open space within the Improvement District

54,744 parcels in the Improvement District

50% relative benefit compared to property within the Improvement District

Calculation of General Benefit to Property Outside the Improvement District:

(1,947/(54,774+1,947)) * 0.5 = 1.7%

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 1.7% of the Improvements may be of general benefit to property outside the Improvement District.

BENEFIT TO PROPERTY *INSIDE* THE DISTRICT THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting

properties in the Improvement District. Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district." The SVTA vs. SCCOSA decision provides the "general enhancement of property value" as an example of benefit that is "indirect and derivative." However, because of the large number of complex attributes that affect property value, identifying the proportion that results from this Assessment is not viable. The District therefore concludes that, other than the small general benefit to properties outside the Assessment District (discussed above) and to the public at large (discussed below), all of the benefits of the Maintenance and Improvements to the parcels within the Assessment District are special benefits and it is not possible or appropriate to separate any general benefits from the benefits conferred on parcels.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who do not contribute to the assessment in any way (i.e. do not pay the assessment or local taxes or fees that support the Monterey Peninsula Regional Park District)[1]. A survey of 229 individuals using parks and open space areas in the Assessment District conducted by SCI Consulting Group found that 4% of the visits to open space and parks in the Assessment District are by those who would not contribute to the assessment.[2]

Another measure of the general benefits to the public at large is the percentage of land area within the District that is for regional use, and may be used by people who do not contribute to the assessment. For example, publicly owned lands used for regional purposes such as major roads, rail lines and other regional facilities could provide indirect benefits to the public at large. Approximately 2.6% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

Combining these two measures of general benefits, we find that 6.6% of the benefits from the Improvements are general benefits to the public at large.

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[1] . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

[2] . A total of 229 users of parks and open space areas were surveyed on different days and times and at different regional parks, regional open space areas and regional shorelines in the Park District during the months of March and April 2004. 9 respondents (4%) indicated that they did not reside or work within, or would not be shopping in the Improvement District during their visit.

TOTAL GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 8.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

General Benefit Calculation

1.7%	**(Outside the District)**
+ 0.0%	**(Inside the District – indirect and derivative)**
+ 6.6%	**(Public at Large)**
= 8.3%	**(Total General Benefit)**

Although this analysis finds that 8.3% of the assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 20%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Park District's total budget for acquisition, improvement and maintenance of open space properties is $6,266,650. Of this total budget amount, the Monterey Peninsula Regional Park District will contribute $5,053,419 from sources other than the assessments. This contribution by the Park District equates to approximately 81% of the total budget for maintenance and operation and constitutes significantly more than the amount attributable to the general benefits from the Improvements.

ZONES OF BENEFIT

The boundaries of the Assessment District have been carefully drawn to include the properties in the Monterey Peninsula Recreation and Park District that are proximate to the proposed Improvements and that would materially benefit from the Improvements. Certain other properties surrounding the District were excluded from the proposed Improvement area because these properties are generally less proximate to the Improvements. In other words, the boundaries of the Assessment District have been narrowly drawn to include only properties that will specially benefit from the proposed Improvements, and would receive a declining level of service if the assessments were not approved.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not "particular and distinct" and are not "over and above" the benefits received by other properties "located in the district."

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).

According to the accepted, industry-standard park guidelines established by the National Park and Recreation Association (the "NPRA"), Community Parks in Urban areas have a service area radius of up to two miles. This radius is determined, in part, by the NPRA's determination of a reasonably short travel time to the facility by users in the service area. The roadways in the more rural areas in the Monterey Peninsula allow for higher speeds than in urbanized areas for which these park standards are designed. Therefore a correction factor of 2 can be applied based upon the assumption of average speeds of 10 to 15 mph in urban areas versus 20 to 30 mph in more rural areas. Accordingly, the service area radius determined by SCI for a parks and open space area in non-urbanized areas of the Park District is four miles. Properties within approximately a four mile radius of current or proposed park or recreation sites are classified as being in Zone of Benefit A, or "Zone A".

Properties in the far south east and north east areas of the Park District are further removed from the existing parks, recreational facilities and Improvements that will be funded by the Assessment District. Therefore, these areas are designated as Zone of Benefit B or "Zone B." These properties are generally twice the distance from the parks and recreational facilities as are properties in Zone A. Since the benefits can diminish with distance, the relative benefit to properties in Zone B is determined to be 1/2 of that for Zone A.

Since the assessments will fund an extensive and well distributed set of Improvements throughout the Assessment District, the assessment engineer reasonably concludes that all properties within each Zone of Benefit will have good access and proximity to the Improvements. Therefore, properties of similar type will receive generally equivalent levels of special benefits. Some properties may receive some degree of higher viewshed benefits, but others, for example, may receive some degree of higher benefit from

recreational benefits or the other benefit factors identified in the Engineer's Report. It is reasonable to conclude that these factors tend to "balance out" and that benefiting properties of the same type receive generally equivalent levels of special benefits. Moreover, many benefits from greater proximity within each Zone are determined to be offset by negative factors such as increased traffic and noise from closer proximity to parks. Therefore, since all properties in each Zone are determined to be of reasonably similar proximity to parks and recreation facilities, no further Zones of Benefit are justified.

ASSESSMENT APPORTIONMENT

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive benefits from the assessments.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger commercial properties and residential properties with multiple dwelling units receive a higher degree of benefit than other similarly used properties that are significantly smaller. For two properties used for commercial purposes, there clearly is a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from preserved open space and recreational facilities. This benefit ultimately flows to the property. Larger parcels, therefore, receive an increased benefit from the assessments.

As stated previously, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the parks, open space, recreation facilities to be acquired, maintained or otherwise improved, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above, use and enjoy the open space and recreational lands that will be maintained, acquired, improved, preserved and protected. Further, it is ultimately people who control property values by placing a value on the special benefits to be provided by these public resources. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is an indicator of the relative level of special benefit received by a property.

The Engineer determined that the appropriate method of assessment should be based on the type of property, the relative size of the property and the potential use of property by residents and employees. This method is further described below.

METHOD OF ASSESSMENT

As previously discussed, the assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. These

benefits can partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of "traditional" assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.[3]

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a "benchmark" property, a single family detached dwelling on one parcel (one "Single Family Equivalent Benefit Unit" or "SFE"). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefits and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. In this Engineer's Report, all properties are assigned an SFE value, which is each property's relative benefit in relation to a single family home on one parcel.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for residential improved property was considered but was determined to be inappropriate because commercial, industrial and other property also receive direct benefits from the Improvements.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a

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[3] For example, in *Federal Construction Co. v. Ensign (1922) 59 Cal.App. 200 at 211*, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the people who used the sewers: "Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city's sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense."

measure of the special benefits received by the property.) Larger parcels, therefore, receive an increased benefit from the assessments.

Finally, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

RESIDENTIAL PROPERTIES

Certain residential properties in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Detached or attached houses, zero-lot line houses and town homes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the improvements in proportion to the number of dwelling units that occupy each property and the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home. The population density factors (the "Population Factor") for the Park District, as depicted below, provide the basis for determining the SFE factors for residential properties. Using the total population in a certain property type in the county from the 2000 Census (the most recent data available when the Improvement District was established) and dividing it by the total number of such households, finds that approximately 3.22 persons occupy each single family residence, whereas an average of 2.88 persons occupy each multi-family residence. Using the ratio of one Population Factor for each single-family residence equates to one Population Factor for every 3.22 persons. Using this factor, each multi-family unit receives a 0.90 Population Factor, each condominium unit receives a 1.08 Population Factor and each mobile home receives a 0.90 Population Factor. Figure 3 presents this data.

FIGURE 3 - RESIDENTIAL POPULATION FACTORS

	Total Population	Occupied Households	Person per Household s	Population Factor
Single Family Residential	239,810	74,435	3.22	1.00
Condominium	34,037	9,751	3.49	1.08
Multi-Family Residential	91,600	31,766	2.88	0.90
Mobile Home on Separate Lot	14,976	5,138	2.91	0.90

Source: 2000 Census, County of Monterey

Once established, Population Factors are adjusted to reflect the average structure size of different residential properties. This adjustment is needed because the special benefits are deemed to be relative to the potential population density and average building area per dwelling unit. Based on data for the County of Monterey, the average multi-family residence is 51% of the size of a single family residence. Likewise, the average condominium unit is 75% of the size of a single family residence and the average mobile home is 61% of the size of a single family residence. These relationships to a single family residence are "Square Footage Factors". These Square Footage Factors are applied to the Population Factors to determine the SFE benefit factors for residential properties. Accordingly, multi-family properties with a 0.72 Population Factor and a 61% Square Footage Factor will receive a 0.46 SFE. Likewise, condominium units receive a 0.81 SFE and mobile homes on separate parcels receive a 0.55 SFE. See Figure 4.

FIGURE 4 - RESIDENTIAL SFE ASSESSMENT FACTORS

	Average Square Feet	% of SFR	Population Factor	SFE Factor
Single Family Residential	1,470	100%	1.00	1.00
Condominium	1,100	75%	1.08	0.81
Multi-Family Residential	750	51%	0.90	0.46
Mobile Home on Separate Lot	900	61%	0.90	0.55

The SFE factor of 0.46 per dwelling unit for multifamily residential properties applies to such properties with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for properties in excess of 20 units is determined to be 0.46 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

COMMERCIAL/INDUSTRIAL PROPERTIES

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the

special benefit factors described previously can be measured by the average number of people who work at commercial/industrial properties.

The average size of a single family residential parcel in the Assessment District is approximately one-quarter acre. These single family residential properties are assigned the benchmark 1 SFE benefit unit per parcel. In comparison a commercial property on a quarter acre is deemed to receive generally equivalent levels of special benefit as a single family home; however the commercial property is generally occupied for one-half the amount of time as a residential property. Therefore, it is reasonable to conclude that the benefit for the benchmark commercial property on one quarter acre is one-half the benefit of a single family home, or 0.5 SFEs.

