

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: February 7, 2018
TO: Board of Directors
FROM: Shuran Parker, Administrative Services Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of Resolution #2018-01, Authorizing Amendments to Fiscal Year 2017-18 Budget

RECOMMENDED ACTION

It is recommended that the Board approve Resolution #2018-01 (**ATTACHMENT 1**), authorizing the Budget adjustments listed below.

FISCAL IMPACT:

The recommended Budget adjustments will result in increased appropriations of \$146,600 across all divisional accounts in the general fund with a \$760,000 decrease to Assessment District (AD) appropriations. With respect to District revenues, the total recommended adjustments amount to \$155,00 over budget, combining the general fund and AD.

DISCUSSION:

Upon review and analysis of the District's Budget, the following table lists the Budget amendments proposed for approval. As explained in the Mid-Year Budget Report, there are a few key reasons for the many adjustments being recommended, most notable are the delayed move to the Rancho Canada/Palo Corona complex, repair work associated with the Soberanes Fire, timing of grant awards and funding, and savings from some staff vacancies and retirements.

Except for the Operations and Maintenance Division, where Fire repair and restoration projects are budgeted, all other division year-end projections are under Budget.

The chart below contains a detailed list of all Budget adjustments that staff is requesting for Fiscal Year 2017-18. It is recommended that the Board approve Resolution #2018-01 authorizing the listed Budget amendments.

Division	Account	Amendment	New Budget Amount
Admin.	6140-Office Lease	28,000	64,000
Admin.	6148-Property Taxes/Assessments	-20,000	5,000
O & M	6202-Salaries	-105,200	500,000
O & M	6207.01-Health Insurance	-43,000	115,000
O & M	6207.02-PERS	-15,000	100,000
O & M	6207.03-Dental	-3,000	5,000

Division	Account	Amendment	New Budget Amount
O & M	6207.04-Vision	-400	2,000
O & M	6207.05-Life/ADD, STD, LTD, EAP	-2,000	6,000
O & M	6214-Supplies	-5,000	15,000
O & M	6216-Tools	-2,500	5,000
O & M	6230-Travel, Conference/Mtgs.	-4,000	3,000
O & M	6234-Computer Maint./Supplies	-1,000	10,000
O & M	6236-Equipment Maint.	-3,000	12,000
O & M	6238-Vehicle Maint/Fuel	5,000	25,000
O & M	6241-Janitorial Supplies	2,000	12,000
O & M	6260-Equipment	-2100	5,000
O & M	6263-Park Signs	4,500	7,000
O & M	6264-Parking Lot	2,000	10,000
O & M	6265-Soberanes Fire Repairs	400,000	1,200,000
EECO	6304-Seasonal/Contract Staff	6,000	9,000
EECO	6363-BWET Grant Expenditures	78,000	78,000
Cap	6481-ADA Facilities	-5,000	0
Cap	6493.6-Cooper House	-5,000	0
P & C	6502-Salaries	-74,500	123,000
P & C	6507.03-Dental	-1,100	900
P & C	6507.04-Vision	-700	300
P & C	6507.05-Life/ADD, STD, LTD, EAP	-1,100	900
P & C	6514-Supplies	-300	1,000
P & C	6538-Vehicle Maint/Fuel	-1,000	1,500
P & C	6542-Utilities	-3,000	1,000
P & C	6545.1-Res Mgmt/PCRCP	-21,000	35,000
P & C	6543.3-Res Mgmt/Eolian Dunes	-5,000	0
P & C	6545.6-Res Mgmt/GRRP	-32,000	5,000
AD	6904-Seasonal/Contract Staff	-5,000	15,000
AD	6950-GRRP Improvements	-20,000	25,000
AD	6966-PCRCP Improvements	-30,000	58,000
AD	6976-Trail Construction/Rehab	-5,000	10,000
AD	6978-Visitor Center Plan/Design	-250,000	0
AD	6980-Land Acquisition/Improvements	-650,000	200,000
	Expenditures Variance/New Total over or (under) Budget	(613,400)	7,716,155
Revenue	4015-Interest Earnings	75,000	125,000
Revenue	4045-Other Earnings	2,000	12,000
Revenue	4214-BWET Grant	78,000	78,000
	Revenue Variance/New Total over or (under) Budget	155,000	6,584,500

