

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** January 9, 2019  
**TO:** Board of Directors  
**FROM:** Caine Camarillo, Supervising Ranger  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Bid Package for Vibratory Compactor/Roller

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**RECOMMENDED ACTION**

Staff recommends that the Board of Directors approve the Request for Bids package for a Compactor/Tandem Vibratory Roller and authorize staff to solicit bids from vendors for this item as presented herein.

**FISCAL IMPACT:**

Funds are allocated in the approved FY2018-2019 Assessment District Budget.

**DISCUSSION:**

The approved FY2018-2019 Assessment District Budget includes \$55,000 for a new Compactor/Tandem Vibratory Roller. This machine will be used to achieve suitable compaction of aggregate road base material during road and trail reconstruction projects, as well as allow staff to complete parking lot repairs in-house. Staff has prepared a Request for Bids package for the machine (**ATTACHMENT 1**) which includes the following components: Invitation to submit bid cover letter from the General Manager, information to bidders, machine specifications, bid form, list of local request for bid recipients (vendor list), and legal notice of request for bids; Staff has decided to purchase outright, as opposed to financing.

A suggested schedule leading to the Board of Directors acceptance of bid is as follows:

January 10, 2019	Mail out request for bids
January 13, 2019	Publish Notice for request of bids in local newspaper
January 31, 2019	Deadline for receipt of bids
February 13, 2019	Board of Directors accepts bid

**ATTACHMENTS:**

1. [Request for Bids package - Compactor/Tandem Vibratory Roller](#)