To determine the relative benefits for other commercial and industrial properties, employee densities are utilized, similar to the way resident densities are used to measure the relative levels of special benefit for residential properties. The findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used for employee densities because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial properties. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24. Figure 5 presents the SFE benefit factors by commercial and industrial property type using employee density averages from the SANDAG study.

It should also be noted that commercial and industrial properties in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per quarter acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres.

FIGURE 5 - COMMERCIAL/INDUSTRIAL DENSITY AND ASSESSMENT FACTORS

Type of Commercial/Industrial Land Use	*Average Employees Per Acre* [1]	*SFE Units per Fraction Acre* [2]	*SFE Units per Acre After 5*
Commercial	24	0.500	0.500
Office	68	1.420	1.420
Shopping Center	24	0.500	0.500
Industrial	24	0.500	0.500
Self Storage or Parking Lot	1	0.021	

1. Source: San Diego Association of Governments Traffic Generators Study.

2. The SFE factors for commercial and industrial parcels are applied by the quarter acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

VACANT PROPERTIES

The benefit to vacant properties is determined to be proportional to the corresponding benefits for similar type developed properties; however, at a lower rate due to the lack of improvements on the property. A measure of the benefits accruing to the underlying land is the average value of land in relation to improvements for developed property. An analysis of the assessed valuation data from the County of Monterey found that approximately 50% of the assessed value of improved properties is classified as the land value. It is reasonable to assume, therefore, that approximately 50% of the benefits are related to the underlying land and 50% are related to the day-to-day use of the property. Using this ratio, the SFE factor for vacant parcels is 0.50 per parcel.

OTHER PROPERTIES

All properties that are specially benefited are assessed. Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor or 0.

DURATION OF ASSESSMENT

It is proposed that the Assessment be levied for fiscal year 2004-05 and every year thereafter, so long as the parks and recreational areas need to be improved and maintained the Monterey Peninsula Regional Park District requires funding from the Assessments for its Improvements in the Improvement District, for a maximum of 15 years. As noted previously, the Assessment can be levied annually after the Monterey Peninsula Regional Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the General Manager of the Park District or his/her designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the General Manager or his/her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his/her designee

finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the General Manager or his/her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the General Manager or his/her designee shall be referred to the Board and the decision of the Board shall be final.

ASSESSMENT

WHEREAS, this Engineer's Report has been prepared pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution (collectively "the Act");

WHEREAS, the undersigned Engineer of Work has prepared and filed a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the Improvement District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Park District, hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2017-18 is generally as follows:

FIGURE 6 – SUMMARY COST ESTIMATE

	F.Y. 2017-18 Budget
Installation, Maintenance and Servicing	$6,266,650
Less:	
Park District Contribution	($5,053,419)
Subtotal	$1,213,231
Incidental Expenses and Reserve	$38,142
NET AMOUNT TO ASSESSMENTS	$1,251,373

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Improvement District. The distinctive number of each parcel or lot of land in the Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in

the Estimate of Cost and Method of Assessment hereto attached and by reference made a part hereof. The annual assessment approved in fiscal year 2004-05 can be continued for a maximum of 15 years.

The assessment is subject to an annual increase tied to the annual increase, if any, in the Consumer Price Index for the San Francisco Bay Area as of January of each succeeding year ("CPI"), with the maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2015 to December 2016 was 3.53% and the Unused CPI carried forward from the previous fiscal year is 0.17%. Therefore, the maximum authorized assessment rate for fiscal year 2017-18 is increased by 3.0% which equates to $26.025 per single family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2017-18 at the rate of $26.02, which is less than the maximum authorized assessment rate.

The assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Monterey for the fiscal year 2017-18. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2017-18 for each parcel or lot of land within the Improvement District.

Dated: April 20, 2017

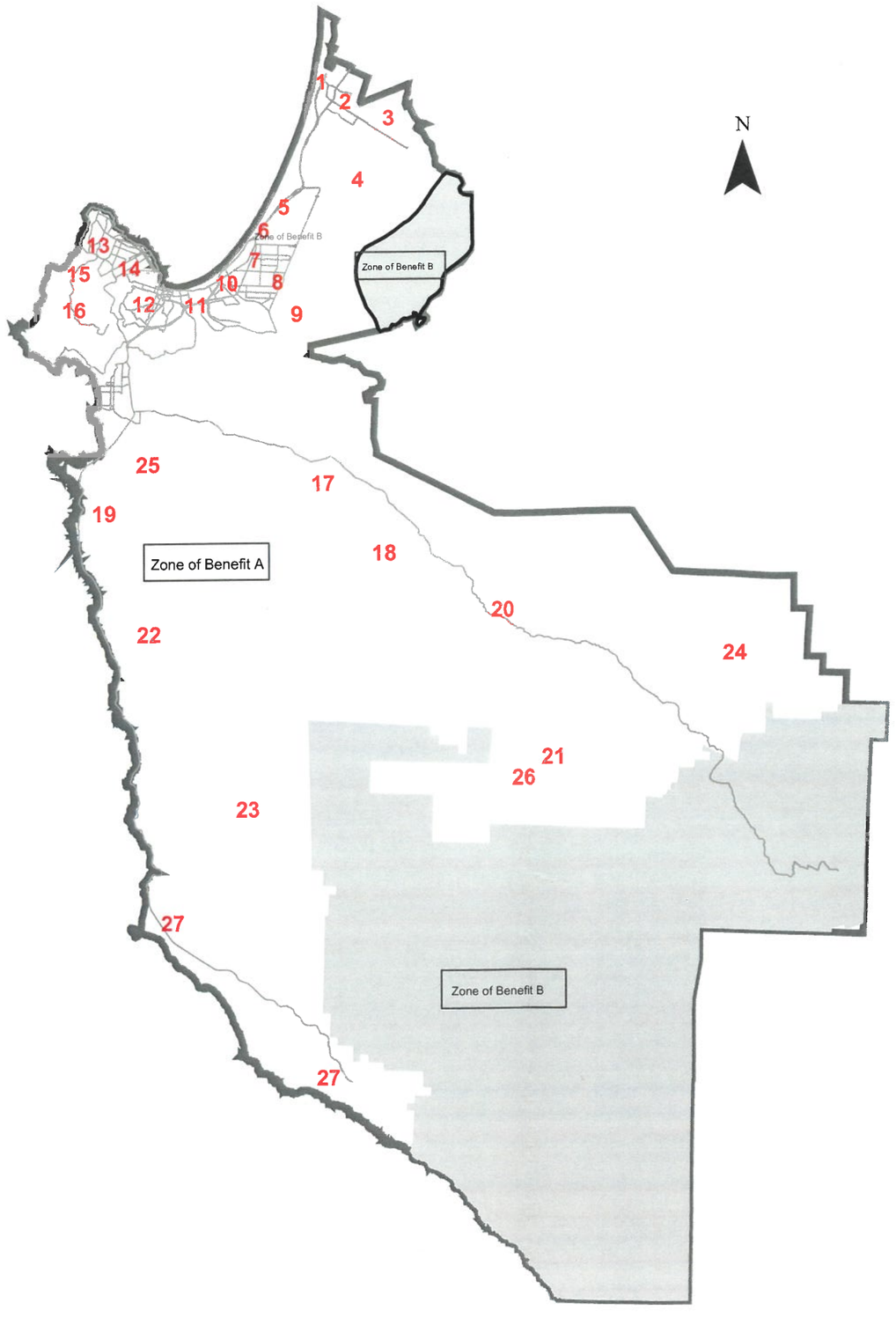
Engineer of Work

By _____
John W. Bliss, License No. C052091

ASSESSMENT DIAGRAM

The Assessment District includes all properties within the boundaries of the Monterey Peninsula Regional Park District. The boundaries of the Assessment District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Monterey, for fiscal year 2017-18, and are incorporated herein by reference, and made a part of this Diagram and this Report.

1. Marina Dunes Preserve
2. Locke-Paddon Community Park
3. Vince DiMaggio Community Park
4. Los Arboles Community Park
5. Eolian Dune Preserve
6. South Monterey Bay Dunes
7. Roberts Lake Open Space
8. Laguna Grande Community Park
9. Frog Ponds Wetland Preserve
10. Del Monte Dunes
11. Del Monte Beach Open Space
12. San Carlos Beach Community Park
13. Monterey Bay Coastal Trail
14. Elmarie Dyke Open Space
15. Rocky Shores
16. Lynn "Rip" Van Winkle Open Space
17. Thomas Open Space
18. Garland Ranch Regional Park
19. Laidlaw-Apte Pine Forest Preserve
20. Carmel Valley Community Park
21. Cachagua Community Park
22. Joshua Creek Ecological Preserve
23. Mill Creek Redwood Preserve
24. Blomquist Preserve
25. Palo Corona Ranch
26. Flavin Ranch (pending acquisition)
27. Two Potential Sites for the Big Sur Community/Youth Center



Legend

- Roads
- Zone of Benefit B
- Assessment Boundary

FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE MONTEREY PENINSULA REGIONAL PARK DISTRICT, COUNTY OF MONTEREY, CALIFORNIA, THIS _____ DAY OF _____, 2017.

_____
DISTRICT MANAGER

RECORDED IN THE OFFICE OF THE DISTRICT MANAGER OF THE MONTEREY PENINSULA REGIONAL PARK DISTRICT, COUNTY OF MONTEREY, CALIFORNIA THIS ____DAY OF _____, 2017.

_____
DISTRICT MANAGER

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA REGIONAL PARK DISTRICT, COUNTY OF MONTEREY, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 2017 FOR THE FISCAL YEAR 2017-18.

