

MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 Garden Court, Suite 325
Monterey, California 93940-5341



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)
Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)
Katie Pofahl - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)
Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)
John Dalessio - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

BOARD OF DIRECTORS MEETING AGENDA

Oldemeyer Center, Blackhorse Room
986 Hilby Avenue
Seaside, California

Wednesday, October 11, 2017 at 6:00 p.m.

- 1) **6:00 p.m. Call to Order**
- 2) **Roll Call**
- 3) **Identification of Closed Session Item** *(Part or all of a meeting may be closed to the public under special conditions. The Board may only consider matters covered in the agenda descriptions.)*

Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-009, 015-162-016, 015-162-017 and others (Negotiators: Payan and Moriarty/Sutton/Lem/Fischer)
- 4) **Public Comment on Closed Session Item** *(The public may speak for a maximum of three minutes on any closed session item. Please complete a speaker form and give it to the Board Clerk.)*
- 5) **Adjourn to Closed Session**
- 6) **6:30 p.m. Regular Meeting**
- 7) **Report on Return from Closed Session** *(The Board shall publicly report any action taken in Closed Session pursuant to Government Code Section 54957.1(a).)*
- 8) **Approval of Agenda**
- 9) **Public Comments** *(The public may speak for a maximum of three minutes on any subject that is not on the agenda. Please complete a speaker form and give it to the Board Clerk.)*

10)Presentation – FORTAG Update Regarding Frog Pond Wetlands Preserve Role; presented by Scott Waltz, PhD and Fred Watson, PhD

11)Consent Items *(Items on the Consent Calendar are routine and for which a staff recommendation has been prepared. There is no discussion of these items prior to the Board vote and items will be acted on in one motion, unless a member of the Board, staff or public requests specific items be discussed and/or removed from the Consent Calendar. Public speakers are limited to three minutes.)*

- A. Approval of September 13, 2017 Minutes *(S. Parker)*
- B. Approval of Summary of Payments *(K. McCullough)*
- C. Approval of Palo Corona Regional Park Grazing Lease Amendment *(T. Jensen)*
- D. Approval of Agreement for Access Across the Rancho Canada Village Property Linking Palo Corona Regional Park to the Rancho Canada Clubhouse and Former Golf Course Properties *(R. Payan)*

12)Discussion/Action Item – Review and Approval of 2018 Regular Board Meeting Schedule *(S. Parker)*

13)Division Reports *(The General Manager and designated staff may provide reports on their activities or informational items and/or make brief announcements. They may also ask for clarification or direction from the Board.)*

- A. **Administration**
 - 1) Monthly Financial Report *(K. McCullough)*
- B. **Environmental Education/Community Outreach**
 - 1) San Clemente Dam Art Sculpture *(J. Nelson)*
- C. **Operations and Maintenance**
 - 1) No Report
- D. **Planning and Conservation**
 - 1) No Report

14)Adjournment

Agenda packets, with the exception of Closed Session and non-approved items are available at the Administration Office. Agendas are available at the Garland Park Visitor Center and Big Sur, Carmel, Carmel Valley, CSUMB, Marina, Monterey, Pacific Grove and Seaside Public Libraries. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public inspection at the Administration Office during normal business hours. The Agendas and Agenda packets may also be viewed on the District website at www.mprpd.org.

AMERICANS WITH DISABILITIES ACT (ADA) NOTICE: If you believe you possess any disability that would require special accommodation in order to attend and participate in this meeting, please contact the District Office at (831) 372-3196 at least 24 hours prior to the scheduled meeting.

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: October 11, 2017
TO: Board of Directors
FROM: Tim Jensen, Planning and Conservation Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: FORTAG Update Regarding Frog Pond Wetlands Preserve Role

RECOMMENDED ACTION

Staff recommends the Board receive and file the report and approve the resolution supporting FORTAG's implementation as related to the Frog Pond Wetland Preserve.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

FUNDING BALANCE:

None

DISCUSSION:

The Fort Ord Recreational Trail and Greenway ("FORTAG") is the most ambitious and communal public access and open space project on the peninsula. The project is a proposed 30-mile regional class 1 network of paved recreational trails and greenways encompassing and inter-connecting the east bay communities of Marina, Seaside, Sand City, Del Rey Oaks, CSUMB, East Garrison to regional open space and greater peninsula trailways (**ATTACHMENT 1**). FORTAG will provide active transportation alternatives for traveling between home, work, commercial centers, and recreational open spaces by foot, bike, wheelchair, Segway, roller-blades, and other non-motorized means. A key element in the Canyon Del Rey alignment (**ATTACHMENT 2**) is a Jim Moore Blvd undercrossing that will link the existing Frog Pond with the Fort Ord BRAC Conveyance property (**ATTACHMENT 3**).

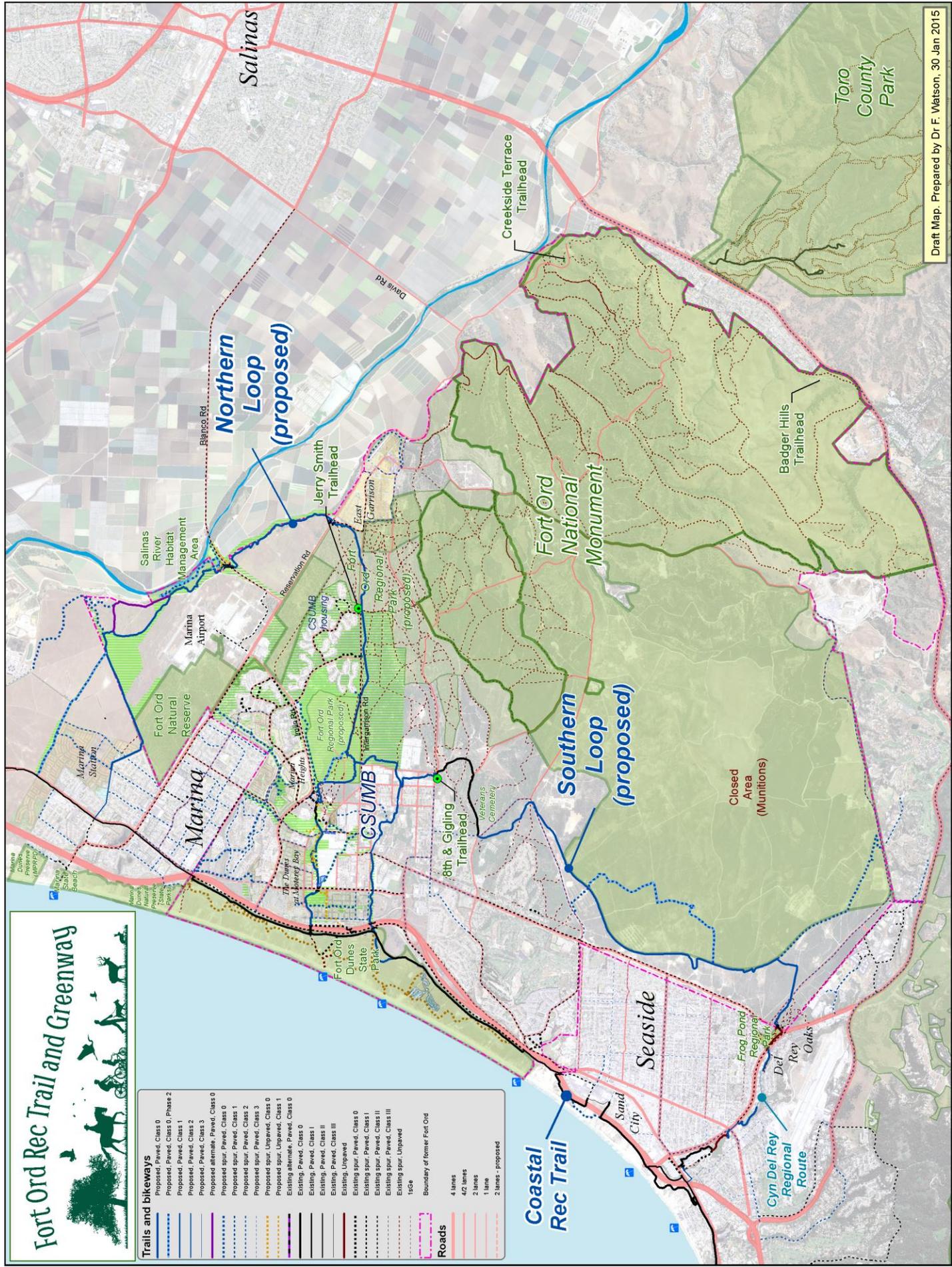
FORTAG recently received \$20M in funding from the November 2016 voter-approved Transportation Investment and Safety Plan (Measure X) [<http://www.fortag.org/>]. The project builds on the highly successful Monterey Bay Coastal Trail that the District played a crucial role in establishing and expands the District's 1990's vision of a looping trail through the then closed-down Fort Ord.

ATTACHMENTS:

1. Map 1: FORTAG South
2. Map 2: FORTAG Canyon Del Rey
3. Map 3: FORTAG Frog Pond
4. Resolution Supporting the FORTAG Project

Fort Ord Rec Trail and Greenway

Trails and bikeways	
	Proposed, Paved, Class 0
	Proposed, Paved, Class 0, Phase 2
	Proposed, Paved, Class 1
	Proposed, Paved, Class 2
	Proposed, Paved, Class 3
	Proposed alternate, Paved, Class 0
	Proposed spur, Paved, Class 0
	Proposed spur, Paved, Class 1
	Proposed spur, Paved, Class 2
	Proposed spur, Paved, Class 3
	Proposed spur, Unpaved, Class 0
	Proposed spur, Unpaved, Class 1
	Proposed spur, Unpaved, Class 2
	Proposed spur, Unpaved, Class 3
	Existing alternate, Paved, Class 0
	Existing, Paved, Class 0
	Existing, Paved, Class I
	Existing, Paved, Class II
	Existing, Paved, Class III
	Existing, Unpaved
	Existing spur, Paved, Class 0
	Existing spur, Paved, Class I
	Existing spur, Paved, Class II
	Existing spur, Paved, Class III
	Existing spur, Unpaved
	15G
	Boundary of former Fort Ord
Roads	
	4 lanes
	4/2 lanes
	2 lanes
	1 lane
	2 lanes - proposed



Draft Map. Prepared by Dr. F. Watson, 30 Jan 2015

Fort Ord Rec Trail and Greenway



Segments near Canyon Del Rey

Trails and bikeways

- Proposed Paved, Class 0
- Proposed Paved, Class 0, Phase 2
- Proposed Paved, Class 1
- Proposed Paved, Class 2
- Proposed Paved, Class 3
- Proposed alternate Paved, Class 0
- Proposed spur Paved, Class 0
- Proposed spur Paved, Class 1
- Proposed spur Paved, Class 2
- Proposed spur Paved, Class 3
- Proposed spur Unpaved, Class 0
- Proposed spur Unpaved, Class 1
- Proposed alternate Paved, Class 0
- Existing Paved, Class 0
- Existing Paved, Class I
- Existing Paved, Class II
- Existing Paved, Class III
- Existing Unpaved
- Existing spur Paved, Class 0
- Existing spur Paved, Class I
- Existing spur Paved, Class II
- Existing spur Paved, Class III
- Existing spur Unpaved

