

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
STAFF REPORT**

**BOARD MEETING:** July 11, 2018

**SUBJECT:** Special District Leadership Foundation District Transparency Certificate of Excellence

**PRESENTER:** Kelly McCullough, Finance Manager

**REPORT:** The District was notified May 11, 2018, that we had successfully completed the Special District Leadership Foundation District Transparency Certificate of Excellence program renewal (**ATTACHMENT 1**).

The program was created by the Special District Leadership Foundation (SDLF) in an effort to promote transparency in the operations and governance of special districts to the public and to provide special districts with an opportunity to showcase their efforts in transparency.

The SDLF is an independent, non-profit organization formed to promote good governance and best practices among California’s special districts through certification, accreditation and other recognition programs. SDLF is supported through the California Special Districts Association (CSDA) and Special District Risk Management Authority (SDRMA).

After achieving the requirements of the certificate program, districts are recognized for two full years. The District received it’s first award for the certificate June 1, 2016.

The SDLF District Transparency Certificate of Excellence checklist (**ATTACHMENT 2**) includes three main compliance categories which must be met: Basic Transparency Requirements, Website Requirements, and Outreach Requirements.

The District receives a certificate for display covering 2 years, a press release template, recognition on the SDLF website, a letter to legislators within the District’s boundaries announcing the achievement, and recognition in California Special District Magazine and the CSDA eNews.

Proof of completion of the checklist requirements is attached. These items were reviewed by California Legislator, Assemblymember Mark Stone's office (**ATTACHMENT 3**) and Jody Hansen, President/CEO at the Monterey Peninsula Chamber of Commerce (**ATTACHMENT 4**). Review of the checklist items required substantial time on the part of the reviewers. The District is especially thankful to the reviewers for their time and effort.

A representative from the SDLF plans to formally present the certificate to the District at the MPRPD Board Meeting on August 8, 2018.

**FISCAL IMPACT:** Not Applicable – Informational Only

**FUNDING BALANCE:** Not Applicable – Informational Only

**RECOMMENDATION:** It is recommended that the Board receive, review and file the attached information.

**ATTACHMENTS:**

1. [Notification Letter](#)
2. [Transparency Checklist](#)
3. [Letter from Assemblymember Stone](#)
4. [Letter from Jody Hansen, Monterey Peninsula Chamber of Commerce](#)