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF MONTEREY FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

PREPARED BY SCI CONSULTING GROUP
4745 MANGELS BLVD
FAIRFIELD, CA 94534
707-430-4300

MONTEREY PENINSULA REGIONAL PARK DISTRICT
PARKS, OPEN SPACE AND COASTAL PRESERVATION DISTRICT
ASSESSMENT DIAGRAM

ASSESSMENT ROLL

An Assessment Roll, which is a listing of all parcels within the Assessment District and the amount of the proposed assessments, is filed with the Secretary of the Board and is, by reference, made part of this Report.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

MONTEREY PENINSULA REGIONAL PARK DISTRICT
RESOLUTION # 2017-04
May 10, 2017

A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR THE FISCAL YEAR 2017–18, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING NOTICE OF HEARING OF THE MONTEREY PENINSULA REGIONAL PARK DISTRICT'S PARKS, OPEN SPACE AND COASTAL PRESERVATION DISTRICT

WHEREAS, Monterey Peninsula Regional Park District's Parks, Open Space and Coastal Preservation District was authorized by an assessment ballot proceeding conducted in 2004 and approved by 55.37% of the weighted ballots returned by property owners, and such assessments were levied by the Board of Directors by Resolution No. 2004-13 passed on August 2, 2004; and

WHEREAS, by on March 8, 2017 by Resolution No. 2017-02, the Board ordered the preparation of an Engineer's Report for the Parks, Open Space and Coastal Preservation District (the "District") for fiscal year 2017-18; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Inc., Engineer of Work, in accordance with accordance with 22565, et seq., of the Streets and Highways Code (the "Report") and Article XIIID of the California Constitution; and

WHEREAS, said Engineer's Report was filed with the Clerk of the Board of Directors and the Board of Directors has reviewed the Report and wishes to take certain actions relative to said Report.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Monterey Peninsula Regional Park District ("Board"), that:

SECTION 1. The Report for the "Parks, Open Space and Coastal Preservation District", on file with the Clerk of the Board, has been duly considered by the Board of Directors and is hereby deemed sufficient and approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under, and pursuant to, the foregoing resolution.

SECTION 2 It is the intention of this Board to levy and collect assessments within the District for fiscal year 2017–2018. Within the District, the existing and proposed improvements ("Improvements") are generally described as the acquisition, installation, maintenance and servicing of public facilities, property owned or property rights including, but not limited to, open space lands, greenbelts, hillsides, viewsheds and watersheds, baylands, riparian corridors, urban open space, agricultural lands, development rights on agricultural lands and other land-use types, conservation easements, other property rights, wetlands, utility right-of-ways, surplus school sites, quarries, benches, signage, fencing, fire breaks, picnic areas, restrooms, trails, lighting and foot bridges, playing fields, playground equipment, hard court surfaces, ground cover, shrubs and trees, street frontages, drainage systems, lighting, fencing, entry monuments, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities, detention basins and equipment, irrigation and sprinkler systems, landscaping, turf and track facilities,

ATTACHMENT 2

gymnasiums, swimming pools, landscaping, park grounds, park facilities and landscape corridors as applicable for property owned, encumbered by rights or maintained by the Monterey Peninsula Regional Park District or owned, encumbered by rights or maintained by local agencies within the boundaries of the District that participate with the District for park, recreation and open space acquisition and use, installation, maintenance and servicing. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

SECTION 3. The District consists of the lots and parcels shown on the assessment diagram of the District on file with the Clerk of the Board, and reference is hereby made to such map for further particulars.

SECTION 4. Reference is hereby made to the Report for a full and detailed description of the Improvements, the boundaries of the District and the proposed assessments upon assessable lots and parcels of land within the District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

SECTION 5. The assessments included an authorized annual increase equal to the change in the San Francisco Area Consumer Price Index ("CPI), not to exceed 3% (three percent) per year without a further vote or balloting process. The change in the CPI in 2016 was 3.53% and the unused CPI carried forward from the previous fiscal year was 0.00%. Therefore, the maximum authorized assessment rate for fiscal year 2017-18 is TWENTY-SIX DOLLARS AND TWO CENTS ($26.02) per single-family equivalent benefit unit for Benefit Zone A and THIRTEEN DOLLARS AND CENT ($13.01) per single-family equivalent benefit unit for Benefit Zone B. The levy rate proposed for fiscal year 2017-18 is $26.02 per single-family equivalent benefit unit for Benefit Zone A and $13.01 per single-family equivalent benefit unit for Benefit Zone B, which is equal to the maximum levy rate for Zone A and equal to the maximum levy rate for Zone B.

SECTION 6. The estimated fiscal year 2017-18 cost of providing the Improvements is $6,266,650. This cost results in a proposed assessment rate of assessment rate for fiscal year 2017-18 is TWENTY-SIX DOLLARS AND TWO CENTS ($26.02) per single-family equivalent benefit unit for Benefit Zone A for fiscal year 2017-18 and THIRTEEN DOLLARS AND ONE CENT ($13.01) per single-family equivalent benefit unit for Benefit Zone B for fiscal year 2017-18.

SECTION 7. The public hearing shall be held, before this Board in the Blackhorse Room of the Oldemeyer Center, located at 986 Hilby Avenue, Seaside, California as follows: on Wednesday, June 14, 2017 at the hour of 6:30 p.m. for the purpose of this Board's determination whether the public interest, convenience and necessity require the improvements and this Board's

final action upon the Report and the assessments therein. The Clerk of the Board is hereby authorized and directed to cause a notice of the hearing to be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

SECTION 8. To get additional information about the assessments or the Assessment District contact: Shuran Parker, Monterey Peninsula Regional Park District; 60 Garden Court, Suite 325 Monterey, California 93940-5341 telephone: (831) 372-3196 or e-mail: info@mprpd.org. The Engineer's Report and other written material about the Assessment District may also be reviewed at the District at the address above during regular District business hours.

PASSED AND ADOPTED at a regular Board Meeting this 10th day of May 2017, at Seaside, California by the following vote:

AYES:
NOES:
ABSENT:

_____ _____
Kelly Sorenson, President Shane Anderson, Secretary/Treasurer

CERTIFICATION
I, Shane Anderson, the undersigned Secretary/Treasurer of the Board of the Monterey Peninsula Regional Park District, a special district, hereby certify that I am the Secretary of said special district, that the foregoing is a full, true, and correct copy of the resolution duly passed by the Board at the meeting of said Board held on the day and at the place therein specified and that said resolution has never been revoked, rescinded, or set aside and is now in full force and effect.

_____
Shane Anderson, Secretary/Treasurer

MONTEREY PENINSULA REGIONAL PARK DISTRICT
RESOLUTION # 2017-05
May 10, 2017

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR THE MONTEREY COUNTY AUDITOR

WHEREAS, Monterey Peninsula Regional Park District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2017-18.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the CD or electronic file identified in Exhibit "A," the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED at a regular Board Meeting this 10th day of May, 2017, at Seaside, California by the following vote:

AYES:
NOES:
ABSENT:

_____ _____
Kelly Sorenson, President Shane Anderson, Secretary/Treasurer

ATTACHMENT 3

CERTIFICATION

I, Shane Anderson, the undersigned Secretary/Treasurer of the Board of the Monterey Peninsula Regional Park District, a special district, hereby certify that I am the Secretary of said special district, that the foregoing is a full, true, and correct copy of the resolution duly passed by the Board at the meeting of said Board held on the day and at the place therein specified and that said resolution has never been revoked, rescinded, or set aside and is now in full force and effect.

_____
Shane Anderson, Secretary/Treasurer
Board of Directors

EXHIBIT “A”
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2017-2018

GENERAL TAXES:
Not applicable.

SPECIAL TAXES:
Not applicable.

ASSESSMENTS:
Monterey Peninsula Regional Park District Parks Open Space and Coastal Preservation District

PROPERTY-RELATED FEES AND CHARGES:
Not applicable.

MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT

BOARD MEETING: May 10, 2017

SUBJECT: Monthly Financial Report – March 2017

PRESENTER: Kelly McCullough, Finance Manager

REPORT: Attached for review are three reports: the Balance Sheet Previous Year Comparison (**ATTACHMENT 1**), Budget vs. Actual (**ATTACHMENT 2**) and Budget vs. Actual Previous Year Comparison (**ATTACHMENT 3**).

Balance Sheet Previous Year Comparison (**ATTACHMENT 1**): The Balance Sheet report summarizes the District's financial position at a given point in time, calculating how much the District is worth by subtracting all the money the District owes (liabilities) from everything it owns (assets). The result is what the District is worth. The District operates on a July 1 – June 30 fiscal year.

Assets include items of value that the District owns, such as land, buildings, equipment, accounts receivable, grants receivable, cash and investments.

The reader of this report should note that of the $13,440,215 reflected in the total for Checking/Savings only $11,087,540 can currently be used for the District's operating costs. The CalTrust Seawall Mitigation account in the amount of $2,342,071 is restricted for use in acquiring beachfront/dune property for recreational use in the southern Monterey Bay area. The MPRPD-Benefit account consists of $10,604 of employee funds withheld from employee salaries for supplemental insurance premiums paid for entirely by employees.

At the March 10, 2014 monthly Board meeting, the District established a General Fund (Unassigned) Reserve Policy for these funds to ensure that the District has adequate funds available to cover operating costs for a 6-month period, payment for pending land acquisitions and a contingency for emergencies and replacement needs.

As of this report which covers the period July 1, 2016 through March 31, 2017 the current (unassigned) fund balance reserve levels:

Annual Operating Budget (50%)	$	3,419,853
Accumulated Depreciation		1,066,942
Emergency Contingency		1,000,000
Total Board Designated Reserve	$	5,486,795

Assigned fund balances encompass the portion of net fund resources reflecting the District's intended use of the resources. Assignment of resources can be done by the highest level of decision making or by a committee or official designated for that purpose. The District's Board of Directors has the authority to assign fund balance.