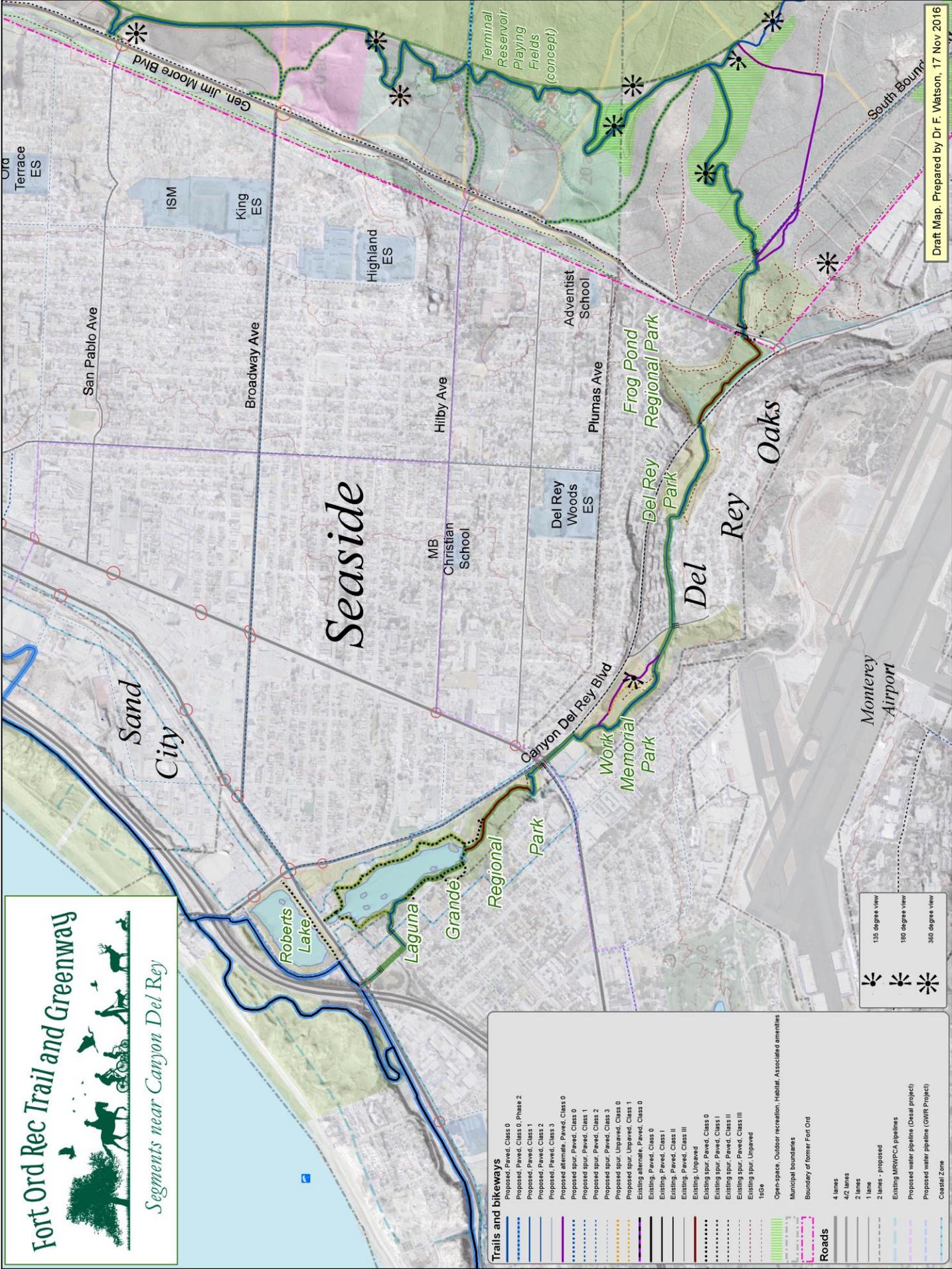
150' Open-space, Outdoor recreation, habitat, associated amenities

Municipal boundaries

Boundary of former Fort Ord

Roads

- 4 lanes
- 4/2 lanes
- 2 lanes
- 1 lane
- 2 lanes - proposed
- Existing MRWPCA pipelines
- Proposed water pipeline (Desal project)
- Proposed water pipeline (GWR Project)
- Coastal Zone

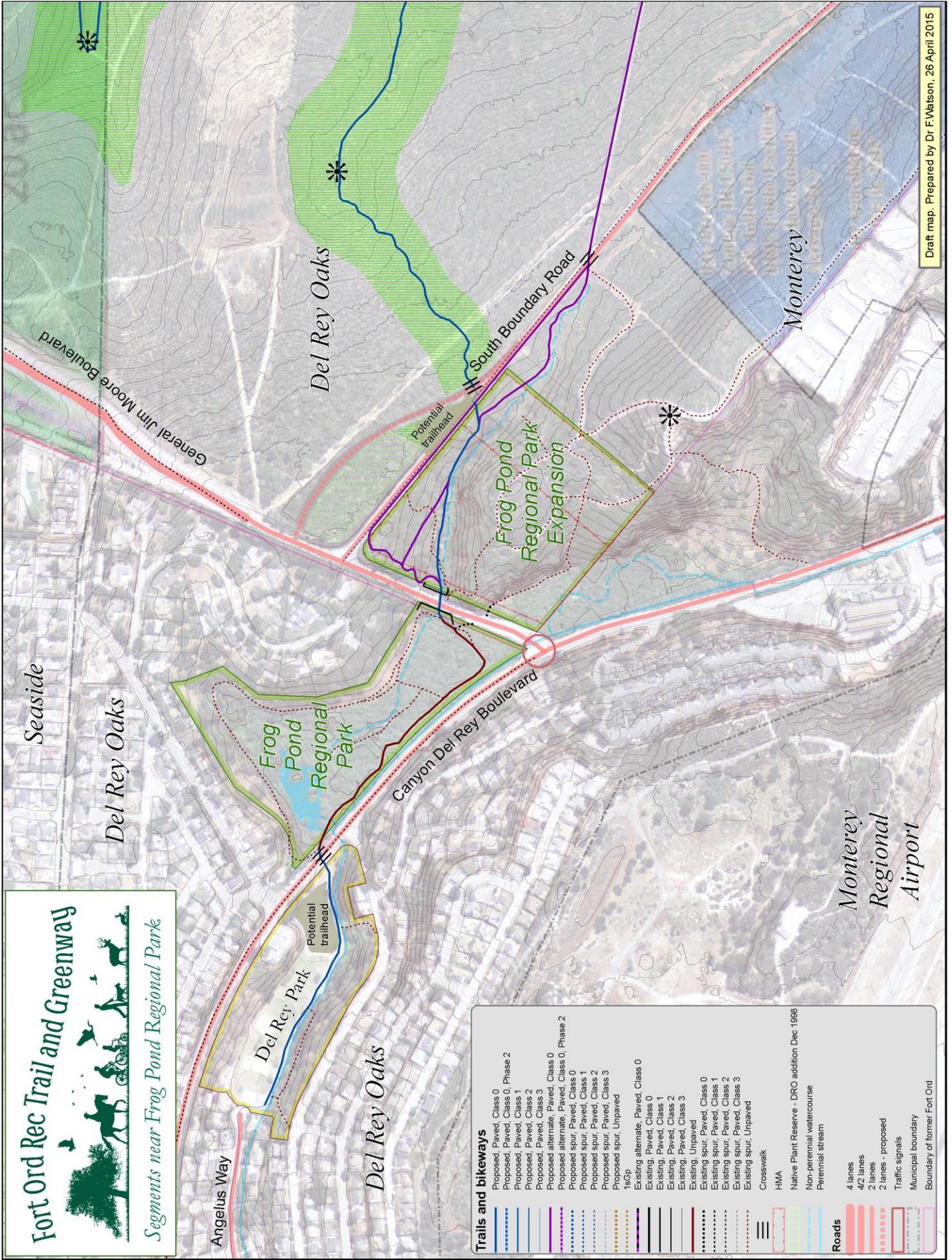


Draft Map. Prepared by Dr. F. Watson, 17 Nov 2016

Fort Ord Rec Trail and Greenway



Segments near Frog Pond Regional Park



Trails and bikeways

- Proposed, Paved, Class 0
- Proposed, Paved, Class 0, Phase 2
- Proposed, Paved, Class 1
- Proposed, Paved, Class 2
- Proposed, Paved, Class 3
- Proposed alternate, Paved, Class 0
- Proposed alternate, Paved, Class 0, Phase 2
- Proposed spur, Paved, Class 0
- Proposed spur, Paved, Class 1
- Proposed spur, Paved, Class 2
- Proposed spur, Paved, Class 3
- Proposed spur, Unpaved
- 1stGp
- Existing alternate, Paved, Class 0
- Existing, Paved, Class 0
- Existing, Paved, Class 1
- Existing, Paved, Class 2
- Existing, Paved, Class 3
- Existing, Unpaved
- Existing spur, Paved, Class 0
- Existing spur, Paved, Class 1
- Existing spur, Paved, Class 2
- Existing spur, Paved, Class 3
- Existing spur, Unpaved
- Crosswalk
- HMA
- Native Plant Reserve - DRO addition Dec 1998
- Non-perennial watercourse
- Perennial stream

Roads

- 4 lanes
- 4/2 lanes
- 2 lanes
- 2 lanes - proposed
- Traffic signals
- Municipal boundary
- Boundary of former Fort Ord

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
RESOLUTION #2017-10**

October 11, 2017

A RESOLUTION SUPPORTING FORT ORD RECREATION TRAIL AND GREENWAY

WHEREAS, the Fort Ord Recreation Trail and Greenway (“FORTAG”) is conceived as a 30-mile regional network of paved recreational trails and greenways connecting communities to open space; and

WHEREAS, FORTAG includes a multi-purpose path for bikes, pedestrians, and equestrians where feasible, surrounded by open space on both sides to facilitate, where achievable, wildlife, native habitat and aesthetic landscape; and

WHEREAS, FORTAG proposes including a 3-mile section through Canyon Del Rey between Monterey Bay Coastal Trail and the Fort Ord National Monument (“FONM”) traversing Monterey Peninsula Regional Park District (“MPRPD”) properties at Laguna Grande Regional Park (“LGRP”) and Frog Pond Wetland Preserve (“Frog Pond”); and

WHEREAS, bike, pedestrian, and wildlife connectivity from Canyon Del Rey through Frog Pond to FONM is desirable but impeded by the present configuration of Jim Moore Boulevard and South Boundary Road; and

WHEREAS, Fort Ord Reuse Authority (“FORA”) approved a “Draft Trails Concept” outlining the conceptual alignment of FORTAG within the former Fort Ord boundary; and

WHEREAS, FORTAG collaboration is included in the MPRPD 5-year strategic plan; and

WHEREAS, Voters approved Measure X in November 2016 that included \$20M in FORTAG funding a map of the proposed FORTAG alignment; and

WHEREAS, the Transportation Agency for Monterey County (“TAMC”) Board of Directors approved on 27 September 2017, that TAMC act as the lead agency for FORTAG; and

NOW, THEREFORE, BE IT RESOLVED that the Monterey Peninsula Regional Park District Board of Directors hereby:

1. Supports and approves FORTAG and its current alignment (Exhibit A) into and through LGRP and Frog Pond as a multi-purpose trail, including an undercrossing of Jim Moore Boulevard that will be sized to accommodate bike, pedestrian, and wildlife; and
2. Supports and approves TAMC as Lead Agency in implementing and negotiating final design, location, and approvals for FORTAG; and
3. Directs staff to update the Frog Pond General Development Plan in a timely manner to integrate the aforesaid FORTAG alignment for Board approval and adoption.

APPROVED AND ADOPTED the 11th day of October 2017. I, the undersigned, hereby certify that the foregoing Resolution Number 2017-10 was duly adopted by the Monterey Peninsula Regional Park District by the following vote:

AYES:

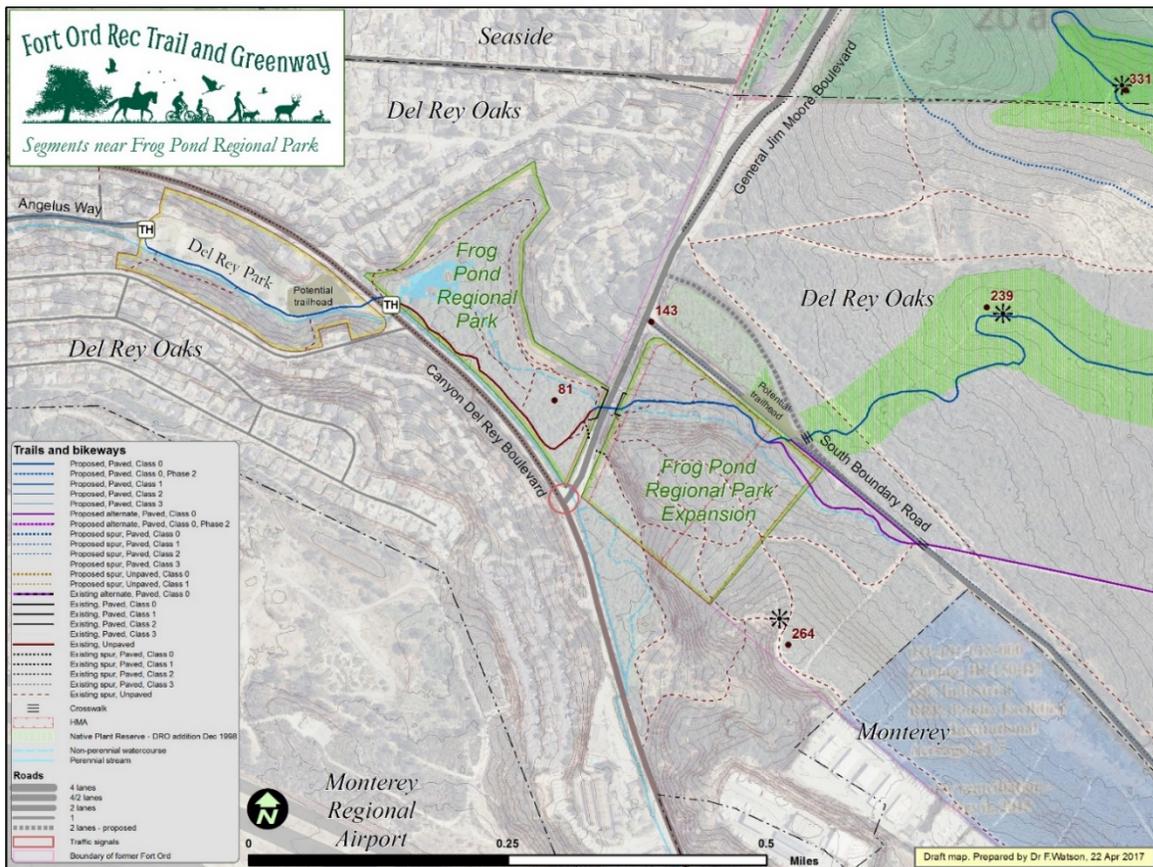
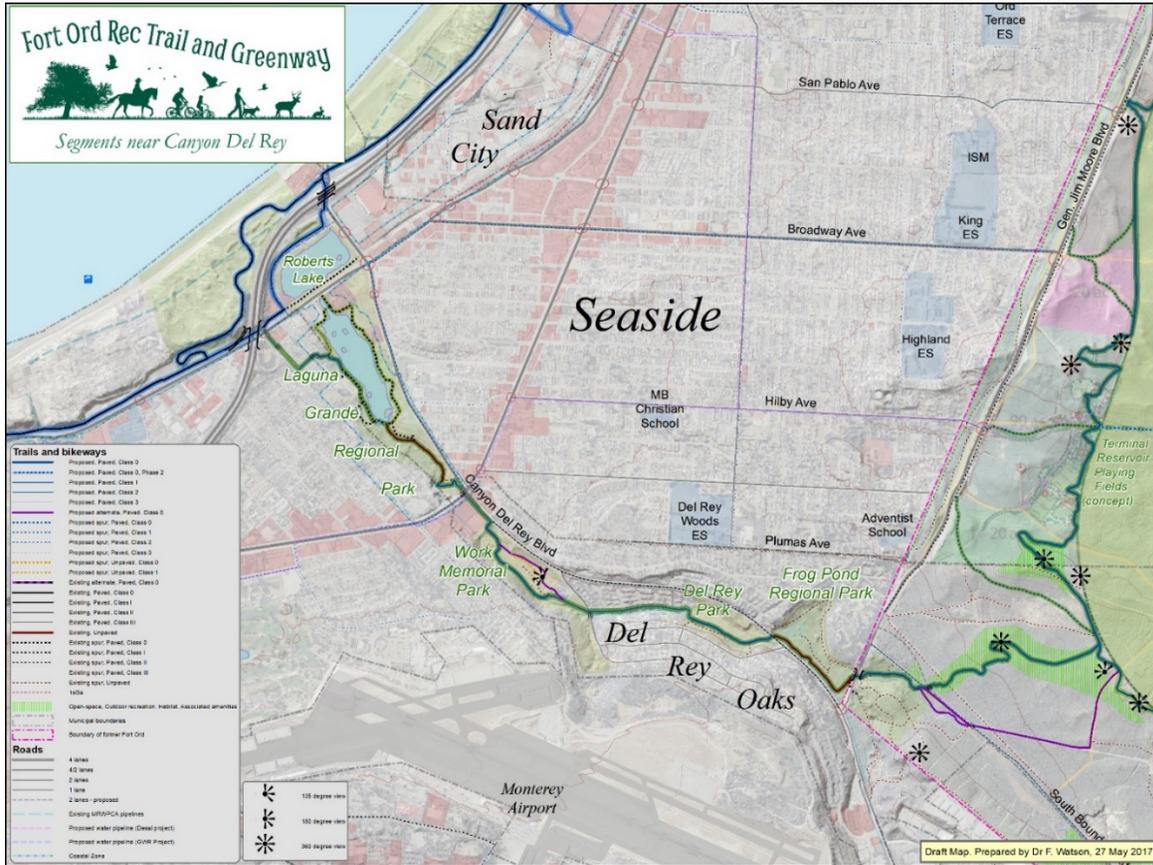
NOES:

ABSENT:

Kelly Sorenson, President
Board of Directors

Shane Anderson, Secretary/Treasurer
Board of Directors

Exhibit A



MONTEREY PENINSULA REGIONAL PARK DISTRICT
60 Garden Court, Suite 325
Monterey, California 93940-5341



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)
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Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)
John Dalessio - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

Oldemeyer Center, Blackhorse Room
986 Hilby Avenue
Seaside, California

September 13, 2017
Wednesday, 6:00 p.m.

MINUTES

- 1) **6:00 p.m. Call to Order** – The meeting was called to order at 6:02 p.m.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Anderson; Dalessio; Pofahl and Sorenson
ABSENT: Director Lee
- 3) **Identification of Closed Session Items** – President Sorenson identified the Closed Session items and welcomed public comment.
 - A. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8: A.P.N. 015-162-044, 015-162-009, 015-162-016, 015-162-017 and others (Negotiators: Payan and Moriarty/Sutton/Lem/Fischer)
 - B. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2). One Potential Case
- 4) **Public Comment on Closed Session Item** – None
- 5) **Adjourn to Closed Session** – Closed Session began at 6:02 p.m., recessed at 6:33 p.m., then resumed at 7:23 p.m. and adjourned at 7:38 p.m.
- 6) **6:30 p.m. Regular Meeting** – The Regular Meeting began at 6:35 p.m.
- 7) **Report on Return from Closed Session** – President Sorenson announced that no reportable was taken and Closed Session and would resume after the Regular Meeting. Ultimately, no reportable action was taken.
- 8) **Approval of Agenda** – Upon motion by Director Pofahl, seconded by Director Anderson, the agenda was unanimously approved.

9) **Public Comments** – None

10) **Consent Items** – Upon motion by Director Pofahl, seconded by Director Dalessio, Items 10-A, B & D were unanimously approved. After discussion and upon motion by Director Pofahl seconded by Director Dalessio, Item 10-C was unanimously approved.

- A. Approval of August 9, 2017 Minutes (*S. Parker*)
- B. Approval of Summary of Payments (*K. McCullough*)
- C. Approval of Contract Amendment with Design Workshop for Palo Corona Regional Park General Development Plan (*T. Jensen*)
- D. Approval of Grant Agreement WC-1669CM with Water Conservation Board for Acquisition of the Carmel River Flow Enhancement Property (*R. Payan*)

11) **Division Reports** – All Division Reports are informational only and may be written or oral.

A. **Administration**

- 1) Monthly Financial Report (*K. McCullough*)

B. **Environmental Education/Community Outreach**

- 1) GRRP- Visitor Center Exhibits Update (*D. Wyatt*)

C. **Operations and Maintenance**

- 1) Operations and Maintenance Division Update (*C. Camarillo*)
- 2) *Cachagua Community Center August Report was handed out.*

D. **Planning and Conservation**

- 1) No Report

12) **Adjournment** – The meeting was adjourned at 7:39 p.m.

Shuran Parker, Recording Secretary

Monterey Peninsula Regional Park District
Check Detail Report
September 2017

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Sep 17				
09/08/2017	ACH	Anderson, Shane	August Board Compensation	-92.35
09/08/2017	ACH	Pofahl, Katherine A	August Board Compensation	-92.35
09/08/2017	ACH	Sorenson, Kelly J.	August Board Compensation	-92.35
09/08/2017	ACH	Cabrera-Larente, Elena M.	August Payroll	-1,878.72
09/08/2017	ACH	Camarillo, Frederick C.	August Payroll	-6,371.63
09/08/2017	ACH	Jensen, Timothy F.	August Payroll	-8,705.27
09/08/2017	ACH	McCullough, Kelly J.	August Payroll	-6,151.82
09/08/2017	ACH	Narvaez, Joseph P.	August Payroll	-4,273.32
09/08/2017	ACH	Nelson, Jacqueline D.	August Payroll	-5,543.47
09/08/2017	ACH	Niewenhuis, Jeffrey P	August Payroll	-4,026.76
09/08/2017	ACH	Palaniuk, John C.	August Payroll	-3,316.56
09/08/2017	ACH	Parker, Shuran J.	August Payroll	-6,950.00
09/08/2017	ACH	Payan, Rafael	August Payroll	-9,491.19
09/08/2017	ACH	Sanderson, Jacob D.	August Payroll	-4,472.24
09/08/2017	ACH	Trabucco, Raymond T.	August Payroll	-4,834.38
09/08/2017	ACH	Warcken, Deborah L.	August Payroll	-1,739.66
09/08/2017	ACH	Wyatt, Deborah J.	August Payroll	-4,640.99
09/15/2017	ACH	Gary Tate	Health Insurance	-246.00
09/08/2017	EFT	CalPers	Health Insurance	-23,997.89
09/08/2017	EFT	MPRPD Benefits Plan	Unreimbursed Medical	-700.32
09/08/2017	EFT	State Street Bank	Deferred Compensation	-7,246.35
09/13/2017	EFT	EDD	State Withholding	-5,990.06
09/13/2017	EFT	Public Employees' Retirement System	Retirement Contribution	-22,058.01
09/13/2017	EFT	United States Treasury {2}	Federal Withholding	-20,893.24
09/29/2017	EFT	ADP, Inc.	Monthly Timekeeping Software	-50.44
09/01/2017	15704	El Monte Partners, LP	Monthly Admin Lease	-6,550.20
09/08/2017	15705	Aflac	Supplemental Insurance	-1,068.23
09/08/2017	15706	Allianz Funds	Deferred Compensation	-369.84
09/08/2017	15707	Delta Dental	Dental Insurance	-1,396.47
09/08/2017	15708	Mutual of Omaha	Life/Acc/LTD/STD Insurance	-1,151.51
09/08/2017	15709	Vision Service Plan - (CA)	Vision Insurance	-393.95
09/08/2017	15710	U.S. Bank (CalCard)	Cal Card Charges	-7,186.05
09/08/2017	15711	Alhambra 46695809612283	Bottled Water O&M	-21.99
09/08/2017	15712	AT&T	Utilities	-335.58
09/08/2017	15713	California American Water	Utilities	-341.30
09/08/2017	15714	California JPIA	Job Training	-375.00
09/08/2017	15715	California Marine Sanctuary Foundation	Community Neighborhood Grant	-2,407.96
09/08/2017	15716	Carmel Marina Corporation	Garland Dumpster	-326.52
09/08/2017	15717	City of Monterey	Vehicle Maintenance	-1,639.56
09/08/2017	15718	City of Seaside.	Community Neighborhood Grant	-25,000.00
09/08/2017	15719	Comcast	Utilities	-298.15
09/08/2017	15720	Corona Road Maintenance Assn.	Corona Road Maintenance	-6,000.00
09/08/2017	15721	Del Monte Forest Conservancy	Community Neighborhood Grant	-1,292.63
09/08/2017	15722	Design Workshop, Inc	Professional Services	-8,770.49

**Monterey Peninsula Regional Park District
Check Detail Report
September 2017**

09/08/2017	15723	First Alarm	Fire Alarm Monitoring	-148.32
09/08/2017	15724	Peninsula Welding & Medical Supply	Tank Rental	-9.90
09/08/2017	15725	Staples Credit Plan	Supplies	-468.14
09/08/2017	15726	Target Pest Control	Garland Pest Control	-50.00
09/08/2017	15727	Turf Image, Inc.	Geodatabase Hosting & Mapping	-4,600.00
09/08/2017	15728	Ventana Wildlife Society.	Community Neighborhood Grant	-20,623.00
09/08/2017	15729	Whitson Engineers	Palo Corona Improvements	-742.50
09/22/2017	15730	Alhambra 33113556151585	Admin Bottled Water	-22.72
09/22/2017	15731	American Supply Company	Janitorial Supplies	-2,297.18
09/22/2017	15732	Comcast	Utilities	-572.82
09/22/2017	15733	Dougherty Pump & Drilling, Inc.	Utilities	-383.50
09/22/2017	15734	Lozano Smith, LLP	Legal Services	-48.00
09/22/2017	15735	Monterey County Weekly	Legal Notice	-331.50
09/22/2017	15736	Murphy Lumber	Land Acquisitions/Improvements	-1,044.07
09/22/2017	15737	PARS	Admin Fee	-909.71
09/22/2017	15738	PG&E	Utilities	-573.05
09/22/2017	15739	Rayne Technology Solutions, Inc.	Computer Maintenance - September	-1,749.25
09/22/2017	15740	Star Sanitation Services	Porta Toilet Cleaning	-78.00
09/22/2017	15741	U.S. Bank Equipment Finance (Copier)	Copier Lease	-192.97
09/22/2017	15742	Vanderbilt Certified Public Accountants	Professional Services	-540.00
09/22/2017	15743	Voyager Fleet Systems, Inc.	Fuel	-1,010.21
09/22/2017	15744	Jeanie Wells	Environmental Supplies	-64.73
09/22/2017	15745	Archipelago Web	Website Maintenance	-125.00
09/22/2017	15746	Certifix Live Scan	Fingerprinting	-50.00
09/22/2017	15747	Deluxe Business Products	Check Order	-425.05
09/22/2017	15748	Design Workshop, Inc	Professional Services	-765.00
09/22/2017	15749	FMG	Winter Storm Repair	-4,700.00
09/22/2017	15750	Paddock Land & Cattle Company	Resource Management PCRPP	-806.52
09/22/2017	15751	Poe, Scott	Building Facility Repair	-2,900.00
09/22/2017	15752	Verizon Wireless	Utilities	-858.13
09/29/2017	15753	Anderson Pacific Engineering Construction	Final Retention Payment	-670.94
09/29/2017	15754	Elliott, Bruce	LGO Instructor	-150.00
09/29/2017	15755	Office of the County Counsel - Monterey	Legal Services - July & August	-8,216.51
09/29/2017	15756	Born, Larry	Seasonal Contract Staff	-397.50
Sep 17				<u>-275,305.02</u>



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 8/23/2017

Vendor: City of Seaside

Vendor Address: 440 Harcourt Ave., Seaside, CA 93955

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Community/Neighborhood Parks	6974	\$25,000.00
TOTAL		\$25,000.00

Purpose/Description:

To reimburse and close out community grant

Is this a Contract-related purchase? Yes No Contract No.: _____
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No Grant No.: G201617-03

Is this a budgeted item? Yes No If "No", explain below:

Credit Card Charge? Yes No Credit Card Name: _____

Requested by: Shuran Parker *SP* Date: 9/6/2017

Supervisor Approval: _____ Date: _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ Est.: \$ _____ Date: _____

Manager Final Approval: *[Signature]* Date: 09.06.2017

Check No. 15718 Date of Issue: 9/8/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 08/25/2017

Vendor: Corona Road Maintenance

Vendor Address: POB 222437, Carmel 93922-2437

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
<u>Soberanes Fire</u>	<u>6265</u>	\$6,000.00
TOTAL		\$6,000.00

Purpose/Description:

Special Corona Road Maintenance assessment to repair Soberanes Fire Damages, which MPRPD is a vested access easement holder.