ATTACHMENT: 1. Resolution #2018-01

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
RESOLUTION #2018-01
February 7, 2018**

**A RESOLUTION AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2017-18
DISTRICT BUDGET**

WHEREAS, the Budget of the MONTEREY PENINSULA REGIONAL PARK DISTRICT for FY 2017-18 was adopted by Resolution #2017-08 of the Board of Directors at the regular meeting of June 14, 2017; and

WHEREAS, in connection with the annual Mid-Year Budget review and analysis, it has been determined that various adjustments to the Budget are warranted and justified in order to carry out the goals, programs and objectives of the District; and

WHEREAS, it has been determined that there is sufficient funding available to pay for the proposed Budget adjustments;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA REGIONAL PARK DISTRICT that the FY 2017-18 Budget is hereby amended in accordance with the following schedule of amendments:

Division	Account	Amendment	New Budget Amount
Admin.	6140-Office Lease	28,000	64,000
Admin.	6148-Property Taxes/Assessments	-20,000	5,000
O & M	6202-Salaries	-105,200	500,000
O & M	6207.01-Health Insurance	-43,000	115,000
O & M	6207.02-PERS	-15,000	100,000
O & M	6207.03-Dental	-3,000	5,000
O & M	6207.04-Vision	-400	2,000
O & M	6207.05-Life/ADD, STD, LTD, EAP	-2,000	6,000
O & M	6214-Supplies	-5,000	15,000
O & M	6216-Tools	-2,500	5,000
O & M	6230-Travel, Conference/Mtgs	-4,000	3,000
O & M	6234-Computer Maint/Supplies	-1,000	10,000
O & M	6236-Equipment Maint.	-3,000	12,000
O & M	6238-Vehicle Maint/Fuel	5,000	25,000
O & M	6241-Janitorial Supplies	2,000	12,000
O & M	6260-Equipment	-2100	5,000
O & M	6263-Park Signs	4,500	7,000

Division	Account	Amendment	New Budget Amount
O & M	6264-Parking Lot	2,000	10,000
O & M	6265-Soberanes Fire Repairs	400,000	1,200,000
EECO	6304-Seasonal/Contract Staff	6,000	9,000
EECO	6363-BWET Grant Expenditures	78,000	78,000
Cap	6481-ADA Facilities	-5,000	0
Cap	6493.6-Cooper House	-5,000	0
P & C	6502-Salaries	-74,500	123,000
P & C	6507.03-Dental	-1,100	900
P & C	6507.04-Vision	-700	300
P & C	6507.05-Life/ADD, STD, LTD, EAP	-1,100	900
P & C	6514-Supplies	-300	1,000
P & C	6538-Vehicle Maint/Fuel	-1,000	1,500
P & C	6542-Utilities	-3,000	1,000
P & C	6545.1-Res Mgmt/PCRP	-21,000	35,000
P & C	6543.3-Res Mgmt/Eolian Dunes	-5,000	0
P & C	6545.6-Res Mgmt/GRRP	-32,000	5,000
AD	6904-Seasonal/Contract Staff	-5,000	15,000
AD	6950-GRRP Improvements	-20,000	25,000
AD	6966-PCRP Improvements	-30,000	58,000
AD	6976-Trail Construction/Rehab	-5,000	10,000
AD	6978-Visitor Center Plan/Design	-250,000	0
AD	6980-Land Acquisition/Improvements	-450,000	400,000
	Expenditures Variance/New Total over or (under) Budget	(613,400)	7,716,155
Revenue	4015-Interest Earnings	75,000	125,000
Revenue	4045-Other Earnings	2,000	12,000
Revenue	4214-BWET Grant	78,000	78,000
	Revenue Variance/New Total over or (under) Budget	155,000	6,584,500

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the MONTEREY PENINSULA REGIONAL PARK DISTRICT at Carmel, California, this 7th day of February 2018, by the following vote:

AYES: Directors

NAYS: Directors

ATTEST:

Kelly Sorenson, President
Board of Directors

Shane Anderson, Secretary/Treasurer
Board of Directors