

**Monterey Peninsula
Regional Park District**

Revenues, Expenditures & Fund Balance

Nonspendable:

Prepaid expenses \$91,050

Restricted:

Purchase of coastal property \$2,382,889

Assigned:

Property acquisition \$780,000

Unassigned:

Half operating budget \$3,429,628

Accumulated depreciation \$1,129,874

Unanticipated expenditures \$1,000,000

Assessment District \$3,401,066

Remaining unassigned \$2,659,016

Fund Balance 07/01/18 \$14,873,523

FY 2018-19

Estimated Revenues \$8,248,113

Estimated Expenditures \$7,171,414

Estimated Fund Balance 6/30/19 \$15,950,222

FY 2019-20

Projected Revenues \$7,021,600

Projected Expenditures \$10,383,105

Projected Fund Balance 6/30/20¹ \$12,588,717

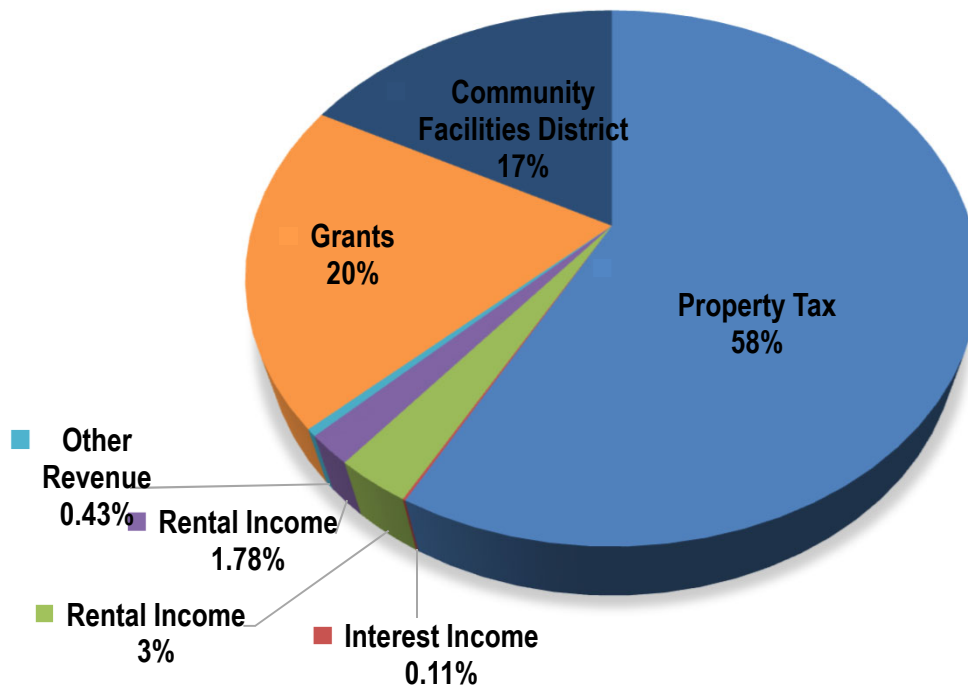
**Monterey Peninsula
Regional Park District**

**Summary of Revenues
FY2016-17 thru FY2019-20**

Description	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
<u>General Fund</u>					
Property Tax	3,689,571	3,913,528	3,796,000	3,796,000	4,061,700
Interest Income	135,362	9,253	10,000	7,500	7,500
Dividend Income	0	242,262	140,000	200,000	200,000
Rental Income	31,765	63,776	100,000	125,000	125,000
Environ. Ed. Program Fees	3,600	2,810	0	0	3,600
Other Revenue	13,473	839,605	10,000	1,294,808	30,000
General Fund Totals	3,873,771	5,071,235	4,056,000	5,423,308	4,427,800
Grants:					
Proposition 117	1,500,000	1,500,000	1,500,000	1,500,000	950,000
Other Grants	29,061	9,693,156	25,000	30,478	435,800
Grant Totals	1,529,061	11,193,156	1,525,000	1,530,478	1,385,800
Total General Fund & Grants	5,402,831	16,264,392	5,581,000	6,953,786	5,813,600
Assessment District Fund	1,212,450	1,235,679	1,294,327	1,294,327	0
CFD - Services (70%)	0	0	0	0	845,600
CFD - Facilities (30%)	0	0	0	0	362,400
Total Community Facilities District	0	0	0	0	1,208,000
TOTAL REVENUE	6,615,281	17,500,071	6,875,327	8,248,113	7,021,600

Monterey Peninsula Regional Park District

Summary of Revenues by Type FY2019-20



Total FY2019-20 Revenues: \$7,021,600

Property Tax	4,061,700
Interest Income	7,500
Dividend Income	200,000
Rental Income	125,000
Other Revenue	30,000
Grants	1,385,800
Community Facilities Distri	1,208,000
Total	7,021,600