Is this a Contract-related purchase? Yes No Contract No.: _____
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No Grant No.: _____

Is this a budgeted item? Yes No If "No", explain below:

Credit Card Charge? Yes No Credit Card Name: _____

Requested by: T. Jensen *[Signature]* Date: 08/25/2017

Supervisor Approval: _____ Date: _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: *[Signature]* Est.: \$6,000 Date: 09.11.17

Manager Final Approval: _____ Date: _____

Check No. 15720 Date of Issue: 9/8/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 8/29/2017

Vendor: Design Workshop

Vendor Address: 1390 Lawrence #100, Denver 80204

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6949	\$8770.49
TOTAL		\$8770.49

Purpose/Description:

Task 01 Project Start-Up; (\$3420); Task 02 Programming & Alternatives (\$2592.50); Task 03 Draft Development Plan (\$1080); Task 04 Project Management (\$1440); Task 099 (Reimbursable Expenses (237.99).

Is this a Contract-related purchase? Yes No **Contract No.:** 201516-500-004
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No **Grant No.:** _____

Is this a budgeted item? Yes No **If "No", explain below:**

Invoice 57573

Credit Card Charge? Yes No **Credit Card Name:** _____

Requested by: *[Signature]* **Date:** 9/05/2017

Supervisor Approval: _____ **Date:** _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ **Est.:** \$ _____ **Date:** _____

Manager Final Approval: *[Signature]* **Date:** 09. 11. 17

Check No. 15722 **Date of Issue:** 9/8/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 08/25/2017

Vendor: Turf Image Geospatial

Vendor Address: 177 Weber Street #368, Monterey 93940

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Professional Services	6949	\$4600
	6549	
TOTAL		\$4600

Purpose/Description:

Rancho Canada mapping, GDb hosting and maintenance, and mtgs with district.

Is this a Contract-related purchase? Yes No Contract No.: 201617-500-01
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No Grant No.: _____

Is this a budgeted item? Yes No If "No", explain below:

INVOICE 3088

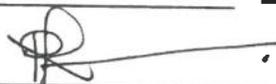
Credit Card Charge? Yes No Credit Card Name: _____

Requested by: Tim Jensen  Date: 08/25/2017

Supervisor Approval: _____ Date: _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ Est.: \$ _____ Date: _____

Manager Final Approval:  Date: 09.11.2017

Check No. 15727 Date of Issue: 9/8/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940 5341

Purchase Request

Date: 8/29/2017

Vendor: Ventana Wildlife Society

Vendor Address: 19045 Portola Dr., Ste. F1, Salinas, CA 93908

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Community/Neighborhood Parks	6974	\$20,623.00
TOTAL		\$20,623.00

Purpose/Description:

To reimburse FY2016-17 community grant

Is this a Contract-related purchase? Yes No Contract No.: _____
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No Grant No.: G201617-11

Is this a budgeted item? Yes No If "No", explain below:

Credit Card Charge? Yes No Credit Card Name: _____

Requested by: Shuran Parker  Date: 9/6/2017

Supervisor Approval: _____ Date: _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ Est.: \$ _____ Date: _____

Manager Final Approval:  Date: 09.06.2017

Check No. 15728 Date of Issue: 9/8/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 9/19/2017

Vendor: FMG

Vendor Address: 5225 Hellyer Avenue, Suite 220, San Jose, CA 95138

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Winter Storms Repairs	6266	\$4,700.00
TOTAL		\$4,700.00

Purpose/Description:

Grinding of existing, deteriorated underlying asphalt at Dedampierre ballfields to improve long term maintenance and prevent repeat damage during future flood events per attached Invoice.

Is this a Contract-related purchase? Yes No Contract No.: _____
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No Grant No.: _____

Is this a budgeted item? Yes No If "No", explain below:

Credit Card Charge? Yes No Credit Card Name: _____

Requested by: Caine Camarillo Date: 9/19/2017

Supervisor Approval: *Caine Camarillo* Date: 9/19/2017

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ Est.: \$ _____ Date: _____

Manager Final Approval: *[Signature]* Date: 09.22.2017

Check No. 15749 Date of Issue: 9/22/17



MONTEREY PENINSULA REGIONAL PARK DISTRICT
 60 GARDEN COURT, SUITE 325
 MONTEREY, CALIFORNIA 93940-5341

Purchase Request

Date: 9/29/2017

Vendor: Office of the County Counsel

Vendor Address: 168 West Alisal St., 3rd Floor, Salinas, CA 93901

ACCOUNT NAME	ACCOUNT CODE	AMOUNT
Legal Services	6149	\$3,809.11
Legal Services	6149	\$4,407.40
TOTAL		\$8,216.51

Purpose/Description:

Legal Services for the months of July & August 2017

Is this a Contract-related purchase? Yes No **Contract No.:** 201718-100-01
 (No payments will be made until all required contract documents have been received.)

Is this a Grant expenditure? Yes No **Grant No.:** _____

Is this a budgeted item? Yes No **If "No", explain below:**

Credit Card Charge? Yes No **Credit Card Name:** _____

Requested by: Kelly McCullough *Km* **Date:** 9/29/2017

Supervisor Approval: _____ **Date:** _____

Is this to be added to fixed asset/equipment inventory? Yes No

Manager Pre-approval: _____ **Est.:** \$ _____ **Date:** _____

Manager Final Approval: Kelly McCullough *Km* **Date:** 9/29/17
Acting GM

Check No. 15755 **Date of Issue:** 9/29/17

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: October 11, 2017
TO: Board of Directors
FROM: Tim Jensen, Planning and Conservation Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Palo Corona Regional Park Grazing Lease Amendment

RECOMMENDED ACTION

Staff recommends the Board approve the amendment in substantially the form submitted and authorize staff to execute the same.

FISCAL IMPACT:

Unknown amount of Natural Resources Conservation Service - USDA grant funds

FUNDING SOURCE:

6545.1 Natural Resources Management – Palo Corona Regional Park

FUNDING BALANCE:

\$50,000

DISCUSSION:

Staff has investigated the opportunity to obtain Natural Resources Conservation Service (“NRCS”) Environmental Quality Incentives Program (“EQIP”) financial and technical assistance for Palo Corona Regional Park conservation infrastructure projects (**ATTACHMENT 1**).

Staff is preparing grant applications for two specific grant funding programs:

- The Catastrophic Fire Recovery Fund to support projects that include soil erosion protection, invasive weed control, water quality improvement, and restoration of livestock infrastructure, such as fencing and water development, necessary for grazing management; and
- The Fish and Wildlife Habitat Fund to support projects that create, improve or enhance fish or wildlife habitat, such as California Red-Legged Frog and California Tiger Salamander ponds and upland habitat as well as expanded Smith’s Blue Butterfly habitat.

The District has been able to accomplish most of what it has over the past 45-years because it has been successful in obtaining external funding assistance through public agency grants.

NRCS grants are awarded to private ranch operators or public land lessees only. The District’s grazing lessee, Paddock Land and Cattle, is ready and willing to engage in the grant applications with staff’s collaboration. Staff has met twice with NRCS staff and

obtained unqualified support and encouragement for application submissions. A crucial prerequisite for a lessee to qualify for application review is a minimum of five-years on their lease (**ATTACHMENT 2**).

The Paddock Land and Cattle lease terms-out on May 1, 2019; meaning there is only a year-and-a-half remaining. To qualify for engaging in the application and grant review/award process, staff requests that the Board approve an amendment to the lease, extending the term to May 1, 2024 (**ATTACHMENT 3**).

ATTACHMENTS:

1. NRCS EQIP Fact-Sheet
2. Correspondence from NRCS
3. Grazing Lease Amendment

ENVIRONMENTAL QUALITY INCENTIVES PROGRAM

EQIP is a voluntary program that provides financial and technical assistance to agricultural producers to plan and implement conservation practices that improve soil, water, plant, animal, air and related natural resources on agricultural land and non-industrial private forestland. EQIP may also help producers meet Federal, State, Tribal, and local environmental regulations.

Who Can Apply

Owners of land in agricultural or forest production or persons who are engaged in livestock, agricultural or forest production on eligible land and that have a natural resource concern on that land may apply to participate in EQIP. Eligible land includes cropland, rangeland, pastureland, non-industrial private forestland and other farm or ranch lands.

Eligible applicants must:

- Be an agricultural producer.
- Control eligible land.
- Comply with AGI of less than \$900,000.
- Be in compliance with the highly erodible land and wetland conservation requirements.
- Develop an EQIP plan of operations that addresses at least one natural resource concern.

Financial Assistance Payments Are Made on Completed Practices

Financial assistance payments through EQIP are made to eligible producers to implement approved conservation practices on eligible land that address specific land use issues. Payments are made on completed practices or activities identified in an EQIP contract that meet NRCS standards. Payment rates are set each fiscal year and are attached to the EQIP contract when it is approved.

Historically Underserved Producers May Be Eligible For Higher Payment Rates

Historically underserved producers are eligible for a higher payment rate to support implementation of contracted conservation practices and activities.

Historically underserved producers may also be issued advance payments up to 50 percent of the established payment rate to purchasing materials or contracting services to begin installation of approved conservation practices.

Payment and Contract Limitations

Payments received by producers through EQIP contracts after February 7, 2014 may not exceed \$450,000 for all EQIP contracts entered during the period 2014 to 2018.

Fiscal Year 2017 Applications

NRCS accepts EQIP applications year-round, but establishes cutoff dates make funding selections for eligible, screened, and ranked applications:

- January 13, 2017
- March 17, 2017
- May 26, 2017



United States Department of Agriculture

Natural Resources Conservation Service

Salinas Service Center
744-A La Guardia Street
Salinas, CA 93905

October 2, 2017

To Whom It May Concern:

I am writing to express USDA-Natural Resources Conservation Service, Salinas Service Center's support of the proposed project of Luke and Emily Gardner on the Monterey Peninsula Regional Park District. NRCS supports this project because it aligns with our goals of installing conservation practices that address natural resource concerns. Our program does require that the participant has control of the land for the term of the contract; if awarded. Most contractual obligations in our office are typically 3-5 years in length; this is dependent on the participant, the conservation practices being installed or managed to address the resource concerns, engineering designs/implementation requirements and construction seasons and any other unforeseen circumstances beyond the contract holder's control. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Erika Boyland". The signature is fluid and cursive, written over a large, faint, light blue circular graphic that resembles a stylized water drop or a target.

Erika Boyland
District Conservationist

744-A La Guardia Street
Salinas, CA 93905
(831) 424-7377 Fax: (844) 206-7006

An Equal Opportunity Provider, Employer and Lender

ATTACHMENT 2



Monterey Peninsula Regional Park District
60 Garden Court, Suite 325
Monterey, CA 93940-5341

Contract for Services – Amendment 1

The Agreement originally made and effective as of May 1, 2014 between the Monterey Peninsula Regional Park District, a special district sub-division of the State of California, herein referred to as “DISTRICT”, and Paddock Land and Cattle, herein referred to as “LESSEE”, is hereby amended and agreed to by both LESSEE and DISTRICT as follows:

This LEASE is made effective as of May 1, 2014, between the Monterey Peninsula Regional Park District, a special district sub-division of the State of California, herein referred to as “DISTRICT” and Luke and Emily Gardiner and Paddock Land & Cattle, herein referred to as “LESSEE”.

Section 2 - TERM

2.1 This Agreement shall commence on May 1, 2014, and shall remain and continue in effect until May 1, 2024, to provide a minimum of five-years to qualify for NRCS Grant Program funding. Should NRCS grant funding not be awarded by December 31, 2018, said term shall revert to the original date of May 1, 2019.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed the day and year last written below.

MONTEREY PENINSULA REGIONAL
PARK DISTRICT

CONSULTANT

By: _____
Kelly Sorenson Date
President

By: _____
Emily Gardiner Date
Lessee

By: _____
Luke Gardiner Date
Lessee

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: October 11, 2017
TO: Board of Directors
FROM: Rafael Payan, General Manager
SUBJECT: Approval of Agreement for Access Across the Rancho Canada Village Property Linking Palo Corona Regional Park to the Rancho Canada Clubhouse and Former Golf Course Properties (R. Payan)

RECOMMENDED ACTION:

Should this item not be ready for action by the Board at this meeting, this item may be continued and presented to the Board for review, comment and action at a future public Board meeting.

