

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 Garden Court, Suite 325
Monterey, California 93940-5341



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)
Christine Dresslar Moss - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)
Katie Pofahl - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)
Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)
John Dalessio - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

Del Rey Oaks Council Chambers
650 Canyon Del Rey Road
Del Rey Oaks, California

June 1, 2015
Monday, 6:30 p.m.

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:32 p.m.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Dalessio; Dresslar Moss; Pofahl and Lee (Sorenson arrived after roll call)
ABSENT: None
- 3) **Approval of Agenda** – Upon motion by Director Dalessio, seconded by Director Lee, the agenda was unanimously approved.
- 4) **Public Comments** – None

Director Dalessio asked that an item be placed on the July or August agenda for him to present a proposal to change the name of the District.

- 5) **Consent Items** – Upon motion by Director Lee, seconded by Director Dalessio Items A-E, H-I were unanimously approved. After discussion as noted below and upon motion by Director Pofahl seconded by Director Dresslar Moss, Item F was unanimously approved. As an employee of the County of Monterey working in the department with responsibility for the County budget, Director Lee recused herself from the vote on Item G and left the room during the vote and discussion. It was determined that because Director Dresslar Moss, also employed by the County of Monterey does not have any direct involvement with the County budget process, that a conflict did not exist and it was therefore appropriate for her to vote on the item. Upon motion by Director Dalessio, seconded by Director Dresslar Moss, Item G was approved (Ayes: Dalessio; Dresslar Moss; Pofahl and Sorenson; Recused: Lee)
A. Approval of April 25, 2015 Minutes (*S. Parker*)

- *Mary Dainton commented that the special meeting minutes lacked enough detail for the reader to know what transpired at the meeting.*
- B. Approval of May 4, 2015 Minutes (S. Parker)
- C. Approval of Summary of Payments (K. McCullough)
- D. Approval of Proposal for Information Technology Services and Authorization to Enter Into Service Agreement (S. Parker)
- E. Approval of Proposal from C&N Tractors for Acquisition of Utility Vehicle (C. Camarillo)
- F. Approval of Extension of Professional Services Agreement with Jarvis, Fay, Doportto & Gibson, LLP for Legal Services in Connection with Assessment District or Community Facilities District (CFD) Funding (K. McCullough)
 - *The contract amount is not to exceed \$7,000 without prior Board approval.*
- G. Approval of Professional Services Agreement Between MPRPD and the County Counsel's Office of Monterey County (K. McCullough)
- H. Approval to Extend Agreement with Whitson Engineers (T. Jensen)
- I. Approval of Professional Services Agreement Between MPRPD and Lozano Smith Attorneys At Law (K. McCullough)

6) Discussion/Action Item – Review and Approval of Employee Paid Sick Leave Policy (S. Parker) – After review and discussion, upon motion by Director Lee, seconded by Director Pofahl, Item 6 was unanimously approved.

7) Public Hearings

- A. Review of the Parks, Open Space and Coastal Preservation District and Approval of Resolution #2015-09, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2015-16 for the Parks, Open Space and Coastal Preservation District (R. Payan)

General Manager Payan introduced the item and Susan Barnes of SCI Consulting Group was also present to answer Board questions about the 2015-16 Engineer's Report.

President Sorenson opened the public hearing for comment and there being none, closed the public hearing. Upon motion by Director Dalessio, seconded by Director Dresslar Moss, the motion was unanimously, thereby ordering the levy of assessments for Fiscal Year 2015-16.

- B. Review of the MPRPD Proposed Fiscal Year 2015-16 Budget and Approval of Resolution #2015-10, Adopting the Budget for Fiscal Year 2015-16 (S. Parker)

Administrative Services Manager Shuran Parker reviewed highlights of the proposed FY2015-16 District budget including revenues, expenditures, grant funding and projected fund balances, and then entertained questions.

President Sorenson opened the public hearing for comments and there being none, closed the public hearing.

After Board discussion, Director Lee moved approval of Resolution #2015-10, seconded by Director Dresslar Moss and the motion was unanimously approved, thereby adopting the Fiscal Year 2015-16 Budget.

8) Division Reports *(The General Manager and designated staff may provide reports on their activities or informational items and/or make brief announcements. They may also ask for clarification or direction from the Board.)*

A. Administration

- 1) Monthly Financial Report *(K. McCullough)*
- 2) *As a reminder, a continued Strategic Plan Board Study Session has been scheduled for Wednesday, June 17, 5:30 to 7:30 p.m. at the District's Administrative office (60 Garden Court, Suite 325, Monterey (S. Parker) – ORAL REPORT*

B. Environmental Education/Community Outreach

- 1) Frog Pond Community Walk with Jane Parker, Supervisor, Fourth District, Monterey County *(J. Nelson) – Jackie Nelson pointed out the correct date of the Community Walk, Wednesday, July 15.*

C. Operations and Maintenance

- 1) Operations and Maintenance Division Update *(C. Camarillo)*

D. Planning and Conservation

- 1) No Report

9) Adjournment – The meeting was adjourned at 7:38 p.m.

Shuran Parker

Shuran Parker, Recording Secretary