Current (assigned) fund balance reserve levels:

Sherar land acquisition	$	900,000
Total Board Assigned Reserve	$	900,000

Restricted fund balances encompass the portion of net fund resources subject to externally enforceable legal restrictions. This includes externally imposed restrictions by creditors, such as through debt covenants, grantors, contributors, laws or regulations of other governments, as well as restrictions imposed by law through constitutional provisions or enabling legislation.

Current (restricted) fund balance:

Purchase of coastal property	$	2,342,070
Total Restricted fund balance	$	2,342,070

Liabilities include accounts payable (bills we haven't yet paid including Cal Card expenses), unpaid expenses that we owe, loans (notes payable), and future expenses.

The attached balance sheet compares the District's financial position as of March 31, 2017, this fiscal year, to March 31 of last fiscal year. The column labeled "Mar 31, 17" lists this fiscal year's assets and liabilities. The column labeled "Mar 31, 16" lists last fiscal year's assets and liabilities.

The “$ Change” column shows the difference in dollars between the two fiscal years as of March 31, 2017.

The “% Change” column shows the amount as a percentage of change over the prior year. Any variance from last fiscal year to this fiscal year greater than 10% is footnoted with a corresponding explanation on the final page of the Balance Sheet.

Budget vs. Actual (**ATTACHMENT 2**): This report shows how well the District is meeting its budget for income and expenses in the current fiscal year. It is often referred to as a Profit & Loss report in the not-for-profit and for-profit business world. For each type of income or expense, the report compares the budgeted amounts to the actual income and expenses.

The “Actual Revenue & Expenditures” column reports the amount of revenue received or the expenditures made as of the date in the column. The attached report was prepared to compare nine months of fiscal year activity (July 2016 - March 2017) against the annual budget.

The “Adopted Budget” column reflects the Board approved budget for the fiscal year which runs from July 1 to June 30 each year. There may be amendments to the budget throughout the year. These upward or downward budget adjustments are reflected in the total of this column.

The “*$* Over/Under Budget” column shows the difference in dollars between the budgeted amount and the actual amount. A negative amount means that the District is under budget for the year; a positive amount means that it is over budget.

The “% of Budget” column shows the actual amount as a percentage of the budgeted amount. Less than 100% means that the District is under budget for the year; more than 100% means that it is over budget.

Government agencies use a double entry accounting method. The Other Income/Expense Contra Accounts section at the bottom of the report reflects a prior auditor request that we use contra accounts for our journal entry adjustments to assist the auditors in their review and examination of the financial statements.

Budget vs. Actual Previous Year Comparison (**ATTACHMENT 3**): This report compares the District's actual revenue and expenditures for a particular time period (July - March) of the current fiscal year with that of the same time period (July - March) last fiscal year.

The "Jul '16 - Mar 17" column reflects the current fiscal year revenue and expenditures for the months of July through March.

The "Jul '15 – Mar 16" column shows revenue and expenditures last fiscal year for the months of July through March.

The "$ Change" shows the difference between the two fiscal years as of March 31.

The "% Change" column shows the difference between the two fiscal years as a percentage.

Any percentage of change greater than 100% is footnoted on the last page of the report. The large variances between the two years can be the result of new projects, new and unexpected events, or seasonal timing of work.

Government agencies use a double entry accounting method. The Other Income/Expense Contra Accounts section at the bottom of the report reflects a prior auditor request that we use contra accounts for our journal entry adjustments to assist the auditors in their review and examination of the financial statements.

INCOME ACCOUNTS

Property and Assessment District Taxes

The Districts income consists mainly of property taxes and Assessment District revenue.

Interest

Interest earnings are derived from the District's investment accounts: a Rabobank Public Investment Money Market Account; CalTRUST; and LAIF.

The District prepares a quarterly investment report as required by Policy for the Boards review in November, February, May and August.

Rent

Rental income comes from housing that exists on District owned land. Currently there are four out of five properties being rented. Three are occupied by District employees and one is occupied by a member of the public. One property previously rented to the public is currently unoccupied and awaiting possible repairs pending county permitting approval. This vacancy has resulted in a decrease in the current fiscal year's rental income.

Donations

Donations are generally received from donations for maps and memorial benches.

Reimbursements

Reimbursements vary from year to year and may include items such as claims, rebates, and state mandated costs.

Environmental Education Programs

Revenue from Environmental Education Programs varies depending on whether the District is charging for *Let's Go Outdoor (LGO)!* programs.

Other Revenue

In addition other miscellaneous revenue, the District has at times offered partnership advertising opportunities in the LGO catalogue. When available this income is recorded in this category.

Grant Income

The District aggressively pursues grant funding opportunities. These grants which have been awarded and received are recorded in this category.

It is important to note that these reports are unaudited and the numbers are subject to and do change as the District closes

its books June 30 each fiscal year end and not on a monthly basis. In addition, these reports are due and prepared for inclusion in the Board packet prior to all activity for the month being received and recorded. Final adjusting accounting entries are made at the close of the annual audit which generally occurs in December.

FISCAL IMPACT: Not Applicable – Informational Only

FUNDING BALANCE: Not Applicable – Informational Only

RECOMMENDATION: It is recommended that the Board receive, review and file the attached financial transaction reports: Balance Sheet Previous Year Comparison (**ATTACHMENT 1**), Budget vs. Actual (**ATTACHMENT 2**), and Budget vs. Actual Previous Year Comparison (**ATTACHMENT 3**) as presented.

Monterey Peninsula Regional Park District
Balance Sheet Prev Year Comparison
As of March 31, 2017

NOTE: These numbers are unaudited and subject to change
See footnotes for variances greater than 10%

	Mar 31, 17	Mar 31, 16	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · MPRPD Checking	29,306.82	55,194.91	-25,888.09	-46.9% (1)
1020 · Rabobank PIMMA	2,132,245.48	61,089.99	2,071,155.49	3390.3% (2)
1030 · MPRPD-Benefit	10,604.39	13,650.06	-3,045.67	-22.3% (3)
1040 · CalTrust Fund	8,820,799.56	9,314,302.10	-493,502.54	-5.3%
1050 · LAIF	105,188.50	104,587.14	601.36	0.6%
1060 · CalTrust Seawall Mitigation	2,342,070.59	2,323,427.32	18,643.27	0.8%
Total Checking/Savings	13,440,215.34	11,872,251.52	1,567,963.82	13.2%
Accounts Receivable				
1110 · Government Grants Receivable	49,961.00	0.00	49,961.00	100.0% (4)
1140 · Engineering/Administrative fee	116.54	88.52	28.02	31.7% (5)
Total Accounts Receivable	50,077.54	88.52	28.02	56472.0%
Other Current Assets				
1163 · Deferred Outflow - Pensions	678,320.00	335,206.00	343,114.00	102.4% (6)
1165 · Pension Asset - PARS	0.00	47,475.00	-47,475.00	-100.0% (7)
1170 · Undeposited Funds	154.21	26.87	127.34	473.9% (8)
Total Other Current Assets	678,474.21	382,707.87	295,766.34	77.3%
Total Current Assets	14,168,767.09	12,255,047.91	1,863,758.18	15.6%
Fixed Assets				
1310 · GF Land & Improvements	60,576,697.02	60,188,215.39	388,481.63	0.6%
1320 · Building and Improvements	1,657,642.17	1,642,347.17	15,295.00	0.9%
1330 · Vehicles and Machinery	1,006,750.54	852,326.60	154,423.94	18.1% (9)
1399 · Accumulated Depreciation	-1,066,942.00	-990,956.00	-75,986.00	7.7%
Total Fixed Assets	62,174,147.73	61,691,933.16	482,214.57	0.8%
Other Assets				
1210 · Prefunded OPEB	944,285.00	986,851.00	-42,566.00	-4.3%
1220 · Other Assets - Acquis. Deposits	360,000.00	300,000.00	60,000.00	20.0% (10)
1230 · Prepaid Insurance & Other	21,330.78	25,934.78	-4,604.00	-17.8% (11)
Total Other Assets	1,325,615.78	1,312,785.78	12,830.00	1.0%
TOTAL ASSETS	**77,668,530.60**	**75,259,766.85**	**2,408,763.75**	**3.2%**

ATTACHMENT 1

Monterey Peninsula Regional Park District
Balance Sheet Prev Year Comparison
See footnotes for variances greater than 10%

As of March 31, 2017

	Mar 31, 17	Mar 31, 16	$ Change	% Change	
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
2010 - Accounts Payable	11,697.77	126,715.52	-115,017.75	-90.8%	(12)
Total Accounts Payable	11,697.77	126,715.52	-115,017.75	-90.8%	
Credit Cards					
2015 · Cal Card	6,205.77	8,980.31	-2,774.54	-30.9%	(13)
Total Credit Cards	6,205.77	8,980.31	-2,774.54	-30.9%	
Other Current Liabilities					
2020 - Payroll Liabilities	19,485.15	18,515.75	969.40	5.2%	
2030 · Rental/Security Deposit	2,700.00	2,700.00	0.00	0.0%	
2040 · Accrued Vacation	115,039.71	114,059.02	980.69	0.9%	
Total Other Current Liabilities	137,224.86	135,274.77	1,950.09	1.4%	
Total Current Liabilities	155,128.40	270,970.60	-115,842.20	-42.8%	
Long Term Liabilities					
2057 · Note Payable - Pebble Beach Co.	3,950,000.00	5,450,000.00	-1,500,000.00	-27.5%	(14)
2070 · Pension Liability - CalPERS	2,366,255.00	1,973,232.00	393,023.00	19.9%	(15)
2073 · Deferred Inflow - Pensions	241,806.00	466,370.00	-224,564.00	-48.2%	(16)
Total Long Term Liabilities	6,558,061.00	7,889,602.00	-1,331,541.00	-16.9%	
Total Liabilities	6,713,189.40	8,160,572.60	-1,447,383.20	-17.7%	
Equity					
3010 · Retained Earnings	12,966,429.01	9,471,123.09	3,495,305.92	36.9%	(17)
3020 · Investment in Fixed Assets	50,426,792.29	50,426,792.29	0.00	0.0%	
3030 · Equity - Pension Related	-1,929,741.00	-2,056,921.00	127,180.00	-6.2%	
3050 · Unreserved Fund Balance - GF	7,333,056.40	7,333,056.40	0.00	0.0%	
Net Income	2,158,804.50	1,925,143.47	233,661.03	12.1%	
Total Equity	70,955,341.20	67,099,194.25	3,856,146.95	5.7%	
TOTAL LIABILITIES & EQUITY	**77,668,530.60**	**75,259,766.85**	**2,408,763.75**	**3.2%**	

