

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: June 7, 2023
TO: Board of Directors
FROM: Jackie Nelson, Environmental Education Supervisor
REVIEWED BY: Shuran Parker, Acting General Manager
SUBJECT: Consider Approval of Professional Services Agreement with Kasavan Architects for Design Services and Construction Contract Administration of the Garland Ranch Regional Park Ramada/Classroom Project

RECOMMENDED ACTION

Staff respectfully requests that the Board approve the attached Professional Services Agreement with Kasavan Architects (**ATTACHMENT 1**) for Garland Ranch Regional Park (GRRP) Ramada/Classroom project design, engineering, and construction contract services. The Agreement incorporates design through construction administration for the Ramada/Classroom prefabricated structure or equivalent improvement.

FISCAL IMPACT: \$53,855

FUNDING SOURCE:

Community Facilities District – Facilities: 6830-Garland Improvements

FUNDING BALANCE:

\$180,213 as of the writing of this report.

DISCUSSION:

Located at Garland Ranch Regional Park, the project consists of design services and specifications for a ramada/classroom structure to be located adjacent to the existing Visitor’s Center and restrooms, in the native plant arboretum. The Ramada/Classroom will be an open-air structure space to accommodate 35-60 participants as a venue for on-site educational programs, check-in hub, and lunch area. The classroom will function as an outdoor environmental education location to accommodate school groups and the “Let’s Go Outdoors” programs and will be accessible for all park users when not in use by MPRPD staff. The ramada design shall aesthetically align with the extant building architectural, color facade, and site landscape. The scope of work is provided herein (**ATTACHMENT 2 - Exhibit A**).

The Ramada/Classroom Project consists of design services for a prefabricated or equivalent building, Kasavan Architects has been prequalified to provide design services for MPRPD based on a competitive request for qualifications selection process. As a prequalified consulting design firm, Kasavan Architects exhibited the expertise required to provide the professional design services required for this project. In November 2020, MPRPD entered into an agreement with Kasavan Architects to provide prefabricated

structure size and material comparisons, site location, and cost estimates of the proposed GRRP Ramada element in preparation for design and construction phases. The program phase scope of work was contracted for a cost not to exceed \$3,500.

Based on the findings from the program scope, Kasavan will coordinate design services with a prefabrication vendor under a contract through the California Multiple Award Schedule (CMAS) for a Ramada/Classroom structure. Utilizing a pre-established CMAS company, contracted and managed through the State Department of General Services, allows MPRPD to purchase the structure without having to perform a competitive bid process. Staff will return to the Board later for consideration of the purchase of a prefabricated and pre-engineered Ramada using the CMAS schedule from Romtec.

RECOMMENDED ACTION:

Staff respectfully recommend that the Board authorize and direct the General Manager to execute substantially as to form the professional services agreement with Kasavan Architects for the GRRP Ramada/Classroom project.

ATTACHMENTS:

1. [Professional Service Agreement with Kasavan Architects](#)
2. [Garland Ranch Regional Park Ramada Project Scope of Work](#)