**Monterey Peninsula
Regional Park District**

**Summary of Expenditures
FY2016-17 thru FY2019-20**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
Administration	1,346,267	1,250,184	1,735,705	1,769,805	1,895,805
Operations & Maintenance	1,035,628	2,271,384	1,252,650	1,483,609	1,296,800
Environmental Ed./ Comm. Outreach	461,181	479,500	499,500	538,100	693,300
Planning & Conservation	1,859,299	1,809,153	1,874,400	1,808,900	1,804,200
Capital Projects	0	0	48,000	54,000	85,000
General Fund Total	4,702,375	5,810,222	5,410,255	5,654,414	5,775,105
Assessment District	545,466	955,805	1,449,000	1,517,000	3,400,000
CFD - Services (70%)	0	0	0	0	845,600
CFD - Facilities (30%)	0	0	0	0	362,400
Community Facilities District	0	0	0	0	1,208,000
District Totals	5,247,842	6,766,027	6,859,255	7,171,414	10,383,105

Monterey Peninsula Regional Park District

Staffing Summary, Full-time Equivalents FY2016-17 thru FY2019-20

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Proposed
Administration:				
General Manager	0.25	0.25	0.25	0.25
Finance Manager	1.00	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00	1.00
Administrative Assistant (Contract)	1.00	1.00	1.00	1.50
Division Total	3.25	3.25	3.25	3.75
Operation & Maintenance:				
General Manager	0.25	0.25	0.25	0.25
Supervising Ranger	1.00	1.00	1.00	1.00
Ranger	5.00	5.00	5.00	5.00
Ranger (Contract)	1.00	0.00	1.00	1.00
Park Maintenance Aide (Contract)	0.00	0.00	0.00	1.00
Division Total	7.25	6.25	7.25	8.25
Environmental Education/ Community Outreach:				
General Manager	0.25	0.25	0.25	0.25
Environmental Education Supervisor	1.00	1.00	1.00	1.00
Env. Education Coordinator - Programs	0.00	0.00	0.00	1.00
Env. Education Coordinator - Volunteers	1.00	1.00	1.00	1.00
Env. Education Specialist (Contract)	0.00	0.00	0.00	1.00
Division Total	2.25	2.25	2.25	4.25
Planning & Conservation:				
General Manager	0.25	0.25	0.25	0.25
Planning & Conservation Manager	1.00	1.00	0.00	0.00
Division Total	1.25	1.25	0.25	0.25
District Totals	14.00	13.00	13.00	16.50

**Monterey Peninsula
Regional Park District**

**Long Term Debt Summary
FY2019-20**

	2019-20 Payment	Principal Balance at 6/30/20
Joyce Stevens Monterey Pine Forest Preserve acquisition	950,000	0
Totals	950,000	0

ADMINISTRATION
FY2016-17 thru FY2019-20
EXPENDITURES

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-20 PROPOSED
PERSONNEL:						
Board Compensation	6100	4,000	5,100	7,000	7,000	7,000
Salaries - Full-time	6102	311,715	337,845	356,100	356,100	373,500
Salaries - Part-time	6103	38,384	41,725	45,600	45,600	24,400
Seasonal/Contract Services	6104	0	0	0		50,200
Job Training & Education	6106	7,803	6,223	10,000	10,000	10,000
Employee Benefits	6107	325,129	408,132	442,900	775,500	823,100
Payroll Tax/Personnel	6109	21,099	21,064	25,000	25,000	25,000
TOTAL PERSONNEL		708,130	820,088	886,600	1,219,200	1,313,200
SERVICES & SUPPLIES:						
Insurance	6112	88,918	101,970	150,000	150,000	110,000
Postage	6113	8,908	1,439	3,000	3,000	3,000
Supplies	6114	5,395	10,952	10,000	10,000	10,000
Printing	6120	19,783	1,260	10,000	5,000	5,000
Legal Notice	6122	6,284	4,475	8,000	8,000	8,000
Publications and Memberships	6124	14,988	10,235	15,000	15,000	20,000
Advertising	6126	1,122	0	10,000	10,000	5,000
Travel, Conference & Meetings	6130	12,891	12,185	15,000	15,000	15,000
Mileage Reimbursement	6132	0	291	1,000	1,000	1,000
Computer Maintenance/Supplies	6134	13,283	18,636	20,000	20,000	22,000
Equipment Maintenance	6136	0	0	500	500	500
Equipment Rental/Leases	6137	2,391	2,823	10,000	10,000	5,000
Vehicle Maintenance & Fuel	6138	659	1,077	1,500	2,000	3,000
Office Lease	6140	67,149	64,322	0	0	0
Bank Service Charges	6141	185	0	0	0	0
Utilities	6142	22,426	29,003	60,000	85,000	85,000
Elections	6147	224,659	0	328,000	0	0
Taxes/assessments	6148	1,804	1,768	7,000	16,000	20,000
Professional/Spec. Serv./Permits	6149	147,187	166,136	200,000	200,000	270,000
TOTAL SERVICE/SUPPLY		638,033	426,571	849,000	550,500	582,500
CAPITAL OUTLAY:						
Depreciation Expense	6161	105	105	105	105	105
Office Relocation	6162	0	3,420	0	0	0
TOTAL CAPITAL OUTLAY		105	3,525	105	105	105
PROGRAM TOTAL		1,346,267	1,250,184	1,735,705	1,769,805	1,895,805