Monterey Peninsula Regional Park District
Balance Sheet Prev Year Comparison
As of March 31, 2017

See footnotes for variances greater than 10%

	Mar 31, 17	Mar 31, 16	$ Change	% Change

(#) Footnotes for variances greater than 10%

(1) Account fluctuates based on cash flow requirements & interest rates offered in other accounts

(2) Holding property tax funds longer in PIMMA account due to volatile interest earnings in CalTrust

(3) Account fluctuates based on employee benefit choices and claims

(4) Recording of BWET Grant receivable

(5) District issued invoices

(6) Recorded the change in pension liability from prior year

(7) Recorded the change in PARS defined benefit from prior year

(8) Funds on hand that have yet to be deposited greater than prior year

(9) Recorded the purchase of (4) O&M vehicles

(10) Recorded payment on Sherar Acquistion

(11) Insurance costs down from prior year

(12) Accounts payable fluctuate from year to year depending on timing of projects

(13)Calcard charges fluctuate from year to year depending on timing of project & supply needs

(14) Paydown of note payable on JSMPFP

(15) Recorded change in pension liability from prior year

(16) Recorded change in pension liability from prior year

(17) Retained earnings is a Quickbooks closing account and changes with net income/loss

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget	
Ordinary Income/Expense					
Income					
4010 · Property Tax	2,054,751.68	3,476,765.00	-1,422,013.32	59.1%	
4015 · Interest Earnings	4,290.73	30,000.00	-25,709.27	14.3%	
4020 · Rental Income	23,124.00	33,000.00	-9,876.00	70.1%	
4030 · Donations	2,673.46	4,000.00	-1,326.54	66.8%	
4035 · Reimbursements	0.00	0.00	0.00	0.0%	
4040 · Environ. Education Progran	0.00	4,000.00	-4,000.00	0.0%	
4045 · Other Revenue	4,866.81	6,000.00	-1,133.19	81.1%	
4200 · Grant Income					
4213 · Prop. 117	1,500,000.00	1,500,000.00	0.00	100.0%	
4214 · BWET Grant	49,961.00	49,961.00	0.00	100.0%	
4215 · CR Parkway	10,000.00	10,000.00	0.00	100.0%	
4225.09 · Grants Receivable	0.00	10,718.00	-10,718.00	0.0%	
Total 4200 · Grant Income	1,559,961.00	1,570,679.00	-10,718.00	99.3%	
4900 · Assessment Revenue	726,491.99	1,243,416.00	-516,924.01	58.4%	
Total Income	4,376,159.67	6,367,860.00	-1,991,700.33	68.7%	
Expense					
6100 · Administration					
6101 · Board Compensation	2,600.00	7,000.00	-4,400.00	37.1%	
6102 · Salaries/Admin	205,152.97	310,500.00	-105,347.03	66.1%	
6103 Part-time Salaries	24,810.74	38,300.00	-13,489.26	64.8%	
6106 · Job Training & Education	5,903.37	5,000.00	903.37	118.1%	(1)
6107 · Admin Employee Benefits					
6107.01 · Health Insurance	58,576.82	72,000.00	-13,423.18	81.4%	
6107.02 · PERS	229,247.63	253,515.00	-24,267.37	90.4%	
6107.03 · Dental Insurance	1,445.20	2,500.00	-1,054.80	57.8%	
6107.04 · Vision Insurance	446.01	1,000.00	-553.99	44.6%	
6107.05 · Long Term Disabili	1,588.48	3,000.00	-1,411.52	52.9%	
6107.06 · PARS Fund	19,000.00	19,000.00	0.00	100.0%	
6107.07 · OPEB	0.00	8,985.00	-8,985.00	0.0%	
6107 · Admin Employee Bene	0.00	0.00	0.00	0.0%	
Total 6107 · Admin Employee Ben	310,304.14	360,000.00	-49,695.86	86.2%	
6108 · Payroll Tax	1,062.72	0.00	1,062.72	100.0%	
6108.01 · Payroll Tax - Misc.	467.20	0.00	467.20	100.0%	
6109 · Payroll Tax/Personnel	14,112.35	25,000.00	-10,887.65	56.4%	

ATTACHMENT 2

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget
6112 · Insurance/Comp	67,587.22	101,000.00	-33,412.78	66.9%
6113 · Postage	8,872.94	15,000.00	-6,127.06	59.2%
6114 · Office Supplies	1,800.92	7,000.00	-5,199.08	25.7%
6120 · Printing	18,999.85	20,000.00	-1,000.15	95.0%
6122 · Legal Notice	4,869.11	8,000.00	-3,130.89	60.9%
6124 · Publications & Membership	12,787.99	13,000.00	-212.01	98.4%
6126 · Advertising	1,122.00	5,000.00	-3,878.00	22.4%
6130 · Travel, Conference/Meeting	8,384.62	10,000.00	-1,615.38	83.8%
6134 · Computer Maintenance	10,547.93	15,600.00	-5,052.07	67.6%
6136 · Equipment Maintenance	0.00	500.00	-500.00	0.0%
6137 · Equipment Rental	1,649.50	5,000.00	-3,350.50	33.0%
6138 · Vehicle Maintenance	386.94	1,200.00	-813.06	32.2%
6140 · Office Lease	50,194.08	78,300.00	-28,105.92	64.1%
6141- Bank Service Charges	130.00	300.00	-170.00	43.3%
6142 · Utilities	16,884.20	18,000.00	-1,115.80	93.8%
6147 · Elections	0.00	500,000.00	-500,000.00	0.0%
6148 · Property Taxes/Assessment	1,804.16	2,000.00	-195.84	90.2%
6149 · Prof/Special Services	102,414.84	193,700.00	-91,285.16	52.9%
6161 · Depreciation Expense	0.00	105.00	-105.00	0.0%
Total 6100 · Administration	872,849.79	1,739,505.00	-866,655.21	50.2%
6200 · Operations & Maintenance				
6202 · Salaries/Rangers	367,779.20	571,800.00	-204,020.80	64.3%
6204 · Seasonal/Contract Staff	893.51	5,000.00	-4,106.49	17.9%
6206 · Job Training & Education-O	4,228.00	9,000.00	-4,772.00	47.0%
6207 · Ranger Employee Benefits				
6207.01 · Health Insurance	101,235.11	165,000.00	-63,764.89	61.4%
6207.02 · PERS	67,422.00	108,000.00	-40,578.00	62.4%
6207.03 · Dental Insurance	4,820.00	8,000.00	-3,180.00	60.3%
6207.04 · Vision Insurance	1,477.39	2,447.00	-969.61	60.4%
6207.05 · Long Term Disabilit	3,915.58	6,500.00	-2,584.42	60.2%
6207.06 · PARS Fund / O&M	0.00	0.00	0.00	0.0%
6207.07 · OPEB	0.00	28,953.00	-28,953.00	0.0%
6207 · Ranger Employee Ben	0.00	0.00	0.00	0.0%
Total 6207 · Ranger Employee Ben	178,870.08	318,900.00	-140,029.92	56.1%
6208 · Uniforms-O&M	3,000.00	3,000.00	0.00	100.0%
6213 · Postage-O&M	42.47	100.00	-57.53	42.5%
6214 · Supplies	14,791.07	16,000.00	-1,208.93	92.4%

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget	
6216 · Tools-O&M	343.61	3,000.00	-2,656.39	11.5%	
6220 · Printing-O&M	2,293.24	2,500.00	-206.76	91.7%	
6224 · Publications/Memberships	360.60	350.00	10.60	103.0%	(2)
6226 · Advertising	0.00	0.00	0.00	0.0%	
6230 · Travel, Conferences, Meetir	673.58	5,000.00	-4,326.42	13.5%	
6234 · Computer Maint/Supplies	6,912.74	10,000.00	-3,087.26	69.1%	
6236 · Equipment Maintenance-O&	8,776.35	15,000.00	-6,223.65	58.5%	
6237 · Equipment Rental-O&M	1,223.47	2,000.00	-776.53	61.2%	
6238 · Vehicle Maint/Fuel	12,767.22	20,000.00	-7,232.78	63.8%	
6241 · Janitorial Supplies	5,193.34	12,000.00	-6,806.66	43.3%	
6242 · Utilities-O&M	26,169.81	43,000.00	-16,830.19	60.9%	
6243 · Building Repairs	6,446.72	20,000.00	-13,553.28	32.2%	
6245 · Resource Mgmt	907.10	4,500.00	-3,592.90	20.2%	
6247 · Resource Mgmt. Trails	113.52	2,000.00	-1,886.48	5.7%	
6249 · Prof Svcs/Spec Svcs/Permi	0.00	0.00	0.00	0.0%	
6260 · Equipment-O&M	0.00	2,000.00	-2,000.00	0.0%	
6262 · Depreciation Expense	0.00	66,700.00	-66,700.00	0.0%	
6263 · Park Signs	1,463.50	2,000.00	-536.50	73.2%	
6264 · Parking Lot	5,158.22	7,500.00	-2,341.78	68.8%	
6265 · Soberanes Fire	21,246.52	400,000.00	-378,753.48	5.3%	
Total 6200 · Operations & Mainten	669,653.87	1,541,350.00	-871,696.13	43.4%	
6300 · Environmental Ed./Com. Outreach					
6302 · Salaries/EE-CO	164,848.47	220,500.00	-55,651.53	74.8%	
6304 · Seasonal/Contract Staff-Em	1,400.00	2,500.00	-1,100.00	56.0%	
6306 · Job Training & Education-E	1,148.00	2,000.00	-852.00	57.4%	
6307 · EE/CO Benefits					
6307.01 · Health Insurance	26,070.66	43,000.00	-16,929.34	60.6%	
6307.02 · PERS	26,176.68	40,815.00	-14,638.32	64.1%	
6307.03 · Dental Insurance	1,445.20	2,200.00	-754.80	65.7%	
6307.04 · Vision Insurance	446.04	1,000.00	-553.96	44.6%	
6307.05 · Long Term Disabili	1,378.64	3,000.00	-1,621.36	46.0%	
6307.06 · PARS Fund - EE/CC	0.00	0.00	0.00	0.0%	
6307.07 · OPEB	0.00	8,985.00	-8,985.00	0.0%	
Total 6307 · EE/CO Benefits	55,517.22	99,000.00	-43,482.78	56.1%	
6308 · Uniforms-Env. Ed	600.00	600.00	0.00	100.0%	
6312 · Insurance - EE/CO	0.00	1,500.00	-1,500.00	0.0%	
6313 · Postage-Env. Ed	10,673.65	21,500.00	-10,826.35	49.6%	

