

MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING

DATE: August 7, 2019
TO: Board of Directors
FROM: Jackie Nelson, Environmental Education Supervisor
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of Revised Environmental Education Coordinator-Programs Job Description

RECOMMENDED ACTION:

Staff respectfully recommends that the Board consider accepting and approving the revised Environmental Education Coordinator-Programs Job Description. **(ATTACHMENT 1)**.

FISCAL IMPACT:

There is no fiscal impact with taking this action.

FUNDING SOURCE:

Not applicable

FUNDING BALANCE:

Not applicable

DISCUSSION:

The Board of Directors adopted the Fiscal Year 2019-20 budget following the public hearing held on June 12, 2019. The approved budget included funding for a full-time Environmental Education Coordinator-Programs (EEC-P) contract position. To better reflect programmatic needs, advertise the position and reach the most qualified candidates the current EEC-P job statement, approved in May 2007 **(ATTACHMENT 2)**, has been updated.

Restructured to align with the MPRPD Strategic Plan goals the EEC-P position skill sets, and responsibilities, include managing the Let's Go Outdoors! activities (launched in 2008), operating two MPRPD centers, designing and implementing interpretive programs, developing environmental education partnerships, curriculum, and programs with an emphasis of knowing state and national science standards, using technologies for planning and mapping, and promoting MPRPD through social media and other venues.

The EECO Division respectfully requests that the Board approve the Revised Environmental Education Coordinator-Programs Job Description.

ATTACHMENT:

1. [Revised Environmental Education Specialist Job Description, August 2019](#)
2. [Environmental Education Specialist Job Description, May 2007](#)