**ADMINISTRATION
FY2019-20
LINE ITEM DETAIL**

ACCT. #	DESCRIPTION	APPLICATION	BASIS	PROPOSED
6100	Board Compensation	Regular, Special & Committee meetings	B	\$7,000
6102	Salaries/Full-Time	General Manager (25%) Finance Manager Administrative Services Manager	A	\$373,500
6103	Salaries/Part-Time	Administrative Assistant	A	\$24,400
6104	Contract Staff	Administrative Assistant	A	\$50,200
6106	Job Training & Education	Board/Admin. training, All-Staff	A	\$10,000
6107	Employee Benefits	Retirement (Division & Lump Sum), Health, Disability, Vision, Dental, Medicare, Retiree Medical Lump Sump Long Term Liability	A	\$823,100
6109	Payroll Tax/Personnel	Federal, State payroll taxes	A	\$25,000
6112	Insurance	Workers Compensation General Liability, Property, Crime	B, C	\$110,000
6113	Postage	Individual, Large mailings and Misc. mail	B	\$3,000
6114	Supplies	General office and Administrative supplies	B	\$10,000
6120	Printing	Copies, Brochures, Stationary	A	\$5,000
6122	Legal Notice	Newspaper and Legal notices	B	\$8,000
6124	Publications & Memberships	Special District, Parks & Rec., Chamber memberships, Govt., HR Acctg./Finance publications	A	\$20,000
6126	Advertising	Misc. Advertising	A	\$5,000
6130	Conference & Travel	CSMFO, GMFOA, CSDA, NRPA CJPIA, LCW, etc. conferences	A	\$15,000
6132	Mileage Reimbursement	Mileage reimbursement	A	\$1,000
6134	Computer Maint. & Supply	IT Services., Offsite backup Website Maintenance, Software	A	\$22,000

		Timekeeping, Printer, Ink, etc.		
6136	Equipment Maintenance	Copier, Fax, Typewriter, Misc. Office equip.	B	\$500
6137	Equipment Rental	Copier machine, Postage machine, Security equipment	C	\$5,000
6138	Vehicle Maintenance/fuel	Vehicle Maintenance/Fuel costs	B	\$3,000
6142	Utilities	Share of Office Utility Expenses	B	\$85,000
6148	Taxes/assessments	Property assessments & fees	A	\$20,000
6149	Professional/Special Serv./ Permits	Legal Counsel, Audit, LAFCO fees, CPA, Salary/Benefits Survey, Janitorial, etc.	B, C	\$270,000
6161	Depreciation Expense	Annual Replacement Fund	C	\$105
	TOTAL			\$1,895,805

BASIS FOR ESTIMATES:

