

Monterey Peninsula Regional Park District

MPRPD Administrative Office
PO Box 223340, Carmel, CA 93922
4860 Carmel Valley Road, Carmel, CA 93923



Board Meeting Agenda

Wednesday, May 6, 2020

6:30 p.m.

IMPORTANT VIRTUAL MEETING GUIDELINES ON PAGE 2

Board of Directors

Shane Anderson, President (Ward 2)
Monta Potter, Vice President (Ward 5)
Kathleen Lee, Secretary/Treasurer (Ward 4)
Kevin Raskoff, Director (Ward 3)
Kelly Sorenson, Director (Ward 1)

Important Virtual Meeting Guidelines

Based on guidance from the California Department of Public Health, the California Governor's Office, and to minimize the spread of COVID-19, the Monterey Peninsula Regional Park District (District) Board of Directors (Board) will conduct Virtual-only (electronic) meetings until further notice. There will be no in-person meeting location. Below are guidelines for public participation:

1. You may participate via Telephone or Computer Audio, using the Zoom platform.
2. If you choose not to attend the Board meeting but wish to make a public comment, please submit your comment by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Board Clerk via email at: clerk@mprpd.org, or via voicemail at: (831) 372-3196 x107.

In the email Subject Line, please indicate the agenda item number (i.e., Item 6-A), or Public Comment, if you have a comment about an item not on the agenda. Your comment will be placed into the record at the Board meeting.

3. Participate by Computer Audio at: <https://us02web.zoom.us/j/85945114880> - OR

Participate by Telephone by calling any of the numbers below:

(669) 900-6833
(253) 215-8782
(346) 248-7799
(312) 626-6799
(929) 205-6099
(301) 715-8592

Enter this Meeting ID number: 859-4511-4880 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you. You will then enter the meeting as an attendee and your line will be muted.

4. When the Board President calls for public comments, if joined by Computer Audio, please click "Raise Hand". If joined by Telephone, please push *9 on your keypad. The Board Clerk will unmute your line and call either your name or the last four digits of your telephone number, allowing you to speak. After making your comment, you will be again muted.

Public comments will be limited to 3 minutes per speaker. The Board Clerk will advise when your time is up.

MONTEREY PENINSULA REGIONAL PARK DISTRICT

Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

Kelly Sorenson - Marina, Northern Fort Ord (**Ward 1**)

Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)

Kevin Raskoff - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)

Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)

Monta Potter - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, May 6, 2020

Meeting will be held via live remote at:

<https://us02web.zoom.us/j/85945114880>

(669) 900-6833, ID: 859-4511-4880

- 1) **6:30 p.m. Call to Order**
- 2) **Roll Call**
- 3) **Approval of Agenda**
- 4) **Public Comments** *(The public may speak for a maximum of three minutes on any matter within the Board's jurisdiction that is not listed on the agenda. Please complete a speaker form and give it to the Board Clerk.)*
- 5) **Consent Items** *(Items on the Consent Calendar are routine and for which a staff recommendation has been prepared. There is no discussion of these items prior to the Board vote and items will be acted on in one motion, unless a member of the Board, staff or public requests individual consideration. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. Public speakers are limited to three minutes.)*
 - A. Approval of March 4, 2020 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments - March (*K. McCullough*)
 - C. Approval of Summary of Payments - April (*K. McCullough*)
 - D. Approval of Quarterly Investment Report (*K. McCullough*)
 - E. Approval of Designation of Applicant's Agent Resolution for State and Federal Funding (*K. McCullough*)
 - F. Approval of Revised Sick Leave Policy (*S. Parker*)
 - G. Approval of Emergency Telecommuting Policy (*S. Parker*)
 - H. Approval of Administrative Leave/Standby Pay Policy (*S. Parker*)
- 6) **Discussion/Action Items** *(Discussion items generally include a staff presentation or explanation and recommendation, before Board discussion and vote. Public speakers are limited to three minutes.)*
 - A. COVID-19 Response and Recommendations (*R. Payan*)

- B. Consider and Approve Other Post Employment Benefit (OPEB) Funding Policy (K. McCullough)
- C. Consideration of Resolution #2020-02, Ordering Levy of Special Taxes for Fiscal Year 2020-21 for Community Facilities District No. 2016-01 (Parks, Open Space and Coastal Preservation), and Resolution #2020-03, Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-related Fees and Charges (R. Payan)
- D. Consideration of Special District Candidates for Election as Local Agency Formation Commission (LAFCO) Commissioner (S. Parker)
- E. Consider and Approve Agreement for Services with TRC Engineers, Inc. for Phase 2 - PCRP Bridges (K. McCullough)

7) Division Reports *(The General Manager and designated staff may provide reports on their activities or informational items and/or make brief announcements. They may also ask for clarification or direction from the Board.)*

A. Administration

- 1) Monthly Financial Report; Jul - Feb (K. McCullough)
- 2) Monthly Financial Report; Jul - Mar (K. McCullough)
- 3) California Employer's Retiree Benefit Trust (CERBT) and Other Post Employment Benefits (OPEB) Funding Policy and Investment Strategy Meeting Report (K. McCullough)

B. Environmental Education/Community Outreach

- 1) None

C. Operations and Maintenance

- 1) None

8) Committee Reports *(Informational only. No Board action required.)*

- A. Finance Committee Meeting Minutes, February 5, 2020
- B. Finance Committee Meeting Minutes, March 4, 2020
- C. Finance Committee Meeting Minutes, March 25, 2020

9) Adjournment

Agenda packets, with the exception of Closed Session and non-approved items are available at the Administration Office. Agendas are available at the Garland Park Visitor Center and Big Sur, Carmel, Carmel Valley, CSUMB, Marina, Monterey, Pacific Grove and Seaside Public Libraries. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public inspection at the Administration Office during normal business hours. The Agendas and Agenda packets may also be viewed on the District website at www.mprpd.org.

AMERICANS WITH DISABILITIES ACT (ADA) NOTICE: If you believe you possess any disability that would require special accommodation in order to attend and participate in this meeting, please contact the Board Clerk at (831) 372-3196 at least 48 hours prior to the scheduled meeting.