

MONTEREY PENINSULA REGIONAL PARK DISTRICT



BOARD OF DIRECTORS

Kelly Sorenson (President) - Marina, Northern Fort Ord (**Ward 1**)

Shane Anderson - Seaside, Northern Sand City, Southern Ft. Ord (**Ward 2**)

Katie Pofahl - Monterey, Del Rey Oaks, Southwest Seaside, Southern Sand City (**Ward 3**)

Kathleen Lee - Pacific Grove, New Monterey, Northern Pebble Beach (**Ward 4**)

Monta Potter - Carmel, Carmel Valley, Big Sur, Southern Pebble Beach (**Ward 5**)

**Palo Corona Regional Park, Fiesta Room
4860 Carmel Valley Road
Carmel, California**

**March 13, 2019
Wednesday, 6:30 p.m.**

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:33 p.m.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Directors Anderson; Lee, Potter and Sorenson
ABSENT: Director Pofahl
- 3) **Approval of Agenda** – Upon motion by Director Anderson, seconded by Director Lee, the agenda was unanimously approved.
- 4) **Presentation** – Marie Butcher introduced Jayson Fann an artist and founder of Spirit Nest creations who shared and explained examples of his art and expressed his desire to work with District staff to create a piece for the District.
- 5) **Public Comments** – Linda Mullally welcomed Director Potter to the District.

Marie Butcher thanked the District for hosting California Wildlife Day at Palo Corona Regional Park on March 23rd and encouraged the Board to attend.

- 6) **Consent Calendar** – Upon motion by Director Lee, seconded by Director Anderson, all consent items were unanimously approved.
 - A. Approval of January 9, 2019 Minutes (*S. Parker*)
 - B. Approval of Summary of Payments – January (*K. McCullough*)
 - C. Approval of Summary of Payments – February (*K. McCullough*)
 - D. Approval of Quarterly Investment Report (*K. McCullough*)
- 7) **Discussion/Action Items**
 - A. Review and Acceptance of Bid from and Approval to Enter Purchase Agreement with Quinn Company for Compactor/Tandem Vibratory Roller (*C. Camarillo*)
 - After discussion and upon motion by Director Sorenson, seconded by Director Potter, Item 7-A was unanimously approved.
 - B. Consider Approval of Payments on CalPERS PEPRA & Miscellaneous Retirement Plan Unfunded Amortized Bases (*K. McCullough*)

- After discussion and upon motion by Director Potter, seconded by Director Lee, Item 7-B was unanimously approved.
- C. Consider Approval of Amendment to Contract with Quality Traffic Data for Parking Use Survey (*K. McCullough*)
- After discussion and upon motion by Director Anderson, seconded by Director Potter, Item 7-C was unanimously approved. Staff will also provide the Board with a report using the first 6 month's of data.
- D. Approval of Revised Environmental Education Specialist Job Statement and Funding Amendments (*J. Nelson*)
- Linda Mullally applauded staff for their efforts and the thorough application process for bringing on new volunteers.
 - After discussion and upon motion by Director Potter, seconded by Director Lee, Item 7-D was unanimously approved.
- E. Approval of Conceptual Creation of a Spirit Nest Art Sculpture at Palo Corona Regional Park (*J. Nelson*)
- After discussion and upon motion by Director Sorenson, seconded by Director Anderson, Item 7-E was unanimously approved.
 - Directors Anderson and Pofahl were also assigned to the *ad hoc* Monuments, Art & Exhibits Committee and will work with District staff to explore the possibility of creating a spirit nest for Palo Corona Regional Park.
- F. Fiscal Year 2018-19 Budget Review (*S. Parker*)
- Administrative Services Manager Shuran Parker reviewed revenues and expenditures to date and estimated year-end totals.
- G. Consider Approval of Resolution #2019-01, Authorizing Amendments to the Fiscal Year 2018-19 Budget (*S. Parker*)
- After discussion and upon motion by Director Potter, seconded by Director Lee, Item 7-G was unanimously approved.
- 8) **Division Reports** – Division Reports are informational only and may be written or oral.
- A. **Administration**
- 1) Monthly Financial Report – December (*K. McCullough*)
 - 2) Monthly Financial Report – January (*K. McCullough*)
 - 3) Administration Update (*R. Payan*)
- B. **Environmental Education/Community Outreach**
- 1) Environmental Education/Community Outreach Update (*J. Nelson*)
- C. **Operations and Maintenance**
- 1) Operations and Maintenance Update (*C. Camarillo*)
- 9) **Adjournment** – The meeting was adjourned at 8:24.

Shuran Parker, Recording Secretary