A - Based on known & estimated costs

B - Based on prior experience

C - Based on formula, schedule, or agreement

OPERATIONS & MAINTENANCE
FY2016-17 thru FY2019-20
EXPENDITURES

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-20 PROPOSED
PERSONNEL:						
Salaries - Full-time	6202	560,746	538,818	557,900	557,900	570,100
Salaries - Part-time	6203	0	0	0	0	0
Seasonal/Contract Services	6204	1,897	4,241	58,000	58,000	96,800
Job Training & Education	6206	7,013	2,054	3,000	3,000	3,000
Employee Benefits	6207	230,960	292,626	345,700	340,500	352,400
Uniforms	6208	3,000	3,000	3,000	3,000	3,000
TOTAL PERSONNEL		803,616	840,739	967,600	962,400	1,025,300
SERVICES & SUPPLIES:						
Insurance	6212	0	0	0	0	0
Postage	6213	46	29	100	100	100
Supplies	6214	20,003	16,820	25,000	25,000	20,000
Tools	6216	1,057	7,143	5,000	5,000	3,000
Printing	6220	3,788	1,540	5,000	5,000	3,000
Publications and Memberships	6224	361	305	350	350	300
Advertising	6226	0	245	0	0	0
Conference & Travel	6230	1,049	99	7,000	7,000	5,000
Mileage Reimbursement	6232	0	0	100	100	100
Computer Maintenance/Supplies	6234	8,301	11,046	15,000	15,000	15,000
Equipment Maintenance	6236	10,420	11,683	15,000	15,000	15,000
Equipment Rental	6237	1,223	758	2,500	2,500	2,000
Vehicle Maintenance & Fuel	6238	21,870	28,287	17,500	20,000	15,000
Janitorial Supplies	6241	6,554	10,326	12,000	12,000	15,000
Utilities	6242	36,002	37,101	50,000	50,000	50,000
Building Repairs	6243	11,033	34,764	12,500	12,500	10,000
Facility/Infrastructure Assessment	6244	0	0	0	0	0
Natural Resource Maintenance	6245	1,023	3,165	0	0	0
Trail Maintenance	6247	470	879	10,000	2,500	0
Professional Services	6249	0	0	0	0	0
Volunteer Recognition	6253	0	0	0	0	0
TOTAL SERVICE/SUPPLY		123,202	164,191	177,050	172,050	153,500
CAPITAL OUTLAY:						
Equipment	6260	0	4,996	8,000	8,000	13,000
Vehicle Acquisition/Replace.	6261	0	0	0	0	0
Depreciation Expense	6262	66,700	70,000	80,000	80,000	80,000
Park Signs	6263	1,644	8,896	5,000	2,500	5,000
Parking Areas/Access Roads	6264	5,445	10,437	15,000	22,000	20,000
Soberanes Fire	6265	35,021	1,092,188	0	138,795	0
Winter Storms	6266	0	79,938	0	97,864	0
TOTAL CAPITAL OUTLAY		108,810	1,266,455	108,000	349,159	118,000
PROGRAM TOTAL		1,035,628	2,271,384	1,252,650	1,483,609	1,296,800

OPERATIONS & MAINTENANCE
FY2019-20
LINE ITEM DETAIL

ACCT. #	ACCOUNT	APPLICATION	BASIS	PROPOSED
6202	Salaries/Full-Time	General Manager (25%) Supervising Ranger Rangers (5)	A A A	\$570,100
6204	Seasonal/Contract Staff	Seasonal Ranger(s) Park Maintenance Aides (2)	A A	\$96,800
6206	Job Training & Education	Ranger workshops/classes	A, C	\$3,000
6207	Employee Benefits	Retirement, Health, Disability, Vision, Dental, Medicare Retiree Medical	A	\$352,400
6208	Uniforms	Staff uniform allowance	C	\$3,000
6213	Postage	Misc. mailings	A	\$100
6214	Supplies	Misc. Hardware, Lumber, Office supplies, Safety equipment	A	\$20,000
6216	Tools	Chainsaw replacement, Power tools	A	\$3,000
6220	Printing	Park maps, misc.	A	\$3,000
6224	Publications & Memberships	Trade periodicals	A	\$300
6230	Conference & Travel	Professional conferences, training	A	\$5,000
6232	Mileage Reimbursement	Mileage Reimbursement	A	\$100
6234	Computer Maint & Supplies	IT Services, Paper, Ink	A	\$15,000
6236	Equipment Maintenance	Tractors, Trailers, Off-road, etc.	A, B	\$15,000
6237	Equipment Rental	Log splitter, etc.	A	\$2,000
6238	Vehicle Maintenance/fuel	Pick-up trucks/Trailers, Off-road, etc. Service, Repairs, Fuel	A, B	\$15,000
6241	Janitorial Supplies	Cleaning, Paper supplies, MuttMitts	A	\$15,000
6242	Utilities	PG&E, Water, Telephones, Internet, Propane, Dumpster Portable toilet pumping	A, B	\$50,000
6243	Building/Facility Repairs	Misc. repairs Rental Property repairs	A A	\$10,000

6260	Equipment	Jackhammer, T-post pounder DR ATV Mower	A	\$13,000
6262	Depreciation Expense	Annual Depreciation Fund	C	\$80,000
6263	Park Signs	District-wide standard signage	A	\$5,000
6264	Parking areas/access roads	Seasonal road & Parking lot repairs Corona Road annual fee Special maintenance	A, B A A	\$20,000
TOTAL				\$1,296,800

BASIS FOR ESTIMATES

- A - Based on known & estimated costs
- B - Based on prior experience
- C - Based on formula, schedule, or agreement

