MINUTES

1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:33.

2) **Roll Call** – Roll call was taken.
   **PRESENT:** Directors Anderson, Lee, and Potter
   **ABSENT:** Directors Raskoff and Sorenson

3) **Approval of Agenda** – Upon motion by Director Anderson, seconded by Director Potter, the agenda was approved with the modification to remove Item 7 to a future meeting.

4) **Public Comments** – None

5) **Presentations**
      - Finance Manager Kelly McCullough introduced Bob Callanan of the District’s auditing firm.
      - Mr. Callanan reviewed highlights of the District's 2022-23 financial statements and reported that the firm had formed an unmodified opinion of the statements and encountered no significant difficulties dealing with staff in the preparations.
      - Mr. Callanan reported that a few minor modifications to the notes, not affecting the bottom line, may be made to the final draft.

   B. MPRPD Transportation Grant Six-Month Update and Findings (S. Peña)
      - Environmental Education Coordinator Savannah Peña reviewed the transportation grant activities and answered Board member questions.

6) **Consent Items** – Upon motion by Director Potter, seconded by Director Anderson, the entire consent calendar was unanimously approved.
   A. Approval of December 6, 2023 Minutes (S. Parker)
   B. Approval of Summary of Payments (K. McCullough)
C. Approval of Electronic Signature Policy (K. McCullough)

7) **Discussion/Action Item – ITEM TABLED**
   Election of Officers and Board Appointments (S. Parker)

8) **Division Reports** – All Division reports are informational only and may be written or oral.
   B. Monthly Staff Report (R. Payan)

9) **Identification of Closed Session Items** – President Lee announced that the Board would be going into Closed Session to discuss the noted items and solicited public comments.
   A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.
   B. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). One potential case.
   C. Pursuant to Government Code Section 54957(b)(1), the Board of Directors will Provide a Performance Evaluation for the General Manager

10) **Public Comment on Closed Session** – None

11) **Adjourn to Closed Session** – Closed Session began at 7:07 and ended at 9:29.

12) **Report on Return from Closed Session** – Nothing to report.

13) **Adjournment** – The meeting was adjourned at 9:30.

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Shuran Parker, Recording Secretary