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget	
6314 · Environmental Supplies	2,033.90	1,200.00	833.90	169.5%	(3)
6316 · Publications & Membership	508.00	400.00	108.00	127.0%	(4)
6320 · Printing-Env. Ed	10,781.54	22,000.00	-11,218.46	49.0%	
6326 · Advertising- Env. Edu	0.00	3,000.00	-3,000.00	0.0%	
6330 · Travel/Conf/Meetings	647.42	1,500.00	-852.58	43.2%	
6334 · Computer Maint/Supplies-E	4,448.17	5,500.00	-1,051.83	80.9%	
6337 · Equipment Rental/Leases	0.00	0.00	0.00	0.0%	
6338 · Vehicle Maint/Fuel-Env. Ed	2,849.63	3,300.00	-450.37	86.4%	
6342 · Utilities-Env. Ed	5,433.27	8,800.00	-3,366.73	61.7%	
6349 · Professional Services	2,548.80	8,500.00	-5,951.20	30.0%	
6350 · Interpretive Programs(parks	535.83	17,000.00	-16,464.17	3.2%	
6352 · Environmental Education	708.18	3,000.00	-2,291.82	23.6%	
6354 · Special Events	792.39	1,000.00	-207.61	79.2%	
6356 · Docent/Friends Program	3,137.66	7,000.00	-3,862.34	44.8%	
6359 · Depreciation - EECO	0.00	4,500.00	-4,500.00	0.0%	
6360 · Equipment-Env.Ed	0.00	2,000.00	-2,000.00	0.0%	
6363 · BWET Grant	12,947.11	49,961.00	-37,013.89	25.9%	
Total 6300 · Environmental Ed./Co	281,559.24	486,261.00	-204,701.76	57.9%	
6500 · Planning & Conservation					
6502 · Salaries-Land Cons./Res. M	126,390.16	189,300.00	-62,909.84	66.8%	
6504 · Seasonal/Contract Staff (LC	1,988.13	20,000.00	-18,011.87	9.9%	
6506 · Job Training & Education (L	199.00	200.00	-1.00	99.5%	
6507 · Employee Benefits					
6507.01 · Health Insurance	18,844.54	31,000.00	-12,155.46	60.8%	
6507.02 · PERS	21,686.13	34,608.00	-12,921.87	62.7%	
6507.03 · Dental Insurance	1,228.48	2,000.00	-771.52	61.4%	
6507.04 · Vision Insurance	356.44	1,000.00	-643.56	35.6%	
6507.05 · Long Term Disabilit	980.00	2,000.00	-1,020.00	49.0%	
6507.07 · OPEB	0.00	4,992.00	-4,992.00	0.0%	
Total 6507 · Employee Benefits	43,095.59	75,600.00	-32,504.41	57.0%	
6514 · Supplies (LC/RM)	637.19	1,000.00	-362.81	63.7%	
6534 · Computer Maint./Supplies (	1,232.57	1,500.00	-267.43	82.2%	
6538 · Vehicle Maint./Fuel	2,768.11	3,000.00	-231.89	92.3%	
6542 · Utilities - (LC/RM)	1,715.19	3,500.00	-1,784.81	49.0%	
6545.1 · Res.Mgt./Palo Corona	4,882.12	80,000.00	-75,117.88	6.1%	
6545.4 · Res.Mgt./Marina Dunes	7,125.00	8,000.00	-875.00	89.1%	
6545.5 · Res.Mgt./Frog Pond	0.00	0.00	0.00	0.0%	

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget
6545.6 · Res.Mgt./GRRP	0.00	0.00	0.00	0.0%
6549 · Professional Services-PCM	18,267.60	35,000.00	-16,732.40	52.2%
6550 · PCM Land Acquisition	1,500,000.00	1,500,000.00	0.00	100.0%
6561 · Depreciation - PCM	0.00	4,700.00	-4,700.00	0.0%
Total 6500 · Planning & Conservat	1,708,300.66	1,921,800.00	-213,499.34	88.9%
6900 · Assessment District				
6904 · Seasonal/Contract Staff-Ass	9,584.14	30,000.00	-20,415.86	31.9%
6949 · Professional Services-Asse	50,902.36	60,000.00	-9,097.64	84.8%
6950 · Garland Park Improvements	387.34	55,000.00	-54,612.66	0.7%
6951 · Mill Creek Improvements	0.00	65,000.00	-65,000.00	0.0%
6952 · Joyce Stevens Improvemen	0.00	35,000.00	-35,000.00	0.0%
6961 · Equipment/Capital Outlay	0.00	15,000.00	-15,000.00	0.0%
6961 · Vehicle Acquisition	129,282.01	130,000.00	-717.99	99.4%
6966 · Palo Corona Improvements	13,821.42	20,000.00	-6,178.58	69.1%
6972 · Locke Paddon Improvemen	0.00	0.00	0.00	0.0%
6974 · Comm./Neigh. Park Improve	101,417.09	155,000.00	-53,582.91	65.4%
6975 · Cachagua Ctr. Play Equip.	985.00	13,000.00	-12,015.00	7.6%
6976 · Trail Construction & Rehab.	3,247.61	20,000.00	-16,752.39	16.2%
6980 · Land Acquisition	55,968.00	100,000.00	-44,032.00	56.0%
6987 · Sherar Lease/Option Pmt.	60,000.00	60,000.00	0.00	100.0%
6990 · Invasive Weed Mgmt.	0.00	0.00	0.00	0.0%
6991 · Parks Security Systems	1,452.43	5,000.00	-3,547.57	29.0%
Total 6900 · Assessment District	427,047.40	763,000.00	-335,952.60	56.0%
Employee Benefit Account				
199 · Sec. 125 (Med. Reimb.)	3,194.22			
Total Expense	3,962,605.18	6,451,916.00	-2,489,310.82	61.4%
Net Ordinary Income	413,554.49	-84,056.00	497,610.49	-492.0%
Other Income/Expense				
Other Expense				
16550 · PCM Land Acquisition Cor	-1,500,000.00			
16961 · Vehicle Acq.-Asses. Contr	-129,282.01			
16980 · Land Acquisitions/Imprv. (	-55,968.00			
10987 · Sherar Lease/Option Pmt.	-60,000.00			
Total Other Expense	-1,745,250.01			

Monterey Peninsula Regional Park District
Budget vs. Actual
FY 2016-17

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17 Actual Revenue & Expenditures	Adopted Budget	$ Over/Under Budget	% of Budget
Net Other Income	1,745,250.01			
Net Income	**2,158,804.50**	**-84,056.00**	**2,242,860.50**	**-2,568.29%**

(#) Footnotes for variances greater than 100%

(1) Strategic Plan commitment to staff training

(2) Arborist License, Book, Legal Poster

(3) Table & chair replacements

(4) CPRS membership, Legal Poster

Monterey Peninsula Regional Park District
Budget Vs. Actual Prev Year Comparison
July 2016 through March 2017