ENVIRONMENTAL EDUCATION / COMMUNITY OUTREACH
FY2016-17 thru FY2019-20
EXPENDITURES

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-20 PROPOSED
PERSONNEL:						
Salaries - Full-time	6302	238,503	229,813	235,100	235,100	247,100
Salaries - Part-time	6303	0	0	0	0	39,400
Seasonal/Contract Services	6304	2,100	7,435	3,000	28,000	92,300
Job Training & Education	6306	1,148	2,814	2,500	2,500	3,200
Employee Benefits	6307	79,201	99,843	107,100	107,100	124,800
Uniforms	6308	600	600	600	600	600
TOTAL PERSONNEL		321,552	340,505	348,300	373,300	507,400
SERVICES & SUPPLIES:						
Insurance	6312	367	369	1,500	1,500	1,500
Postage	6313	21,474	21,275	22,000	12,000	25,000
Supplies	6314	2,119	2,828	2,400	4,400	10,000
Publications and Memberships	6316	583	550	500	500	1,000
Printing	6320	29,902	21,560	22,000	12,000	30,000
Advertising	6326	1,279	1,759	5,000	5,000	7,000
Travel, Conference & Meetings	6330	651	1,000	1,000	3,000	2,000
Mileage Reimbursement	6332	0	0	0	0	0
Computer Maintenance/Supplies	6334	5,296	6,222	8,000	8,000	9,000
Equipment Rental/Leases	6337	0	0	5,000	5,000	6,200
Vehicle Maintenance & Fuel	6338	3,021	1,366	3,500	3,500	3,500
Utilities	6342	8,344	7,966	15,000	15,000	15,000
Resource Mgmt.-PCRP	6345	0	0	0	0	0
Resource Mgmt.-Roberts Lake	6345	0	0	0	0	0
Professional Services	6349	5,767	8,872	9,000	12,000	15,000
Interpretive Programs (Parks)	6350	17,034	14,849	8,500	38,500	30,000
Environ. Education (Schools)	6352	708	859	1,500	1,500	1,500
Special Events (Outreach)	6354	866	518	1,200	3,200	3,000
Docent/Volunteer Program	6356	5,599	5,232	7,000	7,000	7,000
Public Information Program	6358	0	0	0	0	0
VC Garden/Arboretum	6362	0	0	0	0	0
BWET Grant	6363	32,120	35,564	25,000	19,600	0
TOTAL SERVICE/SUPPLY		135,128	130,787	138,100	151,700	166,700
CAPITAL OUTLAY:						
Depreciation Expense	6359	4,500	4,500	9,200	9,200	9,200
Equipment	6360	0	3,708	3,900	3,900	10,000
Vehicle Acquisition	6361	0	0	0	0	0
TOTAL CAPITAL OUTLAY		4,500	8,208	13,100	13,100	19,200
PROGRAM TOTAL		461,181	479,500	499,500	538,100	693,300

**ENVIRONMENTAL EDUCATION / COMMUNITY OUTREACH
FY2019-20
LINE ITEM DETAIL**

ACCT. #	DESCRIPTION	APPLICATION	BASIS	PROPOSED
6302	Full-Time Staff	General Manager (25%) Environ. Ed. Supervisor Environ. Ed. Coordinator-Volunteers	A	\$247,100
6303	Part-Time Staff	Environ. Education Specialist (2)	A	\$39,400
6304	Contract Staff	Environ. Ed. Coordinator-Programs Let's Go Outdoors (LGO) Instructors	A	\$92,300
6306	Job Training & Education	Training, workshops and classes	A	\$3,200
6307	Employee Benefits	Retirement, Health, Disability, Vision, Dental, Medicare	A	\$124,800
6308	Uniforms	Staff uniform allowance	A	\$600
6312	Insurance	LGO Program and Special Events	A	\$1,500
6313	Postage	LGO Fall/Winter and Spring/Summer	B	\$25,000
6314	Environmental Supplies	Office Supplies	A	\$10,000
6316	Pub. & Memberships	CA Park & Rec. Society (CPRS), Nat. Assoc. of Interpreters (NAI),	A	\$1,000
6320	Printing	LGO Fall/Winter, Spring/Summer	A	\$30,000
6326	Advertising	LGO, Wildflower Show, Ed. Pgms. Volunteer Recruitment PCRP Dedication, CA Wildlife Day	A	\$7,000
6330	Conference & Travel	NAI, CPRS	A	\$2,000
6334	Computer Maint. / Supplies	Ink Cartridges, IT Services, Software	A, B	\$9,000
6337	Equipment Rental	Van Programming Rental	A	\$6,200
6338	Vehicle Maintenance/Fuel	Vehicle Maintenance/Fuel costs (2)	B	\$3,500
6342	Utilities	Share of Office Utility Expenses Visitor & Discovery Ctr Security	A	\$15,000
6349	Professional Services	Rec1 Online Registration System Retriever/NPC, Authorize.net Volunteer/Instructor Background Hootsuite	A A	\$15,000

6350	Interpretive Program	Interpretive Exhibits-Repairs & Improvements	A	\$30,000
		PCR/GRRP-Exhibits	B	
		PCR Topo Map	B	
			A	
6352	Educational Program	Educational Supplies and Resources	B	\$1,500
6354	Special Events/Outreach	Community Events & Outreach	B	\$3,000
		Service Clubs/Community Group	B	
		Meetings, Supplies	B	
		PCR Dedication, CA Wildlife Day		
6356	Docent/Volunteer Program	Supplies, Recognition Awards	B	\$7,000
		Annual Recognition Dinner	B	
		Volunteer Naturalist Training		
		Intra-Divisional Volunteer Program	A	
6359	Depreciation Expense	Annual Replacement Fund	A	\$9,200
6360	Equipment	Educational Equipment	A	\$10,000
		AV Equipment		
		Office/VC furniture; PA system		
		Projector & Screen - Conference Rm		
TOTAL				\$693,300