FISCAL IMPACT:

There are presently no fiscal impacts.

FUNDING SOURCE:

To be identified.

DISCUSSION:

The Rancho Canada Village's representatives and MPRPD are negotiating an Easement that will provide access across the Rancho Canada Village property. The Easement will link the former Rancho Canada clubhouse, parking area, and golf course with Palo Corona Regional Park via a public recreational trail.

ATTACHMENT:

Subject to availability, and in compliance with the Brown Act and all applicable laws and regulations, the Easement Agreement will be made available for public review and comment prior to or during the October 11, 2017 Board meeting.

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: October 11, 2017
TO: Board of Directors
FROM: Shuran Parker, Administrative Services Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of 2018 Regular Board Meeting Schedule

RECOMMENDED ACTION

It is recommended that the Board approve the 2018 Board meeting schedule **(ATTACHMENT 1)** as presented or amended.

FISCAL IMPACT

Up to \$7,000 budgeted for Board stipends

FUNDING SOURCE:

Board Compensation, account #6100

FUNDING BALANCE:

\$6,400 of \$7,000 budgeted is available as of September 2017.

DISCUSSION

As is customary, staff asks the Board to approve the meeting schedule for the upcoming calendar year. The attached schedule represents the standard second Wednesday of the month meeting with one exception for February, to avoid Valentine's Day. Staff recommends the Board approve the proposed or a modify meeting schedule for 2018.

ATTACHMENTS:

1. Proposed 2018 Board Meeting Schedule

**Regional Park District
Calendar Year 2018 Board Meeting Dates**

WEDNESDAY

January 10th

February 7th

March 14th

April 11th

May 9th

June 13th

July 11th

August 8th

September 12th

October 10th

November 14th

December 12th

MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT

BOARD MEETING: October 11, 2017

SUBJECT: Monthly Financial Report – August 2017

PRESENTER: Kelly McCullough, Finance Manager

REPORT: Attached for review are three reports: the Balance Sheet Previous Year Comparison (**ATTACHMENT 1**), Budget vs. Actual (**ATTACHMENT 2**) and Budget vs. Actual Previous Year Comparison (**ATTACHMENT 3**).

Balance Sheet Previous Year Comparison (**ATTACHMENT 1**): The Balance Sheet report summarizes the District's financial position at a given point in time, calculating how much the District is worth by subtracting all the money the District owes (liabilities) from everything it owns (assets). The result is what the District is worth. The District operates on a July 1 – June 30 fiscal year.

Assets include items of value that the District owns, such as land, buildings, equipment, accounts receivable, grants receivable, cash and investments.

The reader of this report should note that of the \$13,923,840 reflected in the total for Checking/Savings only \$11,556,625 can currently be used for the District's operating costs. The CalTrust Seawall Mitigation account in the amount of \$2,355,204 is restricted for use in acquiring beachfront/dune property for recreational use in the southern Monterey Bay area. The MPRPD-Benefit account consists of \$12,011 of employee funds withheld from employee salaries for supplemental insurance premiums paid for entirely by employees.

At the March 10, 2014 monthly Board meeting, the District established a General Fund (Unassigned) Reserve Policy for these funds to ensure that the District has adequate funds available to cover operating costs for a 6-month period, payment for pending land acquisitions and a contingency for emergencies and replacement needs.

As of this report which covers the period July 1, 2016 through June 30, 2017 the current (unassigned) fund balance target reserve levels:

Annual Operating Budget (50%)	\$ 4,164,778
Accumulated Depreciation	1,129,874
Emergency Contingency	<u>1,000,000</u>
Total Board Designated Reserve	<u>\$ 6,294,652</u>

Assigned fund balances encompass the portion of net fund resources reflecting the District's intended use of the resources. Assignment of resources can be done by the highest level of decision making or by a committee or official designated for that purpose. The District's Board of Directors has the authority to assign fund balance.

Current (assigned) fund balance reserve levels:

Sherar land acquisition	<u>\$ 840,000</u>
Total Board Assigned Reserve	<u>\$ 840,000</u>

Restricted fund balances encompass the portion of net fund resources subject to externally enforceable legal restrictions. This includes externally imposed restrictions by creditors, such as through debt covenants, grantors, contributors, laws or regulations of other governments, as well as restrictions imposed by law through constitutional provisions or enabling legislation.

Current (restricted) fund balance:

Purchase of coastal property	<u>\$ 2,355,204</u>
Total Restricted fund balance	<u>\$ 2,355,204</u>

Liabilities include accounts payable (bills we haven't yet paid including Cal Card expenses), unpaid expenses that we owe, loans (notes payable), and future expenses.

The attached balance sheet compares the District's financial position as of August 31, 2017, this fiscal year, to August 31 of last fiscal year. The column labeled "Aug 31, 17" lists this fiscal year's assets and liabilities. The column labeled "Aug 31, 16" lists last fiscal year's assets and liabilities.

The “\$ Change” column shows the difference in dollars between the two fiscal years as of August 31, 2017.

The “% Change” column shows the amount as a percentage of change over the prior year. Any variance from last fiscal year to this fiscal year greater than 10% is footnoted with a corresponding explanation on the final page of the Balance Sheet.

Budget vs. Actual (ATTACHMENT 2): This report shows how well the District is meeting its budget for income and expenses in the current fiscal year. It is often referred to as a Profit & Loss report in the not-for-profit and for-profit business world. For each type of income or expense, the report compares the budgeted amounts to the actual income and expenses.

The “Actual Revenue & Expenditures” column reports the amount of revenue received or the expenditures made as of the date in the column. The attached report was prepared to compare 2 months of fiscal year activity (July through August 2017) against the annual budget.

The “Adopted Budget” column reflects the Board approved budget for the fiscal year which runs from July 1 to June 30 each year. There may be amendments to the budget throughout the year. These upward or downward budget adjustments are reflected in the total of this column.

The “\$ Over/Under Budget” column shows the difference in dollars between the budgeted amount and the actual amount. A negative amount means that the District is under budget for the year; a positive amount means that it is over budget.

The “% of Budget” column shows the actual amount as a percentage of the budgeted amount. Less than 100% means that the District is under budget for the year; more than 100% means that it is over budget.

Government agencies use a double entry accounting method. The Other Income/Expense Contra Accounts section at the bottom of the report reflects a prior auditor request that we use contra accounts for our journal entry adjustments to assist the auditors in their review and examination of the financial statements.

Budget vs. Actual Previous Year Comparison
(ATTACHMENT 3): This report compares the District's actual revenue and expenditures for a particular time period (July through August) of the current fiscal year with that of the same time period (July through August) last fiscal year.

The "Jul - Aug 17" column reflects the current fiscal year revenue and expenditures for the months of July through August.

The "Jul - Aug 16" column shows revenue and expenditures last fiscal year for the months of July through August.

The "\$ Change" shows the difference between the two fiscal years as of August 31.

The "% Change" column shows the difference between the two fiscal years as a percentage.

Any percentage of change greater than 100% is footnoted on the last page of the report. The large variances between the two years can be the result of new projects, new and unexpected events, or seasonal timing of work.

Government agencies use a double entry accounting method. The Other Income/Expense Contra Accounts section at the bottom of the report reflects a prior auditor request that we use contra accounts for our journal entry adjustments to assist the auditors in their review and examination of the financial statements.

INCOME ACCOUNTS

Property and Assessment District Taxes

The Districts income consists mainly of property taxes and Assessment District revenue.

Interest

Interest earnings are derived from the District's investment accounts: a Rabobank Public Investment Money Market Account; CalTRUST; and LAIF.

The District prepares a quarterly investment report as required by Policy for the Boards review in November, February, May and August.

Rent

Rental income comes from housing that exists on District owned land. Currently there are four out of five properties being rented. Three are occupied by District employees and one is occupied by a member of the public. One property previously rented to the public is currently unoccupied and awaiting possible repairs pending county permitting approval. This vacancy has resulted in a decrease in the current fiscal year's rental income.

Donations

Donations are generally received from donations for maps and memorial benches.

Reimbursements

Reimbursements vary from year to year and may include items such as claims, rebates, and state mandated costs.

Environmental Education Programs

Revenue from Environmental Education Programs varies depending on whether the District is charging for *Let's Go Outdoor (LGO)!* programs.

Other Revenue

In addition other miscellaneous revenue, the District has at times offered partnership advertising opportunities in the LGO catalogue. When available this income is recorded in this category.

Grant Income

The District aggressively pursues grant funding opportunities. These grants which have been awarded and received are recorded in this category.

It is important to note that these reports are unaudited and the numbers are subject to and do change as the District closes

its books June 30 each fiscal year end and not on a monthly basis. In addition, these reports are due and prepared for inclusion in the Board packet prior to all activity for the month being received and recorded. Final adjusting accounting entries are made at the close of the annual audit which generally occurs in December.

FISCAL IMPACT: Not Applicable – Informational Only

FUNDING BALANCE: Not Applicable – Informational Only

RECOMMENDATION: It is recommended that the Board receive, review and file the attached financial transaction reports: Balance Sheet Previous Year Comparison (**ATTACHMENT 1**), Budget vs. Actual (**ATTACHMENT 2**), and Budget vs. Actual Previous Year Comparison (**ATTACHMENT 3**) as presented.

**Monterey Peninsula Regional Park District
Balance Sheet Prev Year Comparison
As of August 31, 2017**

NOTE: These numbers are unaudited and subject to change
See footnotes for variances greater than 10%

	<u>Aug 31, 17</u>	<u>Aug 31, 16</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1010 · MPRPD Checking	30,256.70	228,840.43	-198,583.73	-86.8% (1)
1020 · Rabobank PIMMA	220,545.23	220,845.67	-300.44	-0.1%
1030 · MPRPD-Benefit	12,011.03	15,333.29	-3,322.26	-21.7% (2)
1040 · CalTrust Fund	11,200,190.88	9,613,558.04	1,586,632.84	16.5% (3)
1050 · LAIF	105,632.44	104,850.32	782.12	0.7%
1060 · CalTrust Seawall Mitigation	2,355,203.98	2,332,687.70	22,516.28	1.0%
Total Checking/Savings	<u>13,923,840.26</u>	<u>12,516,115.45</u>	<u>1,407,724.81</u>	<u>11.2%</u>
Accounts Receivable				
1110 · Government Grants Receivable	0.00	49,961.00	-49,961.00	-100.0% (4)
1140 · Engineering/Administrative fee	33.66	481.78	-448.12	-93.0% (5)
1155 · OPEB Receivable	0.00	0.00	0.00	0.0%
Total Accounts Receivable	<u>33.66</u>	<u>50,442.78</u>	<u>-50,409.12</u>	<u>-99.9%</u>
Other Current Assets				
1163 · Deferred Outflow - Pensions	678,320.00	678,320.00	0.00	0.0%
1170 · Undeposited Funds	47.60	65.20	-17.60	-27.0% (6)
1180 · Interest Income Receivable	0.00	0.00	0.00	0.0%
Total Other Current Assets	<u>678,367.60</u>	<u>678,385.20</u>	<u>-17.60</u>	<u>0.0%</u>
Total Current Assets	<u>14,602,241.52</u>	<u>13,244,943.43</u>	<u>1,357,298.09</u>	<u>10.2%</u>
Fixed Assets				
1310 · GF Land & Improvements	60,590,203.46	60,529,124.02	61,079.44	0.1%
1320 · Building and Improvements	1,681,324.17	1,649,247.17	32,077.00	1.9%
1330 · Vehicles and Machinery	987,620.66	877,468.53	110,152.13	12.6% (7)
1399 · Accumulated Depreciation	-1,129,874.00	-1,066,942.00	-62,932.00	5.9%
Total Fixed Assets	<u>62,129,274.29</u>	<u>61,988,897.72</u>	<u>140,376.57</u>	<u>0.2%</u>
Other Assets				
1210 · Prefunded OPEB	899,888.00	944,285.00	-44,397.00	-4.7%
1220 · Other Assets - Acquis. Deposits	360,000.00	300,000.00	60,000.00	20.0% (8)
1230 · Prepaid Insurance & Other	78,748.34	69,410.84	9,337.50	13.5% (9)
Total Other Assets	<u>1,338,636.34</u>	<u>1,313,695.84</u>	<u>24,940.50</u>	<u>1.9%</u>
TOTAL ASSETS	<u><u>78,070,152.15</u></u>	<u><u>76,547,536.99</u></u>	<u><u>1,522,615.16</u></u>	<u><u>2.0%</u></u>