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change	
Ordinary Income/Expense					
Income					
4010 · Property Tax	2,054,751.68	1,921,563.57	133,188.11	-6.9%	
4015 · Interest Earnings	4,290.73	76,434.33	-72,143.60	94.4%	
4020 · Rental Income	23,124.00	24,197.00	-1,073.00	-4.4%	
4030 · Donations	2,673.46	4,954.99	-2,281.53	-46.0%	
4035 · Reimbursements	0.00	13,196.06	-13,196.06	-100.0%	
4040 · Environ. Education Programs	0.00	100.00	-100.00	-100.0%	
4045 · Other Revenue	4,866.81	141,299.90	-136,433.09	-96.6%	
4200 · Grant Income					
4213 · Prop. 117	1,500,000.00	1,500,000.00	0.00	0.0%	
4214 · BWET Grant	49,961.00	0.00	49,961.00	100.0%	
4215 · CR Parkway Grant	10,000.00	0.00	10,000.00	100.0%	
Total 4200 · Grant Income	1,559,961.00	1,500,000.00	59,961.00	4.0%	
4900 · Assessment Revenue	726,491.99	682,821.68	43,670.31	6.4%	
Total Income	4,376,159.67	4,364,567.53	11,592.14	-0.3%	
Expense					
10000 Suspense	0.00	-83.85	83.85	100.0%	
6100 · Administration					
6101 · Board Compensation	2,600.00	4,800.00	-2,200.00	-45.8%	
6102 · Salaries/Admin	205,152.97	218,059.40	-12,906.43	-5.9%	
6103 · Part Time Salaries	24,810.74	2,940.00	21,870.74	743.9%	
6104 · Contract Staff	0.00	27,864.00	-27,864.00	-100.0%	
6106 · Job Training & Education	5,903.37	1,537.00	4,366.37	284.1%	(1)
6107 · Admin Employee Benefits					
6107.01 · Health Insurance	58,576.82	57,039.06	1,537.76	2.7%	
6107.02 · PERS	229,247.63	210,195.59	19,052.04	9.1%	
6107.03 · Dental Insurance	1,445.20	1,690.88	-245.68	-14.5%	
6107.04 · Vision Insurance	446.01	496.80	-50.79	-10.2%	
6107.05 · Long Term Disability Ins.	1,588.48	1,784.48	-196.00	-11.0%	
6107.06 · PARS Fund	19,000.00	19,000.00	0.00	0.0%	
6107.07 · OPEB	0.00	0.00	0.00	0.0%	
6107 · Admin Employee Benefits - Other	0.00	0.00	0.00	0.0%	
Total 6107 · Admin Employee Benefits	310,304.14	290,206.81	20,097.33	6.9%	
6108 · Payroll Tax	1,062.72	2,317.31	-1,254.59	-54.1%	
6108.01 · Payroll Expenses - Misc.	467.20	0.00	467.20	100.0%	

ATTACHMENT 3

Monterey Peninsula Regional Park District
Budget Vs. Actual Prev Year Comparison
July 2016 through March 2017

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change	
6109 · Payroll Tax/Personnel	14,112.35	12,830.60	1,281.75	10.0%	
6112 · Insurance/Comp	67,587.22	80,298.22	-12,711.00	-15.8%	
6113 · Postage	8,872.94	8,083.89	789.05	9.8%	
6114 · Office Supplies	1,800.92	4,946.75	-3,145.83	-63.6%	
6120 · Printing	18,999.85	18,163.45	836.40	4.6%	
6122 · Legal Notice	4,869.11	2,731.69	2,137.42	78.2%	
6124 · Publications & Membership	12,787.99	11,491.76	1,296.23	11.3%	
6126 · Advertising	1,122.00	19,182.50	-18,060.50	-94.2%	
6130 · Travel, Conference/Meeting	8,384.62	3,177.39	5,207.23	163.9%	(2)
6134 · Computer Maintenance	10,547.93	9,271.93	1,276.00	13.8%	
6136 · Equipment Maintenance	0.00	0.00	0.00	0.0%	
6137 · Equipment Rental	1,649.50	5,376.23	-3,726.73	-69.3%	
6138 · Vehicle Maintenance	386.94	858.71	-471.77	-54.9%	
6140 · Office Lease	50,194.08	47,263.58	2,930.50	6.2%	
6141- Bank Service Charges	130.00	150.00	-20.00	-13.3%	
6142 · Utilities	16,884.20	14,767.36	2,116.84	14.3%	
6147 · Elections	0.00	0.00	0.00	0.0%	
6148 · Property Taxes/Assessments	1,804.16	3,333.32	-1,529.16	-45.9%	
6149 · Prof/Special Services	102,414.84	132,850.28	-30,435.44	-22.9%	
Total 6100 · Administration	872,849.79	922,502.18	-49,652.39	-5.4%	
6200 · Operations & Maintenance					
6202 · Salaries/Rangers	367,779.20	330,808.00	36,971.20	11.2%	
6204 · Seasonal/Contract Staff	893.51	3,004.80	-2,111.29	-70.3%	
6206 · Job Training & Education-O&M	4,228.00	7,317.26	-3,089.26	-42.2%	
6207 · Ranger Employee Benefits					
6207.01 · Health Insurance	101,235.11	84,258.23	16,976.88	20.1%	
6207.02 · PERS	67,422.00	61,308.91	6,113.09	10.0%	
6207.03 · Dental Insurance	4,820.00	4,274.37	545.63	12.8%	
6207.04 · Vision Insurance	1,477.39	1,254.80	222.59	17.7%	
6207.05 · Long Term Disability Insurance	3,915.58	3,395.38	520.20	15.3%	
6207.06 · PARS Fund /O&M	0.00	0.00	0.00	0.0%	
Total 6207 · Ranger Employee Benefits	178,870.08	154,491.69	24,378.39	15.8%	
6208 · Uniforms-O&M	3,000.00	3,000.00	0.00	0.0%	
6213 · Postage	42.47	3.94	38.53	977.9%	(3)
6214 · Supplies	14,791.07	10,329.84	4,461.23	43.2%	
6216 · Tools-O&M	343.61	2,634.12	-2,290.51	-87.0%	
6220 · Printing-O&M	2,293.24	0.00	2,293.24	100.0%	
6224 · Publications/Memberships	360.60	170.00	190.60	112.1%	(4)

Monterey Peninsula Regional Park District
Budget Vs. Actual Prev Year Comparison
July 2016 through March 2017

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change	
6230 · Travel, Conferences, Meetings	673.58	1,067.72	-394.14	-36.9%	
6232 · Mileage Reimbursement-O&M	0.00	0.00	0.00	0.0%	
6234 · Computer Maint/Supplies	6,912.74	6,558.64	354.10	5.4%	
6236 · Equipment Maintenance-O&M	8,776.35	4,085.07	4,691.28	114.8%	(5)
6237 · Equipment Rental-O&M	1,223.47	1,700.34	-476.87	-28.0%	
6238 · Vehicle Maint/Fuel	12,767.22	11,198.83	1,568.39	14.0%	
6241 · Janitorial Supplies	5,193.34	6,683.43	-1,490.09	-22.3%	
6242 · Utilities-O&M	26,169.81	35,479.19	-9,309.38	-26.2%	
6243 · Building Repairs	6,446.72	12,227.76	-5,781.04	-47.3%	
6245 · Resource Management	907.10	4,499.74	-3,592.64	-79.8%	
6247 · Resource Mgmt. Trails	113.52	561.47	-447.95	-79.8%	
6249 · Prof Svcs/Spec Svcs/Permits	0.00	490.00	-490.00	-100.0%	
6260 · Equipment-O&M	0.00	1,621.56	-1,621.56	-100.0%	
6263 · Park Signs	1,463.50	260.80	1,202.70	461.2%	(6)
6264 · Parking Lot	5,158.22	4,176.58	981.64	23.5%	
6265 · Soberanes Fire	21,246.52	0.00	21,246.52	100.0%	
Total 6200 · Operations & Maintenance	669,653.87	602,370.78	67,283.09	11.2%	
6300 · Environmental Ed./Com. Outreach					
6302 · Salaries/EE-CO	164,848.47	141,957.70	22,890.77	16.1%	
6304 · Seasonal/Contract Staff-Env. Ed	1,400.00	10,428.00	-9,028.00	-86.6%	
6306 · Job Training & Education-Env. E	1,148.00	914.00	234.00	25.6%	
6307 · EE/CO Benefits					
6307.01 · Health Insurance	26,070.66	23,814.03	2,256.63	9.5%	
6307.02 · PERS	26,176.68	24,563.42	1,613.26	6.6%	
6307.03 · Dental Insurance	1,445.20	1,445.20	0.00	0.0%	
6307.04 · Vision Insurance	446.04	419.40	26.64	6.4%	
6307.05 · Long Term Disability Insurance	1,378.64	1,378.64	0.00	0.0%	
Total 6307 · EE/CO Benefits	55,517.22	51,620.69	3,896.53	7.5%	
6308 · Uniforms-Env. Ed	600.00	300.00	300.00	100.0%	
6312 · Insurance - EE/CO	0.00	306.00	-306.00	-100.0%	
6313 · Postage-Env. Ed	10,673.65	10,765.00	-91.35	-0.8%	
6314 · Environmental Supplies	2,033.90	890.13	1,143.77	128.5%	(7)
6316 · Publications & Memberships	508.00	0.00	508.00	100.0%	
6320 · Printing-Env. Ed	10,781.54	10,267.13	514.41	5.0%	
6326 · Advertising- Env. Edu	0.00	986.00	-986.00	-100.0%	
6330 · Travel/Conf/Meetings	647.42	264.06	383.36	145.2%	(8)
6334 · Computer Maint/Supplies-Env. Ed	4,448.17	3,893.10	555.07	14.3%	
6337 · Equipment Rental/Leases	0.00	0.00	0.00	0.0%	

Monterey Peninsula Regional Park District
Budget Vs. Actual Prev Year Comparison
July 2016 through March 2017

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See footnotes for percentage of budget greater than 100%