BASIS FOR ESTIMATES

- A - Based on known & estimated costs
- B - Based on prior experience
- C - Based on formula, schedule, or agreement

**PLANNING & CONSERVATION
FY2016-17 thru FY2019-20
EXPENDITURES**

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-20 PROPOSED
PERSONNEL:						
Salaries - Full-time	6502	189,629	122,527	47,600	47,600	51,200
Seasonal/Contract Services	6504	3,681	2,703	0	0	0
Job Training & Education	6506	200	1,000	1,000	0	0
Employee Benefits	6507	60,559	90,985	30,800	28,800	30,400
TOTAL PERSONNEL		254,070	217,215	79,400	76,400	81,600
SERVICES & SUPPLIES:						
Supplies	6514	2,821	875	1,000	1,000	0
Conference & Travel	6530	0	1,300	0	0	0
Computer Maint./Supplies	6534	1,551	4,417	1,000	1,000	0
Vehicle Maintenance/fuel	6538	3,326	1,194	0	0	0
Utilities	6542	1,853	1,022	3,000	500	0
Resource Management - PCRPP	6545.1	63,249	33,480	70,000	30,000	45,000
Resource Mgmt. - Marina Dunes	6545.4	12,120	19,940	10,000	0	25,000
Resource Mgmt. - Frog Pond	6545.5	0	0	0	0	0
Resource Mgmt.-GRRP	6545.6	0	1,705	10,000	0	0
TPL Grant	6546	0	0	0	0	150,000
Water Grant	6547	0	0	0	0	435,800
Professional Services	6549	15,610	23,304	200,000	200,000	116,800
TOTAL SERVICE/SUPPLY		100,530	87,238	295,000	232,500	772,600
CAPITAL OUTLAY:						
Land Acquisition	6550	1,500,000	1,500,000	1,500,000	1,500,000	950,000
Equipment	560	0	0	0	0	0
Depreciation Expense	6561	4,700	4,700	0	0	0
TOTAL CAPITAL OUTLAY		1,504,700	1,504,700	1,500,000	1,500,000	950,000
PROGRAM TOTAL		1,859,299	1,809,153	1,874,400	1,808,900	1,804,200

PLANNING & CONSERVATION MANAGEMENT
FY2019-20
LINE ITEM DETAIL

ACCT. #	DESCRIPTION	APPLICATION	BASIS	PROPOSED
6502	Salaries	General Manager (25%)	A	\$51,200
6507	Employee Benefits	Retirement, Medical, Disability, Vision Dental, Medicare & Retiree Medical	A	\$30,400
6545.1	Res. Mgmt. - PCRCP	Grazing Lease Grant Match	B	\$45,000
		Grassland, Weed, SHA Plans Implementation	B	
		Fuels Management Plan	B	
6545.4	Res. Mgmt. - Marina Dunes	Habitat Restoration	C	\$25,000
		Fuels Management Plan		
6546	TPL Grant - RCU	Rancho Canada unit restoration	C	\$150,000
6547	Water Grant - RCU	Rancho Canada unit restoration	C	\$435,800
6549	Professional Services	Conservation Contract Services	A	\$116,800
		GIS, Restoration, General Consulting	C, A	
		Monitoring Services	C	
6550	Land Acquisition	Joyce Stevens MPFP Debt Pmt (Prop 117 Grant)	C	\$950,000
	TOTAL			\$1,804,200

BASIS FOR ESTIMATES

A - Based on known & estimated costs

B - Based on prior experience

C - Based on formula, schedule, or agreement

**CAPITAL PROJECTS
FY2016-17 thru FY2019-20
EXPENDITURES**

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-20 PROPOSED
PROJECT						
River House	6474	0	0	15,000	15,000	10,000
Kahn Ranch	6475	0	0	8,000	8,000	10,000
Palo Corona-Rancho Canada unit	6487	0	0	25,000	10,000	30,000
GRRP - de Dampierre Park	6494.8	0	0	0	0	35,000
PROGRAM TOTAL		0	0	48,000	54,000	85,000

**CAPITAL PROJECTS
FY2019-20
LINE ITEM DETAIL**

ACCT. #	ACCOUNT	APPLICATION	BASIS	PROPOSED
6474	GRRP River House	Interior/structural improvements	A	\$10,000
6475	GRRP Kahn Ranch	Roof replacement	A	\$10,000
6487	Palo Corona-Rancho Canada	DC Entrance Doors	A	\$30,000
6494.8	de Dampierre Improvements	Announcer's Booth re-roof	A	\$15,000
		Ballfield Sideline Fences	A	\$20,000
	TOTAL			\$85,000

BASIS FOR ESTIMATES

- A - Based on known & estimated costs
- B - Based on prior experience
- C - Based on formula, schedule, or agreement

PARKS, OPEN SPACE AND COASTAL PRESERVATION COMMUNITY FACILITIES DISTRICT - SERVICES

PROGRAM DESCRIPTION

The Parks, Open Space and Coastal Preservation Community Facilities District (CFD) was approved by property owners in November 2016. It is funded by an annual property tax assessment of approximately \$25 per single family equivalent residential unit.