Monterey Peninsula Regional Park District Balance Sheet Prev Year Comparison

See footnotes for variances greater than 10%

As of August 31, 2017

	<u>Aug 31, 17</u>	<u>Aug 31, 16</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 - Accounts Payable	85,739.22	32,661.73	53,077.49	162.5% (10)
Total Accounts Payable	<u>85,739.22</u>	<u>32,661.73</u>	<u>53,077.49</u>	<u>162.5%</u>
Credit Cards				
2015 - Cal Card	7,186.05	4,280.02	2,906.03	67.9% (11)
Total Credit Cards	<u>7,186.05</u>	<u>4,280.02</u>	<u>2,906.03</u>	<u>67.9%</u>
Other Current Liabilities				
2020 - Payroll Liabilities	18,664.77	19,116.58	-451.81	-2.4%
2030 - Rental/Security Deposit	2,700.00	2,700.00	0.00	0.0%
2040 - Accrued Vacation	138,738.01	115,039.71	23,698.30	20.6% (12)
Total Other Current Liabilities	<u>160,102.78</u>	<u>136,856.29</u>	<u>23,246.49</u>	<u>17.0%</u>
Total Current Liabilities	253,028.05	173,798.04	79,230.01	45.6%
Long Term Liabilities				
2057 - Note Payable - Pebble Beach Co.	3,950,000.00	5,450,000.00	-1,500,000.00	-27.5% (13)
2070 - Pension Liability - CalPERS	2,366,255.00	2,366,255.00	0.00	0.0%
2073 - Deferred Inflow - Pensions	241,806.00	241,806.00	0.00	0.0%
Total Long Term Liabilities	<u>6,558,061.00</u>	<u>8,058,061.00</u>	<u>-1,500,000.00</u>	<u>-18.6%</u>
Total Liabilities	6,811,089.05	8,231,859.04	-1,420,769.99	-17.3%
Equity				
3010 - Retained Earnings	15,964,389.70	12,966,429.01	2,997,960.69	23.1% (14)
3020 - Investment in Fixed Assets	50,426,792.29	50,426,792.29	0.00	0.0%
3030 - Equity - Pension Related	-1,929,741.00	-1,929,741.00	0.00	0.0%
3050 - Unreserved Fund Balance - GF	7,333,056.40	7,333,056.40	0.00	0.0%
Net Income	-535,434.29	-480,858.75	-54,575.54	11.4% (15)
Total Equity	<u>71,259,063.10</u>	<u>68,315,677.95</u>	<u>2,943,385.15</u>	<u>4.3%</u>
TOTAL LIABILITIES & EQUITY	<u><u>78,070,152.15</u></u>	<u><u>76,547,536.99</u></u>	<u><u>1,522,615.16</u></u>	<u><u>2.0%</u></u>

Monterey Peninsula Regional Park District Balance Sheet Prev Year Comparison

See footnotes for variances greater than 10%

As of August 31, 2017

<u>Aug 31, 17</u>	<u>Aug 31, 16</u>	<u>\$ Change</u>	<u>% Change</u>
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(#) Footnotes for variances greater than 10%

- (1) Funds held in PIMMA & CalTRUST, no anticipated large invoices to pay
- (2) Employee benefit account fluctuates based on timing of employee claims
- (3) Funds kept in investment account that were not able to utilize in FY16-17 budget, extreme weather events
- (4) Have not requested nor received funds yet this FY for grants
- (5) District issued invoices
- (6) Funds on hand to deposit less than prior year at this time
- (7) Recorded the purchase of O&M vehicles
- (8) Recorded payment on Sherar Acquisition
- (9) Insurance costs up from prior year
- (10) Several large FY16-17 invoices on hand to be paid which arrived after June 30.
- (11) Calcard charges fluctuate from year to year depending on timing of project & supply needs
- (12) Increase in vacation accrual on the books
- (13) Paydown of note payable on JSMPFP
- (14) Retained earnings is a Quickbooks closing account and changes with net income/loss
- (15) Net Income is a Quickbooks closing account

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

Ordinary Income/Expense	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
Income				
4010 · Property Tax	0.00	3,581,100.00	-3,581,100.00	0.0%
4015 · Interest Earnings	32,022.53	50,000.00	-17,977.47	64.0%
4020 · Rental Income	5,294.00	33,000.00	-27,706.00	16.0%
4030 · Donations	569.41	4,000.00	-3,430.59	14.2%
4040 · Environ. Education Program	0.00	4,000.00	-4,000.00	0.0%
4045 · Other Revenue	5,668.80	6,000.00	-331.20	94.5%
4200 · Grant Income				
4213 · Prop. 117	0.00	1,500,000.00	-1,500,000.00	0.0%
4214 · BWET Grant	0.00	0.00	0.00	0.0%
4215 · CR Parkway	0.00	0.00	0.00	0.0%
4225.09 · Grants Receivable -	0.00	0.00	0.00	0.0%
Total 4200 · Grant Income	0.00	1,500,000.00	-1,500,000.00	0.0%
4900 · Assessment Revenue	0.00	1,251,400.00	-1,251,400.00	0.0%
Total Income	43,554.74	6,429,500.00	-6,385,945.26	0.7%
Expense				
6100 · Administration				
6101 · Board Compensation	300.00	7,000.00	-6,700.00	4.3%
6102 · Salaries/Admin	27,757.08	324,000.00	-296,242.92	8.6%
6103 Part-time Salaries	3,163.90	42,200.00	-39,036.10	7.5%
6106 · Job Training & Education	1,004.00	5,000.00	-3,996.00	20.1%
6107 · Admin Employee Benefits				
6107.01 · Health Insurance	10,308.11	70,000.00	-59,691.89	14.7%
6107.02 · PERS	216,106.71	277,000.00	-60,893.29	78.0%
6107.03 · Dental Insurance	180.65	2,100.00	-1,919.35	8.6%
6107.04 · Vision Insurance	55.71	1,000.00	-944.29	5.6%
6107.05 · Long Term Disabilit	332.44	5,600.00	-5,267.56	5.9%
6107.06 · PARS Fund	19,000.00	19,000.00	0.00	100.0%
6107.07 · OPEB	0.00	11,000.00	-11,000.00	0.0%
6107 · Admin Employee Bene	-374.80	0.00	-374.80	100.0%
Total 6107 · Admin Employee Beni	245,608.82	385,700.00	-140,091.18	63.7%
6108 · Payroll Tax	157.27	0.00	157.27	100.0%
6108.01 · Payroll Tax - Misc.	530.00	0.00	530.00	100.0%
6109 · Payroll Tax/Personnel	3,144.97	25,000.00	-21,855.03	12.6%
6112 · Insurance/Comp	23,221.66	150,000.00	-126,778.34	15.5%

ATTACHMENT 2

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
6113 · Postage	6.59	3,000.00	-2,993.41	0.2%
6114 · Office Supplies	700.53	8,500.00	-7,799.47	8.2%
6120 · Printing	119.01	5,000.00	-4,880.99	2.4%
6122 · Legal Notice	663.00	8,000.00	-7,337.00	8.3%
6124 · Publications & Membership	524.00	15,000.00	-14,476.00	3.5%
6126 · Advertising	0.00	10,000.00	-10,000.00	0.0%
6130 · Travel, Conference/Meeting	1,486.69	15,000.00	-13,513.31	9.9%
6132 · Mileage Reimbursement	0.00	500.00	-500.00	0.0%
6134 · Computer Maintenance	2,528.42	20,000.00	-17,471.58	12.6%
6136 · Equipment Maintenance	0.00	500.00	-500.00	0.0%
6137 · Equipment Rental	355.93	10,000.00	-9,644.07	3.6%
6138 · Vehicle Maintenance	579.06	1,500.00	-920.94	38.6%
6140 · Office Lease	11,600.40	36,000.00	-24,399.60	32.2%
6141- Bank Service Charges	0.00	0.00	0.00	0.0%
6142 · Utilities	3,359.80	30,000.00	-26,640.20	11.2%
6147 · Elections	0.00	0.00	0.00	0.0%
6148 · Property Taxes/Assessment	0.00	25,000.00	-25,000.00	0.0%
6149 · Prof/Special Services	13,323.11	200,000.00	-186,676.89	6.7%
6161 · Depreciation Expense	0.00	105.00	-105.00	0.0%
6162 · Office Relocation	0.00	10,000.00	-10,000.00	0.0%
Total 6100 · Administration	340,134.24	1,337,005.00	-996,870.76	25.4%
6200 · Operations & Maintenance				
6202 · Salaries/Rangers	44,831.08	605,200.00	-560,368.92	7.4%
6204 · Seasonal/Contract Staff	363.75	10,000.00	-9,636.25	3.6%
6206 · Job Training & Education-C	0.00	10,000.00	-10,000.00	0.0%
6207 · Ranger Employee Benefits				
6207.01 · Health Insurance	14,241.36	158,000.00	-143,758.64	9.0%
6207.02 · PERS	9,468.14	115,000.00	-105,531.86	8.2%
6207.03 · Dental Insurance	482.52	8,000.00	-7,517.48	6.0%
6207.04 · Vision Insurance	205.51	2,400.00	-2,194.49	8.6%
6207.05 · Long Term Disability	591.24	8,000.00	-7,408.76	7.4%
6207.06 · PARS Fund / O&M	0.00	0.00	0.00	0.0%
6207.07 · OPEB	0.00	34,000.00	-34,000.00	0.0%
6207 · Ranger Employee Ben	0.00	0.00	0.00	0.0%
Total 6207 · Ranger Employee Ben	24,988.77	325,400.00	-300,411.23	7.7%
6208 · Uniforms-O&M	3,000.00	3,000.00	0.00	100.0%
6213 · Postage-O&M	0.00	100.00	-100.00	0.0%

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
6214 · Supplies	1,664.93	20,000.00	-18,335.07	8.3%
6216 · Tools-O&M	3,058.22	7,500.00	-4,441.78	40.8%
6220 · Printing-O&M	0.00	2,500.00	-2,500.00	0.0%
6224 · Publications/Memberships	0.00	350.00	-350.00	0.0%
6226 · Advertising	0.00	0.00	0.00	0.0%
6230 · Travel, Conferences, Meetir	0.00	7,000.00	-7,000.00	0.0%
6232 · Mileage Reimbursement	0.00	100.00	-100.00	0.0%
6234 · Computer Maint/Supplies	2,106.04	11,000.00	-8,893.96	19.1%
6236 · Equipment Maintenance-O&M	449.37	15,000.00	-14,550.63	3.0%
6237 · Equipment Rental-O&M	0.00	3,000.00	-3,000.00	0.0%
6238 · Vehicle Maint/Fuel	3,503.05	20,000.00	-16,496.95	17.5%
6241 · Janitorial Supplies	1,315.95	10,000.00	-8,684.05	13.2%
6242 · Utilities-O&M	4,749.17	50,000.00	-45,250.83	9.5%
6243 · Building Repairs	5,023.50	20,000.00	-14,976.50	25.1%
6245 · Resource Mgmt	0.00	2,500.00	-2,500.00	0.0%
6247 · Resource Mgmt. Trails	0.00	2,000.00	-2,000.00	0.0%
6249 · Prof Svcs/Spec Svcs/Permi	0.00	0.00	0.00	0.0%
6260 · Equipment-O&M	0.00	7,100.00	-7,100.00	0.0%
6262 · Depreciation Expense	0.00	70,000.00	-70,000.00	0.0%
6263 · Park Signs	3,189.75	2,500.00	689.75	127.6% (1)
6264 · Parking Lot	6,478.83	8,000.00	-1,521.17	81.0%
6265 · Soberanes Fire	6,000.00	800,000.00	-794,000.00	0.8%
6266 · Winter Storm Damage	0.00	548,800.00	-548,800.00	0.0%
Total 6200 · Operations & Mainten.	110,722.41	2,561,050.00	-2,450,327.59	4.3%
6300 · Environmental Ed./Com. Outreach				
6302 · Salaries/EE-CO	19,151.08	229,800.00	-210,648.92	8.3%
6304 · Seasonal/Contract Staff-En	150.00	3,000.00	-2,850.00	5.0%
6306 · Job Training & Education-E	550.00	2,500.00	-1,950.00	22.0%
6307 · EE/CO Benefits				
6307.01 · Health Insurance	3,566.74	43,000.00	-39,433.26	8.3%
6307.02 · PERS	3,586.12	42,000.00	-38,413.88	8.5%
6307.03 · Dental Insurance	180.65	2,700.00	-2,519.35	6.7%
6307.04 · Vision Insurance	55.71	1,000.00	-944.29	5.6%
6307.05 · Long Term Disabilit	234.34	3,000.00	-2,765.66	7.8%
6307.06 · PARS Fund - EE/CC	0.00	0.00	0.00	0.0%
6307.07 · OPEB	0.00	11,000.00	-11,000.00	0.0%
Total 6307 · EE/CO Benefits	7,623.56	102,700.00	-95,076.44	7.4%

