

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** May 3, 2023  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Contract Amendment with Rincon Consultants, for Development of Fuel Mitigation and Fire Management Plan for Garland Ranch Regional Park

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**SUMMARY:**

Staff respectfully requests the Board approve an Amendment (**ATTACHMENT 1**) with Rincon Consultants, for continued fuel mitigation and fire management planning services in FY 23-24.

**FISCAL IMPACT:**

The Agreement has \$30,174 previously approved funds available as of the writing of this report.

**FUNDING SOURCE:**

6549 – Professional Services

**FUNDING BALANCE:**

Not applicable as the budget is still being developed but previously approved Agreement funds will be included as approved by the Board.

**DISCUSSION:**

On February 2, 2022, the Board approved a Request for Proposal process for a Garland Park Fuel Mitigation and Fire Management Plan.

April 6, 2022, the Board approved an Agreement with Rincon Consultants in the amount of \$79,886.

Planning and Conservation staff have assumed project management of this Agreement and desire to continue working with this consultant. Staff are requesting an amendment to the term of the contract to continue through June 30, 2024.

**RECOMMENDED ACTION:**

It is recommended that the Board approve Amendment 1 (**ATTACHMENT 1**) substantially as written with Rincon Consultants for continued Garland Ranch Regional Park fuel mitigation and fire management planning services and authorize the General Manager to execute the Amendment.

**ATTACHMENTS:**

1. [Amendment 1](#)