The types of services and facilities to be financed by the CFD ("Services and Facilities") shall include acquisition, maintenance, improvement, lighting and security of land and open space, parks, parkways, trails, basins, drainage corridors, landscape corridors, wetlands and open space areas; any incidental expenses authorized by the Act; and any other miscellaneous or incidental services identified by the District necessary to provide the described Services and Facilities, including without limitation the collection and accumulation of funds to pay for anticipated Services and Facilities cost shortfalls and reserves for deferred maintenance.

The District will use the revenue from the CFD to finance Services and Facilities that will allow it to continue with the protection of local open space, coastal lands, beaches, creeks, rivers, and wildlife habitat; maintain and improve neighborhood parks, trails, and playgrounds; and increase recreational access to natural areas.

70% of the annual special tax revenue generated within the CFD shall be allocated to costs of Services for maintenance and operational items.

FISCAL YEAR 2019-20 GOALS

1. Purchase equipment for Operations and Maintenance Division including Utility Vehicle, All-Terrain Vehicles (2), Deck mower, and Equipment trailer (June 2020)
2. Replace Ford F-350 Dumptruck (June 2020)
3. Conduct trail maintenance at District parks (ongoing)
4. Continue utilizing Gabilan inmate crews and temporary labor services for projects as needed (ongoing)
5. Xxxx....

COMMUNITY FACILITIES DISTRICT - SERVICES
FY2016-17 thru FY2019-20
EXPENDITURES

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-2020 PROPOSED
PERSONNEL:						
TOTAL PERSONNEL		0	0	0	0	0
SERVICES:						
Palo Corona Maintenance	6710	0	0	0	0	200,200
Joyce Stevens Maintenance	6720		0	0	0	4,600
Cachagua Maintenance	6740	0	0	0	0	72,000
Trail Maintenance	6790	0	0	0	0	15,000
Grant Program	6791	0	0	0	0	100,000
Equipment	6792	0	0	0	0	113,000
Vehicle Acquisition	6793	0	0	0	0	150,000
Professional/Contract Services	6794	0	0	0	0	190,800
TOTAL SERVICES		0	0	0	0	845,600
PROGRAM TOTAL		0	0	0	0	845,600

COMMUNITY FACILITIES DISTRICT - SERVICES
FY2019-20
LINE ITEM DETAIL

ACCT. #	ACCOUNT	APPLICATION	BASIS	PROPOSED
6710	Palo Corona Maint./Services	Exhibit Design	A	\$200,200
		Park Visitor Study	C	
		Headquarters Fumigation	C	
		RCU Maintenance	C	
6720	Joyce Stevens Maint./Services	Monumental Sign Design	C	\$4,600
6740	Cachagua Maint./Services	Restroom Design	C	\$72,000
		Water System Design	C	
6790	Trail Maintenance	Trail Repairs - all parks	A	\$15,000
6791	Grant Program	Transportation Grants	C	\$100,000
6792	Equipment	UTV, ATV(2), Deck mower, Trailer	A, B	\$113,000
		Computer Server & Software	A	
		Desktop, Laptop & Tablet Computers	A	
6793	Vehicle Acquisition	Dumptruck	A, B	\$150,000
		Passenger Vehicle	A, B	
		Pick-up Truck	A, B	
6794	Professional/Contract Services	Gabilan, People Ready, Tree Services	C	\$190,800
		CFD Administration Services	C	
		Plumbing Electrical, HVAC & IT	C	
		Special Contract Services		
TOTAL				\$845,600

BASIS FOR ESTIMATES:

A - Based on known & estimated costs

B - Based on prior experience

C - Based on formula, schedule, or agreement

PARKS, OPEN SPACE AND COASTAL PRESERVATION COMMUNITY FACILITIES DISTRICT - FACILITIES

PROGRAM DESCRIPTION

The Parks, Open Space and Coastal Preservation Community Facilities District (CFD) was approved by property owners in November 2016. It is funded by an annual property tax assessment of approximately \$25 per single family equivalent residential unit.