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
6308 · Uniforms-Env. Ed	600.00	600.00	0.00	100.0%
6312 · Insurance - EE/CO	0.00	1,500.00	-1,500.00	0.0%
6313 · Postage-Env. Ed	225.00	21,500.00	-21,275.00	1.0%
6314 · Environmental Supplies	278.66	1,200.00	-921.34	23.2%
6316 · Publications & Membership	75.00	400.00	-325.00	18.8%
6320 · Printing-Env. Ed	0.00	22,000.00	-22,000.00	0.0%
6326 · Advertising- Env. Edu	0.00	3,000.00	-3,000.00	0.0%
6330 · Travel/Conf/Meetings	0.00	1,000.00	-1,000.00	0.0%
6334 · Computer Maint/Supplies-E	1,423.17	6,000.00	-4,576.83	23.7%
6337 · Equipment Rental/Leases	0.00	0.00	0.00	0.0%
6338 · Vehicle Maint/Fuel-Env. Ed	140.56	3,000.00	-2,859.44	4.7%
6342 · Utilities-Env. Ed	1,370.80	8,800.00	-7,429.20	15.6%
6349 · Professional Services	695.00	7,500.00	-6,805.00	9.3%
6350 · Interpretive Programs(park)	2,635.71	15,000.00	-12,364.29	17.6%
6352 · Environmental Education	0.00	3,000.00	-3,000.00	0.0%
6354 · Special Events	0.00	1,000.00	-1,000.00	0.0%
6356 · Docent/Friends Program	1,381.09	7,000.00	-5,618.91	19.7%
6359 · Depreciation - EECO	0.00	4,500.00	-4,500.00	0.0%
6360 · Equipment-Env.Ed	0.00	2,000.00	-2,000.00	0.0%
6363 · BWET Grant	3,512.29	0.00	3,512.29	100.0%
Total 6300 · Environmental Ed./Co	39,811.92	447,000.00	-407,188.08	8.9%
6400 · Capital Projects				
6474 · River House	0.00	15,000.00	-15,000.00	0.0%
6475 · Kahn Ranch	0.00	8,000.00	-8,000.00	0.0%
6481 · ADA Facilities Improvement	0.00	5,000.00	-5,000.00	0.0%
6493.6 · GRRP Cooper Hse Repair	0.00	5,000.00	-5,000.00	0.0%
Total 6400 · Capital Projects	0.00	33,000.00	-33,000.00	0.0%
6500 · Planning & Conservation				
6502 · Salaries-Land Cons./Res. M	16,456.08	197,500.00	-181,043.92	8.3%
6504 · Seasonal/Contract Staff (LC	0.00	23,000.00	-23,000.00	0.0%
6506 · Job Training & Education (L	0.00	1,000.00	-1,000.00	0.0%
6507 · Employee Benefits				
6507.01 · Health Insurance	2,645.50	31,000.00	-28,354.50	8.5%
6507.02 · PERS	2,894.83	36,000.00	-33,105.17	8.0%
6507.03 · Dental Insurance	153.51	2,000.00	-1,846.49	7.7%

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
6507.04 · Vision Insurance	44.51	1,000.00	-955.49	4.5%
6507.05 · Long Term Disabili	162.81	2,000.00	-1,837.19	8.1%
6507.07 · OPEB	0.00	6,000.00	-6,000.00	0.0%
Total 6507 · Employee Benefits	5,901.16	78,000.00	-72,098.84	7.6%
6514 · Supplies (LC/RM)	9.00	1,300.00	-1,291.00	0.7%
6534 · Conference & Travel (LC/RM)	0.00	1,000.00	-1,000.00	0.0%
6534 · Computer Maint./Supplies (283.14	2,500.00	-2,216.86	11.3%
6538 · Vehicle Maint./Fuel	50.06	2,500.00	-2,449.94	2.0%
6542 · Utilities - (LC/RM)	506.82	4,000.00	-3,493.18	12.7%
6545.1 · Res.Mgt./Palo Corona	0.00	56,000.00	-56,000.00	0.0%
6545.3 · Res.Mgt./Eolian Dunes	0.00	5,000.00	-5,000.00	0.0%
6545.4 · Res.Mgt./Marina Dunes	0.00	20,000.00	-20,000.00	0.0%
6545.6 · Res.Mgt./GRRP	0.00	37,000.00	-37,000.00	0.0%
6549 · Professional Services-PCM	1,200.00	45,000.00	-43,800.00	2.7%
6550 · PCM Land Acquisition	0.00	1,500,000.00	-1,500,000.00	0.0%
6561 · Depreciation - PCM	0.00	4,700.00	-4,700.00	0.0%
Total 6500 · Planning & Conservat	24,406.26	1,978,500.00	-1,954,093.74	1.2%
6690 · Reconciliation Discrepanci	0.01	0.00	0.01	100.0%
6900 · Assessment District				
6904 · Seasonal/Contract Staff-As:	0.00	20,000.00	-20,000.00	0.0%
6949 · Professional Services-Asse	14,770.49	245,000.00	-230,229.51	6.0%
6950 · Garland Park Improvement:	476.08	45,000.00	-44,523.92	1.1%
6960 · Equipment/Capital Outlay	0.00	65,000.00	-65,000.00	0.0%
6961 · Vehicle Acquisition	0.00	130,000.00	-130,000.00	0.0%
6966 · Palo Corona Improvements	742.50	88,000.00	-87,257.50	0.8%
6974 · Comm./Neigh. Park Improv	55,859.42	155,000.00	-99,140.58	36.0%
6975 · Cachagua Ctr. Play Equip.	0.00	40,000.00	-40,000.00	0.0%
6976 · Trail Construction & Rehab.	0.00	15,000.00	-15,000.00	0.0%
6978 · Visitor Center Planning/Des	0.00	250,000.00	-250,000.00	0.0%
6980 · Land Acquisition	1,618.73	850,000.00	-848,381.27	0.2%
6987 · Sherar Lease/Option Pmt.	0.00	60,000.00	-60,000.00	0.0%
6991 · Parks Security Systems	892.50	10,000.00	-9,107.50	8.9%
Total 6900 · Assessment District	74,359.72	1,973,000.00	-1,898,640.28	3.8%
Employee Benefit Account				
199 · Sec. 125 (Med. Reimb.)	-400.68			

Monterey Peninsula Regional Park District Budget vs. Actual FY 2017-18

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	Jul - Aug 17 Actual Revenue & Expenditures	Adopted Budget	\$ Over/Under Budget	% of Budget
Total Expense	589,033.88	8,329,555.00	7,740,521.12	7.1%
Net Ordinary Income	-545,479.14	-1,900,055.00	1,354,575.86	28.7%
Other Income/Expense				
Other Income				
9997 · Unrealized Gains/Loss CalT	10,044.85			
Total Other Income	10,044.85			
Other Expense				
16102 · Salaries Admin Contra	0.00			
16550 · PCM Land Acquisition Cor	0.00			
16961 · Vehicle Acq.-Asses. Contr	0.00			
16980 · Land Acquisitions/Imprv. C	0.00			
10987 · Sherar Lease/Option Pmt.	0.00			
Total Other Expense	0.00			
Net Other Income	10,044.85			
Net Income	-535,434.29	-1,900,055.00	1,364,620.71	28.18%

(#) Footnotes for variances greater than 100%

(1) Additional signs at Garland Park needed

Monterey Peninsula Regional Park District Budget Vs. Actual Prev Year Comparison July through August 2017

Note: These numbers are unaudited & subject to change
See footnotes for percentage of budget greater than 100%

	<u>Jul - Aug '17</u>	<u>Jul - Aug '16</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4010 · Property Tax	0.00	0.00	0.00	0.0%
4015 · Interest Earnings	32,022.53	-15,947.33	47,969.86	300.8% (1)
4020 · Rental Income	5,294.00	5,294.00	0.00	0.0%
4030 · Donations	569.41	370.29	199.12	53.8%
4035 · Reimbursements	0.00	0.00	0.00	0.0%
4040 · Environ. Education Programs	0.00	0.00	0.00	0.0%
4045 · Other Revenue	5,668.80	15.00	5,653.80	37692.0% (2)
4200 · Grant Income				
4213 · Prop. 117	0.00	0.00	0.00	0.0%
4214 · BWET Grant	0.00	49,961.00	-49,961.00	-100.0%
4215 · CR Parkway Grant	0.00	0.00	0.00	0.0%
4225.09 · Grants Receivable - Misc.	0.00	0.00	0.00	0.0%
Total 4200 · Grant Income	<u>0.00</u>	<u>49,961.00</u>	<u>-49,961.00</u>	<u>-100.0%</u>
4900 · Assessment Revenue	0.00	0.00	0.00	0.0%
Total Income	<u>43,554.74</u>	<u>39,692.96</u>	<u>3,861.78</u>	<u>-9.7%</u>
Expense				
10000 Suspense	0.00	0.00	0.00	0.0%
6100 · Administration				
6101 · Board Compensation	300.00	300.00	0.00	0.0%
6102 · Salaries/Admin	27,757.08	25,547.62	2,209.46	8.6%
6103 · Part Time Salaries	3,163.90	3,065.00	98.90	3.2%
6104 · Contract Staff	0.00	0.00	0.00	0.0%
6106 · Job Training & Education	1,004.00	1,002.37	1.63	0.2%
6107 · Admin Employee Benefits				
6107.01 · Health Insurance	10,308.11	9,333.34	974.77	10.4%
6107.02 · PERS	216,106.71	194,420.74	21,685.97	11.2%
6107.03 · Dental Insurance	180.65	180.65	0.00	0.0%
6107.04 · Vision Insurance	55.71	53.54	2.17	4.1%
6107.05 · Long Term Disability Ins.	332.44	198.56	133.88	67.4%
6107.06 · PARS Fund	19,000.00	19,000.00	0.00	0.0%
6107.07 · OPEB	0.00	0.00	0.00	0.0%
6107 · Admin Employee Benefits - Other	-374.80	0.00	-374.80	-100.0%
Total 6107 · Admin Employee Benefits	<u>245,608.82</u>	<u>223,186.83</u>	<u>22,421.99</u>	<u>10.0%</u>
6108 · Payroll Tax	157.27	246.45	-89.18	-36.2%

Monterey Peninsula Regional Park District Budget Vs. Actual Prev Year Comparison July through August 2017

Note: These numbers are unaudited & subject to change

See footnotes for percentage of budget greater than 100%

	<u>Jul - Aug '17</u>	<u>Jul - Aug '16</u>	<u>\$ Change</u>	<u>% Change</u>	
6108.01 · Payroll Expenses - Misc.	530.00	106.00	424.00	400.0%	(3)
6109 · Payroll Tax/Personnel	3,144.97	2,957.91	187.06	6.3%	
6112 · Insurance/Comp	23,221.66	13,737.16	9,484.50	69.0%	
6113 · Postage	6.59	7,866.47	-7,859.88	-99.9%	
6114 · Office Supplies	700.53	391.97	308.56	78.7%	
6120 · Printing	119.01	18,049.76	-17,930.75	-99.3%	
6122 · Legal Notice	663.00	331.50	331.50	100.0%	
6124 · Publications & Membership	524.00	3,015.00	-2,491.00	-82.6%	
6126 · Advertising	0.00	0.00	0.00	0.0%	
6130 · Travel, Conference/Meeting	1,486.69	3,034.40	-1,547.71	-51.0%	
6134 · Computer Maintenance	2,528.42	2,140.58	387.84	18.1%	
6136 · Equipment Maintenance	0.00	0.00	0.00	0.0%	
6137 · Equipment Rental	355.93	532.21	-176.28	-33.1%	
6138 · Vehicle Maintenance	579.06	35.86	543.20	1514.8%	(4)
6140 · Office Lease	11,600.40	11,154.24	446.16	4.0%	
6141- Bank Service Charges	0.00	50.00	-50.00	-100.0%	
6142 · Utilities	3,359.80	3,018.04	341.76	11.3%	
6147 · Elections	0.00	0.00	0.00	0.0%	
6148 · Property Taxes/Assessments	0.00	0.00	0.00	0.0%	
6149 · Prof/Special Services	13,323.11	4,763.84	8,559.27	179.7%	(5)
Total 6100 · Administration	340,134.24	324,533.21	15,601.03	4.8%	
6200 · Operations & Maintenance					
6202 · Salaries/Rangers	44,831.08	41,629.62	3,201.46	7.7%	
6204 · Seasonal/Contract Staff	363.75	298.56	65.19	21.8%	
6206 · Job Training & Education-O&M	0.00	0.00	0.00	0.0%	
6207 · Ranger Employee Benefits					
6207.01 · Health Insurance	14,241.36	16,699.59	-2,458.23	-14.7%	
6207.02 · PERS	9,468.14	8,134.47	1,333.67	16.4%	
6207.03 · Dental Insurance	482.52	728.12	-245.60	-33.7%	
6207.04 · Vision Insurance	205.51	206.72	-1.21	-0.6%	
6207.05 · Long Term Disability Insurance	591.24	486.21	105.03	21.6%	
6207 · Ranger Employee Benefits-Other	0.00	0.00	0.00	0.0%	
Total 6207 · Ranger Employee Benefits	24,988.77	26,255.11	-1,266.34	-4.8%	
6208 · Uniforms-O&M	3,000.00	3,000.00	0.00	0.0%	
6213 · Postage	0.00	0.00	0.00	0.0%	
6214 · Supplies	1,664.93	2,580.94	-916.01	-35.5%	
6216 · Tools-O&M	3,058.22	0.00	3,058.22	100.0%	
6220 · Printing-O&M	0.00	0.00	0.00	0.0%	

Monterey Peninsula Regional Park District Budget Vs. Actual Prev Year Comparison July through August 2017

Note: These numbers are unaudited & subject to change
See footnotes for percentage of budget greater than 100%