	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change	
6338 · Vehicle Maint/Fuel-Env. Ed	2,849.63	865.86	1,983.77	229.1%	(9)
6342 · Utilities-Env. Ed	5,433.27	7,328.77	-1,895.50	-25.9%	
6349 · Professional Services	2,548.80	4,425.33	-1,876.53	-42.4%	
6350 · Interpretive Programs(parks)	535.83	99.64	436.19	437.8%	(10)
6352 · Environmental Education	708.18	778.66	-70.48	-9.1%	
6354 · Special Events	792.39	1,672.88	-880.49	-52.6%	
6356 · Docent/Friends Program	3,137.66	2,574.01	563.65	21.9%	
6360 · Equipment-Env. Ed	0.00	0.00	0.00	0.0%	
6363 · BWET Grant	12,947.11	19,981.63	-7,034.52	-35.2%	
Total 6300 · Environmental Ed./Com. Outreach	281,559.24	270,318.59	11,240.65	4.2%	
6500 · Planning & Conservation					
6502 · Salaries-Land Cons./Res. Mgmt.	126,390.16	121,773.70	4,616.46	3.8%	
6504 · Seasonal/Contract Staff (LC/RM)	1,988.13	1,154.35	833.78	72.2%	
6506 · Job Training & Education (LC/RM)	199.00	1,870.24	-1,671.24	-89.4%	
6507 · Employee Benefits					
6507.01 · Health Insurance	18,844.54	16,977.06	1,867.48	11.0%	
6507.02 · PERS	21,686.13	20,407.76	1,278.37	6.3%	
6507.03 · Dental Insurance	1,228.48	1,228.08	0.40	0.0%	
6507.04 · Vision Insurance	356.44	342.32	14.12	4.1%	
6507.05 · Long Term Disability Insurance	980.00	980.00	0.00	0.0%	
6507 · Employee Benefits - Other	0.00	0.00	0.00	0.0%	
Total 6507 · Employee Benefits	43,095.59	39,935.22	3,160.37	7.9%	
6514 · Supplies (LC/RM)	637.19	349.39	287.80	82.4%	
6530 · Conference & Travel (LC/RM)	0.00	8.64	-8.64	-100.0%	
6534 · Computer Maint./Supplies (LC/RM	1,232.57	1,908.89	-676.32	-35.4%	
6538 · Vehicle Maint./Fuel	2,768.11	761.00	2,007.11	263.7%	(11)
6542 · Utilities - (LC/RM)	1,715.19	3,012.87	-1,297.68	-43.1%	
6545.1 · Res.Mgt./Palo Corona	4,882.12	45,418.52	-40,536.40	-89.3%	
6545.4 · Res.Mgt./Marina Dunes	7,125.00	21,280.41	-14,155.41	-66.5%	
6549 · Professional Services-PCM	18,267.60	57,564.57	-39,296.97	-68.3%	
6550 · PCM Land Acquisition	1,500,000.00	1,500,000.00	0.00	0.0%	
Total 6500 · Planning & Conservation	1,708,300.66	1,795,037.80	-86,737.14	-4.8%	
6900 · Assessment District					
6904 · Seasonal/Contract Staff-Asses	9,584.14	7,569.36	2,014.78	26.6%	
6949 · Professional Services-Asses.	50,902.36	20,823.51	30,078.85	144.4%	(12)
6950 · Garland Park Improvements	387.34	0.00	387.34	100.0%	
6960 · Equipment/Capital Outlay	0.00	0.00	0.00	0.0%	

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	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change	
6961 · Vehicle Acquisition-Asses.	129,282.01	0.00	129,282.01	100.0%	
6966 · Palo Corona Improvements	13,821.42	208,255.48	-194,434.06	-93.4%	
6974 · Comm./Neigh. Park Improve.	101,417.09	105,502.54	-4,085.45	-3.9%	
6975 · Cachagua Ctr. Play Equip.	985.00	0.00	985.00	100.0%	
6976 · Trail Construction & Rehab.	3,247.61	8,621.08	-5,373.47	-62.3%	
6980 · Land Acquisition/Improvements	55,968.00	0.00	55,968.00	100.0%	
6987 · Sherar Lease/Option Pmt.	60,000.00	60,000.00	0.00	0.0%	
6991 · Parks Security Systems	1,452.43	369.50	1,082.93	293.1%	(13)
Total 6900 · Assessment District	427,047.40	411,141.47	15,905.93	3.9%	
Employee Benefit Account					
199 · Sec. 125 (Med. Reimb.)	3,194.22	-1,327.91	4,522.13	-340.5%	(14)
Total Expense	3,962,605.18	3,999,959.06	-37,353.88	-0.9%	
Net Ordinary Income	413,554.49	364,608.47	48,946.02	13.4%	
Other Income/Expense					
Other Income					
9998 · Gain/Loss on Disposal of Assets	0.00	535.00	-535.00	-100.0%	
Total Other Income	0.00	535.00	-535.00	-100.0%	
Other Expense					
16550 · PCM Land Acquisition Contra	-1,500,000.00	-1,500,000.00	0.00	0.0%	
16961 · Vehicle Acq.-Asses. Contra	-129,282.01	0.00	-129,282.01	-100.0%	
16980 · Land Acquisitions/Imprv. Contra	-55,968.00	0.00	-55,968.00	-100.0%	
10987 · Sherar Lease/Option Pmt. Contra	-60,000.00	-60,000.00	0.00	0.0%	
Total Other Expense	-1,745,250.01	-1,560,000.00	-185,250.01	11.9%	
Net Other Income	-1,745,250.01	1,560,535.00	184,715.01	-211.8%	
Net Income	2,158,804.50	1,925,143.47	233,661.03	12.14%	

Monterey Peninsula Regional Park District
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	Jul '16 - Mar 17	Jul '15 - Mar 16	$ Change	% Change

(#) Footnotes for variances greater than 100%

(1) Strategic Plan commitment for staff to acquire additional training

(2) Strategic Plan commitment for staff to acquire additional training

(3) More postage required than previous year

(4) Legal poster & book purchased that were not purchase last year

(5) ATV Repair & Service, CAT Skid Service

(6) Signs that needed replacing

(7) Meeting room supplies & replacements needed this year

(8) Strategic Plan commitment for staff to acquire additional training

(9) Rodent damage repairs not required in previous year

(10) Native plant purchases for arboretum

(11) Servicing of ATV

(12) PCRP General Development Plan Consultant

(13) Garland electric gate repairs

(14) Employee funds in FSA account, fluctuates depending on claims for reimbursement

MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT

BOARD MEETING: May 10, 2017

SUBJECT: **Climate Change Survey: CSUMB Capstone Project**

PRESENTER: Jackie Nelson, Environmental Education Supervisor

REPORT: MPRPD staff works with California State University Monterey Bay (CSUMB) professors to offer students' experience in park management, maintenance, research, and interpretive services through the CSUMB Service Learner program. As a Service Learner, Ms. Anna Henning, earned service credits by offering "The Habits of Plants," an interpretive hike, during the Fall 2016/Winter 2017 *Let's Go Outdoors!* season.

Next, Ms. Henning proposed a capstone project designed to gain a better understanding of Monterey County community members' knowledge, understanding and needs with regards to Climate Change by querying information through an online survey. The data collected was analyzed and will be used to assist the Monterey Peninsula Regional Park District in creating interpretive materials.

Graduating in May 2017 and planning for a career in interpretation and park management, Ms. Henning will present her findings to the MPRPD Board of Directors.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

FUNDING BALANCE: Not Applicable.

RECOMMENDATION: Informational only.

AGENDA ITEM NO. 11-B2

MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT

BOARD MEETING: May 10, 2017

SUBJECT: **18th Annual Wildflower Show "Save the Date"**

PRESENTER: Jackie Nelson, Environmental Education Supervisor

REPORT: The 18th annual Monterey Peninsula Regional Park District (MPRPD) Wildflower Show is on Saturday, June 10 and Sunday, June 11, 2017 at the Garland Ranch Regional Park Visitor Center. This event draws more than 700 visitors during the 2-day show.

MPRPD Volunteer Naturalist and event coordinator, Michael Mitchell and California Native Plant Society Board members, Brian and Carol LeNeve have hosted a series of wildflower identification hikes for the MPRPD Volunteer Naturalists over the past six-weeks. Volunteer Naturalists contribute hundreds of hours scouting, identifying, collecting, displaying and interpreting the wildflowers of MPRPD's parks and open spaces for this event. At the 2016 Show, over 241 species of flowers, trees and ferns were collected from Garland Ranch Regional Park, Frog Pond Wetland Preserve, Marina Dunes Preserve and Palo Corona Regional Park.

The native plant garden and arboretum flowers are anticipated to be in full bloom, complimenting the show and connecting people to the outdoors. In addition to the wide variety of plants on display new interpretive exhibits will be unveiled. Including, three outdoor panels funded by a Monterey Peninsula Water Management District grant and new indoor interactive exhibits in the Visitor Center.

Other special activities include a Wildflower Walk on Saturday, June 10 and Owl Walk that same evening. To better accommodate our constituent's, a van shuttle arrangement has been made for our visitors whom many require assistance.

The event is scheduled to be advertised via display ads in the Carmel Pine Cone, Cedar Street Times and Monterey County Weekly.

FISCAL IMPACT: To be determined.

FUNDING SOURCE: Funds were allocated in FY 2016-2017 budget accounts code 6256 Docent/Volunteer Program and code 6326 Advertising.

FUNDING BALANCE: Not Applicable.

RECOMMENDATION: Please save the date. The staff respectfully invite the Board of Directors to join us at this event.

MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT

BOARD MEETING: May 10, 2017

SUBJECT: Operations and Maintenance Division Update

PRESENTER: Caine Camarillo, Supervising Ranger

REPORT: Seasonal mowing and brushing has commenced, and will likely continue through May. As in the past, ranger staff has reached out to the California Native Plant Society to identify and avoid wildflowers of interest. The vegetation is extremely dense this year due to excessive rainfall.

MPRPD is officially enrolled in the Tyler Heart Institute AED program. By doing so, THI replaced the District's seven older AED units with new updated units and carrying cases. This program offers AED's and supplies at discounted rates and helps track maintenance and supply checks. Additional AED units will be purchased and placed at other locations including Rancho Canada.

Ranger staff has been busy assessing winter storm damage and needed repairs. That information is being submitted to FEMA for possible funding assistance to repair the damage. To date, damage is estimated at approximately $500,000.

The new Kahn Ranch storage shed was delivered. Ranger staff painted and affixed a ramp to the structure for ease of use.

Ranger staff completed reconstruction of Mesa Trail and removal of the slide on Sage Trail. Next up will be establishing access into the Palo Corona backcountry to begin road repairs and debris removal.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

FUNDING BALANCE: N/A

RECOMMENDATION: For information, only