

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** August 7, 2019  
**TO:** Board of Directors  
**FROM:** Jackie Nelson, Environmental Education Supervisor  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Request for Proposals for Weed Control Services (Mowing) at Rancho Canada Unit of Palo Corona Regional Park

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**RECOMMENDED ACTION**

Staff respectfully recommends the Board approve the attached Request for Proposals (**ATTACHMENT 1**) in substantially the form submitted and authorize staff to solicit proposals.

**FISCAL IMPACT:**

There are no costs associated with the solicitation of proposals.

**FUNDING SOURCE:**

Not applicable

**FUNDING BALANCE:**

Not applicable

**DISCUSSION:**

The Rancho Canada Unit (RCU) of Palo Corona Regional Park was conveyed to the Monterey Peninsula Regional Park District (MPRPD) in April 2019, just over one year ago. On July 28, 2018, the park officially opened to the public. As the park was opening, the Palo Corona Regional Park General Development Plan (GDP) was being finalized and was adopted as a preferred project for CEQA review in August 2018. The GDP identified restoration of the former golf course through the reuse of site resources as significant. Ranger staff and volunteers have been implementing a weed management program at the RCU to control noxious weeds as the park rewilds.

The long and heavy rainy season this past winter delayed mowing and lengthened the growth season. Rangers and volunteers mowed the RCU unit three times, each time taking up to three weeks to completely mow the site. The late rains in May 2019 created a "green fire storm" of growth of noxious weeds, which spread on both sides of the Carmel River, resulting in the need to mow a fourth time. For long term management of the site, support of current and future restoration projects, improvement of wildlife habitat and reduction of fuel load, staff has identified the need to mow the site beyond the staff's current staffing ability. Staff has determined the need to contract for mowing services.

The suggested schedule leading to the Board of Directors contract award is as follows:

**SCHEDULE OF EVENTS**

|   |       |                 |
|---|-------|-----------------|
| Release of RFP                                | ..... | August 8, 2019  |
| Release of Public Notice (Print)              | ..... | August 11, 2019 |
| On-Site Walk-through ( <b>Mandatory 9AM</b> ) | ..... | August 20, 2019 |
| Deadline for Written Questions                | ..... | August 21, 2019 |
| Responses to Questions Posted on Web          | ..... | August 23, 2019 |
| Proposals are Due (4 PM, PST)                 | ..... | August 27, 2019 |
| Contract Approval                             | ..... | Sept. 11, 2019  |
| Contract Term-end                             | ..... | June 30, 2021*  |

*\*With the option to extend up to 2024.*

Staff respectfully recommends the Board of Directors approve the Request for Proposals for Weed Control Services (Mowing) at Rancho Canada Unit of Palo Corona Regional Park, in substantially the form submitted, and authorize staff to solicit proposals. Authorization to award the contract shall be brought to the Board at the September 11 Board meeting.

**ATTACHMENTS:**

1. [Request for Proposals](#)
2. [Standard District Agreement for Services](#)