	Jul - Aug '17	Jul - Aug '16	\$ Change	% Change
6224 · Publications/Memberships	0.00	0.00	0.00	0.0%
6230 · Travel, Conferences, Meetings	0.00	0.00	0.00	0.0%
6232 · Mileage Reimbursement-O&M	0.00	0.00	0.00	0.0%
6234 · Computer Maint/Supplies	2,106.04	1,171.30	934.74	79.8%
6236 · Equipment Maintenance-O&M	449.37	673.68	-224.31	-33.3%
6237 · Equipment Rental-O&M	0.00	69.82	-69.82	-100.0%
6238 · Vehicle Maint/Fuel	3,503.05	5,827.46	-2,324.41	-39.9%
6241 · Janitorial Supplies	1,315.95	0.00	1,315.95	100.0%
6242 · Utilities-O&M	4,749.17	5,192.33	-443.16	-8.5%
6243 · Building Repairs	5,023.50	510.07	4,513.43	884.9% (6)
6245 · Resource Management	0.00	156.00	-156.00	-100.0%
6247 · Resource Mgmt. Trails	0.00	113.52	-113.52	-100.0%
6249 · Prof Svcs/Spec Svcs/Permits	0.00	0.00	0.00	0.0%
6260 · Equipment-O&M	0.00	0.00	0.00	0.0%
6263 · Park Signs	3,189.75	188.12	3,001.63	1595.6% (7)
6264 · Parking Lot	6,478.83	0.00	6,478.83	100.0%
6265 · Soberanes Fire	6,000.00	0.00	6,000.00	100.0%
Total 6200 · Operations & Maintenance	110,722.41	87,666.53	23,055.88	26.3%
6300 · Environmental Ed./Com. Outreach				
6302 · Salaries/EE-CO	19,151.08	18,326.62	824.46	4.5%
6304 · Seasonal/Contract Staff-Env. Ed	150.00	350.00	-200.00	-57.1%
6306 · Job Training & Education-Env. E	550.00	750.00	-200.00	-26.7%
6307 · EE/CO Benefits				
6307.01 · Health Insurance	3,566.74	3,522.38	44.36	1.3%
6307.02 · PERS	3,586.12	3,450.86	135.26	3.9%
6307.03 · Dental Insurance	180.65	180.65	0.00	0.0%
6307.04 · Vision Insurance	55.71	53.55	2.16	4.0%
6307.05 · Long Term Disability Insurance	234.34	172.33	62.01	36.0%
Total 6307 · EE/CO Benefits	7,623.56	7,379.77	243.79	3.3%
6308 · Uniforms-Env. Ed	600.00	600.00	0.00	0.0%
6312 · Insurance - EE/CO	0.00	0.00	0.00	0.0%
6313 · Postage-Env. Ed	225.00	215.00	10.00	4.7%
6314 · Environmental Supplies	278.66	65.99	212.67	322.3% (8)
6316 · Publications & Memberships	75.00	0.00	75.00	100.0%
6320 · Printing-Env. Ed	0.00	0.00	0.00	0.0%
6326 · Advertising- Env. Edu	0.00	0.00	0.00	0.0%
6330 · Travel/Conf/Meetings	0.00	645.42	-645.42	-100.0%
6334 · Computer Maint/Supplies-Env. Ed	1,423.17	657.78	765.39	116.4% (9)

Monterey Peninsula Regional Park District Budget Vs. Actual Prev Year Comparison July through August 2017

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	Jul - Aug '17	Jul - Aug '16	\$ Change	% Change
6337 · Equipment Rental/Leases	0.00	0.00	0.00	0.0%
6338 · Vehicle Maint/Fuel-Env. Ed	140.56	912.18	-771.62	-84.6%
6342 · Utilities-Env. Ed	1,370.80	1,254.48	116.32	9.3%
6349 · Professional Services	695.00	57.80	637.20	1102.4% (10)
6350 · Interpretive Programs(parks)	2,635.71	0.00	2,635.71	100.0%
6352 · Environmental Education	0.00	0.00	0.00	0.0%
6354 · Special Events	0.00	108.63	-108.63	-100.0%
6356 · Docent/Friends Program	1,381.09	125.38	1,255.71	1001.5% (11)
6360 · Equipment-Env. Ed	0.00	0.00	0.00	0.0%
6363 · BWET Grant	3,512.29	4,507.07	-994.78	-22.1%
Total 6300 · Environmental Ed./Com. Outreach	39,811.92	35,956.12	3,855.80	10.7%
999 · Depreciation Expense	0.00	0.00	0.00	0.0%
6500 · Planning & Conservation				
6502 · Salaries-Land Cons./Res. Mgmt.	16,456.08	15,722.62	733.46	4.7%
6504 · Seasonal/Contract Staff (LC/RM)	0.00	557.25	-557.25	-100.0%
6506 · Job Training & Education (LC/RM)	0.00	0.00	0.00	0.0%
6507 · Employee Benefits				
6507.01 · Health Insurance	2,645.50	2,637.09	8.41	0.3%
6507.02 · PERS	2,894.83	2,779.93	114.90	4.1%
6507.03 · Dental Insurance	153.51	153.91	-0.40	-0.3%
6507.04 · Vision Insurance	44.51	42.79	1.72	4.0%
6507.05 · Long Term Disability Insurance	162.81	122.50	40.31	32.9%
6507 · Employee Benefits - Other	0.00	0.00	0.00	0.0%
Total 6507 · Employee Benefits	5,901.16	5,736.22	164.94	2.9%
6514 · Supplies (LC/RM)	9.00	364.68	-355.68	-97.5%
6530 · Conference & Travel (LC/RM)	0.00	0.00	0.00	0.0%
6534 · Computer Maint./Supplies (LC/RM)	283.14	277.34	5.80	2.1%
6538 · Vehicle Maint./Fuel	50.06	385.94	-335.88	-87.0%
6542 · Utilities - (LC/RM)	506.82	92.39	414.43	448.6% (12)
6545.1 · Res.Mgt./Palo Corona	0.00	0.00	0.00	0.0%
6545.4 · Res.Mgt./Marina Dunes	0.00	0.00	0.00	0.0%
6549 · Professional Services-PCM	1,200.00	5,600.00	-4,400.00	-78.6%
6550 · PCM Land Acquisition	0.00	0.00	0.00	0.0%
Total 6500 · Planning & Conservation	24,406.26	28,736.44	-4,330.18	-15.1%
6690 · Reconciliation Discrepancy	0.01	0.00	0.01	100.0%

Monterey Peninsula Regional Park District Budget Vs. Actual Prev Year Comparison July through August 2017

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	<u>Jul - Aug '17</u>	<u>Jul - Aug '16</u>	<u>\$ Change</u>	<u>% Change</u>
6900 · Assessment District				
6904 · Seasonal/Contract Staff-Asses	0.00	0.00	0.00	0.0%
6949 · Professional Services-Asses.	14,770.49	10,789.14	3,981.35	36.9%
6950 · Garland Park Improvements	476.08	0.00	476.08	100.0%
6960 · Equipment/Capital Outlay	0.00	0.00	0.00	0.0%
6961 · Vehicle Acquisition-Asses.	0.00	0.00	0.00	0.0%
6966 · Palo Corona Improvements	742.50	4,007.10	-3,264.60	-81.5%
6974 · Comm./Neigh. Park Improve.	55,859.42	29,926.49	25,932.93	86.7%
6975 · Cachagua Ctr. Play Equip.	0.00	0.00	0.00	0.0%
6976 · Trail Construction & Rehab.	0.00	247.61	-247.61	-100.0%
6980 · Land Acquisition/Improvements	1,618.73	0.00	1,618.73	100.0%
6987 · Sherar Lease/Option Pmt.	0.00	0.00	0.00	0.0%
6991 · Parks Security Systems	892.50	223.75	668.75	298.9% (13)
Total 6900 · Assessment District	74,359.72	45,194.09	29,165.63	64.5%
Employee Benefit Account				
199 · Sec. 125 (Med. Reimb.)	-400.68	-1,534.68	1,134.00	-73.9%
Total Expense	589,033.88	520,551.71	68,482.17	13.2%
Net Ordinary Income	-545,479.14	-480,858.75	-64,620.39	13.4%
Other Income/Expense				
Other Income				
9997 · Unrealized Gains/Loss CalTRUST	10,044.85	0.00	10,044.85	100.0%
Total Other Income	10,044.85	0.00	10,044.85	100.0%
Other Expense				
16102 · Salaries/Admin Contra	0.00	0.00	0.00	0.0%
16107 · OPEB Prefunding Expense Contra	0.00	0.00	0.00	0.0%
16350 · Interpretive Programs Contra	0.00	0.00	0.00	0.0%
16550 · PCM Land Acquisition Contra	0.00	0.00	0.00	0.0%
16961 · Vehicle Acq.-Asses. Contra	0.00	0.00	0.00	0.0%
16966 · Palo Corona Improvements Contra	0.00	0.00	0.00	0.0%
16980 · Land Acquisitions/Imprv. Contra	0.00	0.00	0.00	0.0%
10987 · Sherar Lease/Option Pmt. Contra	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	10,044.85	0.00	10,044.85	100.0%
Net Income	-535,434.29	-480,858.75	-54,575.54	-11.35%

Monterey Peninsula Regional Park District
Budget Vs. Actual Prev Year Comparison
July through August 2017

Note: These numbers are unaudited & subject to change
See footnotes for percentage of budget greater than 100%

<u>Jul - Aug '17</u>	<u>Jul - Aug '16</u>	<u>\$ Change</u>	<u>% Change</u>
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(#) Footnotes for variances greater than 100%

- (1) Interest earnings recorded separately from Unrealized Gains & Losses this FY
- (2) Memorial bench and encroachment permit received this FY
- (3) This is where vacation use for part time employees is recorded
- (4) Annual service for the Ford Escape
- (5) Timing of the LAFCO invoice
- (6) Repairs at Ranch House rental unit
- (7) Garland Park new and replacement signage
- (8) Extra cleaning supplies for thorough cleanup of the Garland Visitor Center
- (9) Creative Cloud software purchase made this year
- (10) Cleaning services for the Garland Visitor Center
- (11) Training tuition for interpretive workshop
- (12) Timing of shared road repair costs invoice
- (13) Garland electric gate parts and repairs

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
STAFF REPORT**

- BOARD MEETING:** October 11, 2017
- SUBJECT:** San Clemente Dam Art Sculpture
- PRESENTER:** Jackie Nelson, Environmental Education Supervisor
- REPORT:** Ms. Paola Berthion, renowned local artist and award-winning author has met with Staff regarding the proposed creation of a sculpture depicting the Carmel River's restoration. The proposed art piece will be installed at MPRPD's future headquarters and entrance to Palo Corona Regional Park (ATTACHMENT 1: Vision Statement).
- Ms. Berthion has a deep understanding of engaging people with nature and an ability to share the importance and relevance of the Carmel River watershed with the Peninsula's residents and visitors through her art. While chronicling the San Clemente Dam's removal, the river's restoration, and improved access for steelhead trout, Ms. Berthion secured rebar and other former dam materials and artifacts. She also envisions using pieces of concrete and logs from that site to add to the visual story of the dam removal and river restoration "*Transformation in Restoration*" art piece.
- By partnering with another local artist to assemble a unique sensory sculpture and providing a complementary interpretive panel, Ms. Berthion's proposed sculpture aligns with the MPRPD 2016-2020 Strategic Plan's goal of engaging people with nature and enhancing relevance to the community.
- FISCAL IMPACT:** Art Sculpture estimated at \$6,995, not including installation.
- FUNDING SOURCE:** Adopted budget FY 2017-2018: Interpretive Program-6350
- FUNDING BALANCE:** \$12,300 of \$15,000 budgeted available
- RECOMMENDATION:** Staff respectfully recommends that the Monuments, Art and Exhibits Committee's members, Directors Dalessio and Pofahl, schedule a meeting to review and discuss the proposal in greater detail with Staff.

April 19, 2017

Guiding vision and metaphors for the sculpture:

Transformation in Restoration:

Creating a sculpture in the form of spirals relates to many aspects of life through the movement of air and water, inside and outside the human body. Rivers are the life blood of the Earth as is the blood that runs through our arteries. Transforming the metal from the dam that once held the river back into a spiral highlights that water is a selfless medium that is always giving to support life. Water and rivers purify, refresh and revive, heal and strengthen. Water is a mediator between contrasts, smoothing rocks down to sand and silt and in doing so, creates new opportunities for other forms of life. The act of creating this sculpture from the defunct dam is another form that the restoration of the river has given birth to.

In ecological terms, taking the dams off the river at this location allows the water to flow and become alive again. The rhythm of life is restored through the increased flow of spirals and vortexes in the river. The Carmel River is healing itself with rhythmic flows and floods of sediment, rocks, leaf litter, logs, all providing the necessary habitat for the Carmel River steelhead trout, lamprey, California redlegged frog, birds, reptiles, salamanders and turtles and all the macro-invertebrates they feed on. The restoration of the river can also help to restore the health of the whole watershed through people learning, understanding, and acting upon what the river needs to support all life.

In the big picture, the removal of the largest dam in California to date provides a prime opportunity to inspire generations to come about the value and power of free-flowing rivers.

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