The types of services and facilities to be financed by the CFD ("Services and Facilities") shall include acquisition, maintenance, improvement, lighting and security of land and open space, parks, parkways, trails, basins, drainage corridors, landscape corridors, wetlands and open space areas; any incidental expenses authorized by the Act; and any other miscellaneous or incidental services identified by the District necessary to provide the described Services and Facilities, including without limitation the collection and accumulation of funds to pay for anticipated Services and Facilities cost shortfalls and reserves for deferred maintenance.

The District will use the revenue from the CFD to finance Services and Facilities that will allow it to continue with the protection of local open space, coastal lands, beaches, creeks, rivers, and wildlife habitat; maintain and improve neighborhood parks, trails, and playgrounds; and increase recreational access to natural areas.

30% of the annual special tax revenue generated within the CFD shall be allocated to costs of Facilities for acquisition, construction and improvement projects.

FISCAL YEAR 2019-20 GOALS

1. Construct new fence along property boundary with BSLT's Odello property (May 2020)
2. Continue improving trail accessibility and sustainability (ongoing)
3. Maintain and improve security measures including surveillance cameras and security gates at RCU and GRRP (ongoing)
4. Xxxx....

COMMUNITY FACILITIES DISTRICT - FACILITIES
FY2016-17 thru FY2019-20
EXPENDITURES

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-2020 PROPOSED
PROJECTS:						
Palo Corona Improvements	6810	0	0	0	0	234,000
Joyce Stevens Improvements	6820	0	0	0	0	3,400
Garland Improvements	6830	0	0	0	0	25,000
Trail Construction	6890	0	0	0	0	30,000
Park Security	6891	0	0	0	0	10,000
Sherar Acquisition	6892	0	0	0	0	60,000
TOTAL		0	0	0	0	362,400

**COMMUNITY FACILITIES DISTRICT - FACILITIES
FY2019-20
LINE ITEM DETAIL**

ACCT. #	ACCOUNT	APPLICATION	BASIS	PROPOSED
6810	Palo Corona Improvements	Boundary Fence w/ Odello Exhibit Construction, Outdoor Lighting System, Roof Main complex, shop, Park signage-regularatory & interpretive Shipping Container Fencing DC Wall Repairs Meeting Room sound system	A A A A A A A A	\$234,000
6820	Joyce Stevens Improvements	Park signage	A	\$3,400
6830	Garland Ranch Improvements	Structure-outdoor classroom/shade	C	\$25,000
6890	Trail Construction/Improvements	Trail construction San Jose Creek Trail Fencing	C	\$30,000
6891	Park Security Systems	Surveillance cameras, Gates	A	\$10,000
6892	Sherar Land Lease	Sherar Annual Lease Option	C	\$60,000
TOTAL				\$362,400

BASIS FOR ESTIMATES:

- A - Based on known & estimated costs
- B - Based on prior experience
- C - Based on formula, schedule, or agreement

**PARKS, OPEN SPACE & COASTAL PRESERVATION
ASSESSMENT DISTRICT
FY2016-17 thru FY2019-20
EXPENDITURES**

	ACCT CODE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	2019-2020 PROPOSED
PROJECT						
Seasonal/Contract Services	6904	12,442	19,206	15,000	15,000	0
Professional Services	6949	78,397	135,156	125,000	125,000	730,000
Garland Park Improvements	6950	22,591	13,481	0	20,000	0
Laguna Grande Improvements	6953	0	0	60,000	60,000	0
Equipment/Capital Outlay	6960	12,268	64,904	19,000	25,000	0
Vehicle Acquisition	6961	129,282	73,191	90,000	117,000	0
Palo Corona Improvements	6966	15,260	35,240	800,000	800,000	2,461,000
Community/Neighborhood Parks	6974	147,555	129,945	110,000	130,000	0
Cachagua Community Center	6975	985	7,883	140,000	140,000	209,000
Trail Construction/Rehabilitation	6976	8,427	8,524	20,000	20,000	0
Land Acquisition/Improvements	6980	55,968	399,255	0	0	0
Sherar Property Lease/Option Pmt.	6987	60,000	60,000	60,000	60,000	0
Parks Security Systems	6991	2,292	9,020	10,000	5,000	0
PROGRAM TOTAL		545,466	955,805	1,449,000	1,517,000	3,400,000

PARKS, OPEN SPACE & COASTAL PRESERVATION ASSESSMENT DISTRICT FY2019-20 LINE ITEM DETAIL
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ACCT. #	ACCOUNT	APPLICATION	BASIS	PROPOSED
6949	Professional/Special Services	Architectural/Consulting Program Dev. Architectural/Consulting Scope Dev.		\$730,000
6966	Palo Corona Improvements	Maintenance Shop Construction Restroom Design & Construction Exhibits Construction Office/Site Construction	A A A A	\$2,461,000
6975	Cachagua Community Center/Park	Water System Construction	A	\$209,000
TOTAL				\$3,400,000

BASIS FOR ESTIMATES:

- A - Based on known & estimated costs
- B - Based on prior experience
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